



DRONACHARYA College of Engineering



Ms. Jai Shree Tiwari

Roll No :- 25502 | 2nd Year ECS



Congratulations!

For Being Selected In

Internship Programme

at

Maruti Suzuki India Ltd.



MARUTI SUZUKI
Way Of Life!

Date: 16-July-2024

The Professor & Head, Training and Placement Cell
Dronacharya College of Engineering

Subject: Practical / Industrial Training / Project Work

Dear Sir/Madam,

This is with reference to your request letter for internship / on-the job training to
Ms. Jai Shree Tiwari in Maruti Suzuki India Limited, MPT Plant, Manesar.

We are glad to inform that the request for summer internship has been accepted. The duration of training would be **4 Weeks**. Please advise her to report at our factory in Manesar on **2nd August, 2024** at 09:00 AM. The trainee should also bring 2 passport size photographs & photo copy of 12th standard mark sheet.

Acceptance of request for training is subject to obtaining more than 80% marks in class XII & 80% in graduation. The student is required to produce attested copies of mark sheets as applicable at the time of reporting for training as a proof.

At the time of joining, the trainee is required to submit an Undertaking to be executed on the Non-Judicial Stamp Paper of Rs. 50/- (Format Overleaf).

Please note that the candidate will not be paid any stipend and would have to make her own arrangements for boarding, lodging, transport, and food etc.

Thanking you,
Yours Sincerely,

Kumar Nitesh
Kumar Nitesh
Sr. General Manager-HR

MARUTI SUZUKI INDIA LIMITED
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