DRONACHARYA
College of Engineering

Khentawas, Farrukh Nagar, Gurugram, Haryana
Approved by: All India Council for Technical Education (AICTE), New Delhi
Affiliated to: Gurugram University, Gurugram

Action Taken Report of IQAC Meeting held on 7th January 2022

1. **Resolution of Previous Meeting Issues**
   - ✓ All academic and non-academic issues discussed in previous meetings were reviewed and resolved.

2. **Teaching and Learning Enhancement**
   - ✓ Strategies were implemented to improve student performance, including increased focus on research participation and interactive learning methods.
   - ✓ Online and offline teaching methodologies were strengthened, ensuring better student engagement and attendance.
   - ✓ Additional doubt-clearing sessions were arranged to support slow learners, ensuring better understanding of curriculum topics.

3. **Stakeholder Feedback Implementation**
   - ✓ Regular feedback from faculty, students, and alumni was analyzed, leading to improvements in teaching methodologies, lab facilities, and student support systems.

4. **NAAC Accreditation Readiness**
   - ✓ Initiated the process for NAAC reaccreditation, with emphasis on proper documentation and compliance with accreditation standards.

5. **AQAR Submission**

   - ✓ Criteria (1-7) were filled and presented for final review to the criteria heads. Modifications were noted and implemented. Criteria heads (1-7) were assigned tasks, and data collection for the extended profile was initiated under the supervision of Dr. Hansraj (Registrar, DCE).

6. **Extension and Outreach Activities**
   - ✓ Organized additional extension activities such as community outreach programs, social awareness drives, and collaborative events with NGOs to enhance student social responsibility.

7. **Mentoring and Student Development**
   - ✓ Faculty members were assigned mentoring responsibilities, maintaining logs of student interactions.
   - ✓ Students were encouraged to participate in academic and co-curricular competitions.
   - ✓ Faculty were advised to prepare video lectures for student benefit.

8. **Implementation of Medical Certificate Policy**

   - ✓ Students were informed about the revised policy, emphasizing timely submission of medical applications. Faculty were instructed to verify genuine cases rigorously.

9. **Faculty Development Initiatives**
   - ✓ Faculty members were encouraged to attend FDPs, and in-campus training programs were organized on emerging topics like AI, ML, and IoT.

10. Curriculum Enhancement and Slow Learner Support
- ✓ Additional doubt-clearing sessions and bridge courses were introduced for slow learners.
- ✓ More practical-based learning and real-world applications were integrated into the curriculum.

11. Future Academic and Institutional Growth Plans
- ✓ A long-term plan was drafted to uplift slow learners and motivate all students to participate in technical, research, and cultural competitions.
- ✓ Emphasis was placed on skill-based learning and certification programs to improve employability.

IQAC Coordinator