

DRONACHARYA

College of Engineering

Khentawas, Farrukh Nagar, Gurugram, Haryana
Approved by: All India Council for Technical Education (AICTE), New Delhi
Affiliated to: Gurugram University, Gurugram

Action Taken Report of IQAC Meeting held on 9th July 2021

1. Resolution of Previous Meeting Issues

- ✓ All academic and non-academic issues discussed in previous meetings were reviewed and resolved.

2. Student Orientation Program

- ✓ Successfully conducted orientation sessions for first-year students to familiarize them with institutional policies, curriculum, and available facilities.

3. Teaching and Learning Enhancement

- ✓ Faculty members prepared and shared audio/video recordings of lectures and experiments. Students were encouraged to participate in competitions inside and outside the college.

4. Stakeholder Feedback Implementation

- ✓ Regular feedback from faculty, students, and alumni was analyzed, leading to improvements in teaching methodologies, lab facilities, and student support systems.

5. NAAC Accreditation Readiness

- ✓ Initiated the process for NAAC reaccreditation, with emphasis on proper documentation and compliance with accreditation standards.

6. AQAR Submission

- ✓ Criteria (1-7) were filled and presented for final review to the criteria heads. Modifications were noted and implemented.

7. Mentoring and Student Development

- ✓ Faculty members were assigned mentoring responsibilities, maintaining logs of student interactions.
- ✓ Students were encouraged to participate in academic and co-curricular competitions.
- ✓ Faculty were advised to prepare video lectures for student benefit.

8. Faculty Development Initiatives

- ✓ Faculty members were encouraged to attend FDPs, and in-campus training programs were organized on emerging topics like AI, ML, and IoT.

9. Curriculum Enhancement and Slow Learner Support

- ✓ Additional doubt-clearing sessions were arranged to support slow learners and help them grasp difficult concepts effectively.

10. Audits

- ✓ Team of auditors to conduct academic audit of the departments were constituted and audit was done as per the schedule. Gender Audit was also performed by the Women Development Cell and presented to the IQAC. The necessary changes and actions were taken based on the report received.
- ✓ External audits were conducted for solar energy, biogas plant usage, LED lighting efficiency, waste management (solid, liquid, biomedical, and e-waste), and hazardous material disposal.

11. Industry Collaboration and Placement Efforts

- ✓ Strengthened industry tie-ups through more internships, industrial visits, and corporate collaborations.
- ✓ Conducted mock interviews and career counseling sessions to improve student placement readiness.

12. Infrastructure and Learning Resources Development

- ✓ More smart classrooms and digital resources were introduced to enhance learning experiences.
- ✓ Library facilities were upgraded with access to additional e-resources and research journals.



IQAC Coordinator