

# **DRONACHARYA**

## **College of Engineering**

Khentawas, Farrukh Nagar, Gurugram, Haryana  
Approved by: All India Council for Technical Education (AICTE), New Delhi  
Affiliated to: Gurugram University, Gurugram

### **Action Taken Report of IQAC Meeting held on 17<sup>th</sup> January 2024.**

<b>S. No.</b>	<b>Feedback/ Suggestion</b>	<b>Action Taken</b>
1	Confirmation of Previous Meeting Resolutions	The resolutions of the previous meeting were confirmed and approved without objections.
2	Curricular Aspects and Growth of Slow Learners	Additional doubt-clearing classes have been arranged for slow learners in each department. Faculty members have been directed to identify students needing extra academic support and provide necessary mentoring. Remedial classes are being scheduled in the academic calendar.
3	Improve student participation in national and international competitions.	Conducted awareness sessions, provided mentorship, and facilitated registrations for hackathons, coding contests, and innovation challenges.
4	Strengthen industry collaborations for internships and placements.	Signed additional MoUs with industries, organized industry-led training programs, and increased internship opportunities.
5	Need for better CO-PO Mapping in courses.	Conducted faculty workshops and ensured CO-PO Mapping was properly implemented in all theory and lab courses.
6	Faculty should engage more in research and publications.	Encouraged faculty to publish in Scopus-indexed journals, provided incentives for research, and conducted training on writing research papers.
7	Upgrade laboratory facilities with modern equipment.	Procured new tools for IoT, Cyber Security, AI, and Blockchain labs to facilitate hands-on learning.
8	Strengthen alumni engagement for career mentoring.	Conducted interactive alumni sessions, career guidance webinars, and networking events.
9	Increase faculty participation in FDPs and certifications.	Encouraged faculty to complete NPTEL, Coursera, and AICTE-approved FDPs.

10	Encourage students for higher education and competitive exams.	Conducted GATE, GRE, and CAT preparation sessions and guidance workshops.
11	Strengthen the placement process for core technical companies.	Provided company-specific training, resume-building workshops, and mock interviews.
12	Plastic Free Campus	<p>Initiatives Taken:</p> <ul style="list-style-type: none"> <li>• Ensuring the segregation of plastic wastes from other wastes.</li> <li>• Replacing single-use plastic items with metallic plates/bowls/glasses.</li> <li>• Ensuring the restriction on polythene bags and cutleries in the DCE campus.</li> <li>• Ensuring the replacement of plastic packing in events with butter paper or paper envelopes.</li> <li>• Use of LED Displays and Cloth/Paper Posters.</li> <li>• Conducting events and poster competitions on the ill impacts of single-use plastic.</li> <li>• Promoting 3R Rules of plastic waste management, i.e., reduce, reuse, and recycle.</li> </ul> <p>Action Taken</p> <ul style="list-style-type: none"> <li>• Eliminate the plastic grass mat with natural grass or cover the open soil near plants or trees with small crystal stones to beautify the place and prevent soil erosion.</li> <li>• Every lab at college must replace plastic folders with cardboard file folders.</li> <li>• Implement staff education and training by providing training materials with facts, plastic consumption, and waste generation.</li> </ul>
13	Submission of Minutes of Meetings by Functional Committees	A circular has been issued directing all functional committees to maintain and submit the minutes of their meetings for all academic years. A centralized repository is being created for easy retrieval and monitoring of MoM submissions.

*Neelam*

**IQAC Coordinator**