



Department of Technical Education, Haryana

Admission Brochure

for

B.E./B.TECH./ B.ARCH. PROGRAMMES

for the session 2019-20 in

The University Departments, Govt./ Govt. Aided/ Private

Institutions located in the State of Haryana

Issued by

Haryana State Technical Education Society

Bays Nos. 7-12, Sector-4, Panchkula

Website: www.techeduhry.gov.in, or www.hstes.org.in

Toll Free No. 1800-420-2026

VISION

“To reorient Technical Education which shall be relevant to the real world-of-work, attractive to the students, responsive to the industry and connected to the community at large”.

CONTENTS

Sr. No.	Description	Page
1.	Important Information for the Session 2019-20	1 to 6
2.	Chapter-1 Abbreviations and Terms used	7 to 8
3.	Chapter-2 General Information	9 to 11
4.	Chapter-3 Eligibility and Basis of Admission	12 to 21
5.	Chapter-4 Information regarding Intake for the session 2019-20	22
6.	Chapter-5 Distribution of Seats	23 to 28
	5.1 Govt./ Govt. Aided Instt. / University Departments	23 to 24
	5.2 Private Unaided non-minority institutes	24 to 25
	5.3 Private Unaided minority institutes	25
	5.4 Special Reservation in Institute of Urban Planning and Architecture, State University of Performing and Visual Arts, Rohtak	25 to 27
	5.5 NRI Quota Seats	27 to 28
7.	Chapter-6 Information regarding Fee	29
8.	Chapter-7 Important Procedures for Session 2019-20	30 to 38
	7.1 Procedural steps for participating in online off campus counseling	30 to 35
	7.2 Counseling Procedure for Kashmiri Migrants & Haryana Govt. School Topper.	35 to 36
	7.3 Instructions for Verification & Confirmation of Online Filled Application Form for 3rd & 4th Counseling for B.Tech	36
	7.4 Counseling Procedure for admission to B.Arch. Course:	37
	7.5 Counseling procedure for 25% seats in case of B.E./B.Tech & B.Arch course to be filled by the private institutions.	37 to 38
9.	Chapter-8 Reporting of the Candidate	39 to 42
10.	Chapter-9 Refund of Fee	43 to 44
11.	Chapter-10 Various Financial support & Motivational Schemes	45 to 46
12.	Chapter-11 Ragging	47
13.	Chapter-12 Instructions to curb the events of Eve-Teasing	48
14.	Chapter-13 List of Designated Centers for Verification of Online Filled Application Form	49 to 50
15.	Annexure-I Character Certificate	51
16.	Annexure-II Haryana Resident Certificate	52
17.	Annexure-III Certificate from Employer	53
18.	Annexure-IV Scheduled Caste Certificate	54
19.	Annexure-V Backward Class Certificate	55
20.	Annexure-VI Affidavit by parents of BC candidates	56
21.	Annexure-VII Medical Certificate for Physically Handicapped candidates	57
22.	Annexure-VIII Freedom Fighter's Certificate	58
23.	Annexure-IX Certificate for deceased or disabled or discharged Military/ Para-Military personnel and ESM	59

24.	Annexure-X	ESM Certificate	60
25.	Annexure-XI	Medical Fitness Certificate	61 to 62
26.	Annexure-XII	UNDERTAKING BY THE STUDENTS (Ragging)	63
27.	Annexure-XIII	UNDERTAKING BY THE PARENTS (Ragging)	64
28.	Annexure-XIV	Certificate from the Principal of the Govt. School of Haryana	65
29.	Appendix-A	Criteria for excluding creamy layer from backward classes	66 to 68
30.	Appendix-B	List of Backward Classes in Haryana	69
31.	Appendix-C	List of Scheduled Castes in Haryana	70
32.	Appendix-D	Bonafide Residents of Haryana- guidelines regarding	71 to 72
33.	Appendix-D1 to D4	Bonafide Residents of Haryana- guidelines regarding	73 to 78
34.	Appendix-E	List of self-styled Institutions/ Universities which have been declared fake by the University Grant Commission and other Government bodies	79
35.	Appendix-F	Fee Structure	80 to 90
36.	Appendix-G	District -Wise list of B.E/ B.Tech. & B.Arch. institutions with sanctioned intake	91
37.	Appendix-H	Copy of Letter Regarding Migration Certificate	92 to 93
38.	Appendix-I	Tuition Fee Waiver Scheme of AICTE	94
39.	Appendix-J	EWS Income & Asset Certificate	95
40.	Key Dates for B.Tech. & B.Arch.		96 to 97

IMPORTANT INFORMATION FOR THE SESSION 2019-20

1. The Admission Brochure is for admission to B.E/ B.Tech/ B.Arch. Courses for the Academic Year 2019-20. Its contents are subject to change without prior notice.
2. Admissions to B.E./ B.Tech. shall be made only through Four online off-campus counseling.
3. For 1st & 2nd Counseling, Admissions for B.E/B.Tech. (Including candidates under Tuition Fee Waiver (TFW) scheme/ EWS shall be made on the basis of the inter-se-merit of JEE (Main)-2019 through On-line Off-Campus counseling by NIC at www.techadmissionshry.gov.in.
4. For participating in 3rd & 4th online Counseling, the candidate has to register online on www.onlinetesthry.gov.in as per the Key Dates and admissions shall be made on the basis of the rank to be prepared by HSTES on the basis of percentage of qualifying exam, without any reservation (there will be no reservation in 3rd and 4th counseling except KM, EWS and TFW). The Rank of only those candidates will be prepared, who have registered on www.onlinetesthry.gov.in and have got their documents verified from the Designated Verification Centres (as per Key Dates)
5. Admission for B.E/ B.Tech for the candidates under **Kashmiri Migrants (K.M.)** category and under **Haryana government School Toppers (HGST)** category shall be made on the basis of inter-se-merit of percentage of qualifying exam through On-line Off-Campus counseling by NIC at www.techadmissionshry.gov.in.
6. **During 1st and 2nd Online-Off-Campus Counseling, Admission of Tuition Fee Waiver (TFW)/EWS for B.E./B.Tech-2019** shall be made on the basis of inter-se-merit of JEE (Main)-2019 through On-line Off-Campus counseling for the session 2019-20.
7. **For 3rd and 4th Online-off-Campus Counseling**, Admission of Tuition Fee Waiver (TFW)/ Kashmiri Migrants (KM)/Economically Weaker Section (EWS) for B.E./B.Tech-2019 shall be made on the basis of the merit to be prepared by HSTES on the basis of percentage of qualifying exam.
8. The application fee can be deposited in the following banks:
 - I. Punjab National Bank
 - II. Axis Bank
 - Online Application/ Registration fee or Application fee:
 - Rs.500/- for General Category
 - Rs.200/- for All Reserved Categories (SC/BC/ PH/FF/ESM/GIRLS/KM/TFW/EWS)

The Application Fee once paid shall not be refunded (full or partial) under any circumstances. The service charges will be charged from payer for using online payment gateway.

9. An e-challan of the selected bank for depositing the Application/ Registration fee will be generated by the candidate from the website: www.onlinetesthry.gov.in. The candidate will take the printout of e-challan and will deposit the application/ registration fee on next day of

e-Challan generation in the designated bank and should receive the receipt duly stamped by the bank.

10. A candidate who has already participated in 1st & 2nd Counseling and paid the application fee is not required to pay the application fee again for 3rd & 4th Online Counseling.
11. **The candidate (KM, TFW, EWS & HGST) shall upload his/her recent passport size Colored Photograph (JPG File Max. 30KB Size) and Specimen Signature (JPG File Max. 20KB Size) on online application form.**
12. **Before submitting the online application form (for KM, TFW, EWS and HGST), the candidate can check and edit his/her registration details. Further, the candidate should also ensure that the photograph & signature uploaded are his/her own photograph & signature and registration details of the candidate must be same as registered in qualifying exam/ JEE (MAIN)-2019 test.**
13. Submission of duplicate application is not allowed. In case, if a candidate wants to correct/update certain detail(s) submitted in his/ her online application form, same would be done upto the last date of submission of online application form by the HSTES, Panchkula as per key-dates for verification of marks of qualifying examination/ other particulars filled in online application form along with the required documents.
14. It has been decided by the Government that from the session 2019-20, the candidate shall submit preferably the Aadhaar Number (or Enrolment No.) at the time of online registration. In case Aadhaar Number is not available then alternate documents such as passport, bank account or any other valid Govt. identity number may be submitted. Further, if the Aadhaar Number (or Enrolment No.) not submitted at the time of online registration by the candidate, the same shall be submitted by him/her within one month after reporting at the Institute. The Institute shall also update /include the Aadhaar Number (or Enrolment No.) of the candidates after receiving the same from the candidate.
15. Candidates of KM, TFW, EWS & HGST categories of B.E/B.Tech course are required to fill online application form on www.onlinetesthry.gov.in. He/She will get unique application number after submission of online application form. The unique application form number may be used by the candidate for any correspondence with HSTES, Panchkula.
16. **The candidates applying for 1st and 2nd Online-Off-Campus counseling under (KM/TFW/EWS /HGST) for B.Tech Course shall take a printout of online filled Application form from the website: www.onlinetesthry.gov.in and report at the office of HSTES, Bays no. 7-12, Sector-4, Panchkula before the closing date as per “KEY DATES” along with the attested copies of relevant documents and proof of fee deposition as mentioned in Chapter -3. The candidates applying for 3rd and 4th online counseling under KM/TFW/EWS /HGST for B.Tech Course shall take a printout of online filled Application form from the website: www.onlinetesthry.gov.in and get it verified from the Designated Verification Center before the closing date as per “KEY DATES” along with the attested copies of relevant documents and proof of fee deposition as mentioned in Chapter -3.**
17. Admissions for B.Arch Course shall be made on the basis of valid NATA score as declared by Council of Architecture (COA) or score of qualified JEE (Main) Paper-2- 2019 (B.Arch/B.Planning) conducted by NTA and marks secured in the qualifying examination in the ratio of 50:50.

18. The candidates applying for B.Arch Course shall take a printout of online filled Application form from the website: www.onlinetesthry.gov.in and deposit the same (for verification purpose) in the office of HSTES, Bays No. 7-12, Sector-4, Panchkula before the closing date as per “KEY DATES” along with the attested copies of relevant documents and proof of fee deposition as mentioned in **Chapter-3**.

19. Application Fee for B.Arch Course shall be deposited by the candidate through E-Challan generated from www.onlinetesthry.gov.in during filling the online application form or through Credit/Debit Card or Net-banking by using online payment gateway during filling the online application form. In case of E-Challan, the candidate shall take print out of E-Challan and shall deposit on the next day of generation of the E-Challan in any branch of following designated banks:

Punjab National Bank

Axis Bank

Application fee:

- Rs.200/- for Girls/ All reserved category
- Rs.500/- for General Category.

The Application Fee once paid shall not be refunded (full or partial) under any circumstances. The service charges will be charged from payer for using online payment.

20. The Merit List (B.Arch) shall be displayed on the website www.hstes.org.in & www.onlinetesthry.gov.in as per “KEY DATES”. No separate result card will be sent to the candidates.

21. The candidate shall register online on www.techadmissionshry.gov.in for participating in online counseling (choice filling and seat allotment) for B.E./B.Tech and B.Arch after depositing the counseling fee @ Rs.500/- (Non-refundable) through E-Challan generated from www.techadmissionshry.gov.in or through Credit/Debit Card or Net-banking by using online payment gateway. In case of e-Challan, the candidate will take the printout of e-Challan and will deposit same on the next day of e-Challan generation in the designated bank (AXIS or PNB) and should receive the receipt of fee duly stamped by the bank.

22. Counseling fee for B.E/B.Tech and B.Arch. courses is Rs.500/- (Five Hundred Rupees) only (**Non-Refundable**) for all category candidates. The Counseling fee once paid shall not be refunded (full or partial) under any circumstances. The service charges will be charged from payer for using payment gateway. For more details, refer **Chapter 7**.

23. Candidates are advised in their own interest to deposit the above mentioned fees before the Registration for counseling and to check display of their fee deposited entry on “Check Fee Deposition Status” link on website www.techadmissionshry.gov.in.

24. Registration for counseling would be done on website www.techadmissionshry.gov.in. A candidate shall be allowed to change his/her registration details on the counseling websites as and when required before locking of choices during counseling period. In case any candidate changes registration details after submission of choices, but before locking, all choices filled earlier will be initialized and all choices will be required to be filled again. For more details, refer **Chapter 7**.

25. The fee structure of various self-financing technical institutions is available at **Appendix-F** and

on the website www.techeduhry.gov.in. Candidates are advised in their own interest to see the fee structure of institutes on the website www.techeduhry.gov.in before filling the choices of branch and institute during online counseling.

26. Locking of filled choices is advisable, however, candidates who do not lock the choices, their last filled choice would be considered as final.
27. During Counseling, Registration for online counseling on www.techadmissionshry.gov.in will be allowed prior to the respective counseling as per the dates mentioned in "Key Dates". In 3rd and 4th Online-Off-Campus counseling, only those candidates can Register/Participate whose Merit has been displayed. The candidates who have registered before 1st Online-Off-Campus counseling at www.techadmissionshry.gov.in, need not register again for participating in 2nd Online-Off-Campus counseling and the candidates who have registered before 3rd Online-Off-Campus counseling at www.techadmissionshry.gov.in, need not register again for participating in 4th Online-Off-Campus counseling". **On registration, password has to be created by the candidate, for use in future logins. Candidates are advised to keep records of this password secretly for their own use only and not to disclose this to others.** In the event of sharing of password, candidate will be solely responsible for the change of registration details, choices etc.
28. **Candidates are advised to register for Online Counseling and fill choices from their own home or by going to participating institution and SHOULD NOT go to any cyber café or any outside unauthorized persons for the same, as they may mislead or misguide you.**
29. After the result of first counseling, the candidate has to deposit one semester fee at the allotted institute, failing which the candidate shall not be allowed to report in the allotted institute. The deposition of this admission fee will entail the candidate, (subject to conformity through e-interface with HSTES), to confirm the admission in the allotted institute besides other formalities of joining/reporting in allotted institute by the candidates and verification of credentials.
30. To participate in 2nd & subsequent counseling, candidates will have to again fill (refill) the choices in the order of priority on the counseling website www.techadmissionshry.gov.in without depositing the counseling fee of Rs.500/- again. Admission procedure for filling of choices of Branch/Institute shall remain the same. In case seat is allotted in 2nd or subsequent counseling, the earlier allotted/reported seat will be **cancelled automatically** & the candidate will have to report again at institute allotted in 2nd or Subsequent counseling. Thus candidates are advised to fill the choices in order of priority only to upgrade. **The candidates who wish to retain the reported seat shall not opt for subsequent counseling.**
31. Tuition Fee Waiver (TFW) / Kashmiri Migrant (KM)/Haryana Govt. School Topper (HGST) /Economically Weaker Section (EWS) Counseling shall be done parallel to the general counseling. Tuition Fee Waiver Scheme of AICTE can be seen at **Appendix-I**.
32. After 2nd Online-Off-Campus counseling, 3rd & 4th Online-Off-Campus Counseling shall be conducted by HSTES on the basis of the rank to be prepared by HSTES on the basis of percentage of qualifying examination. The Rank of only those candidates will be prepared who have registered on www.onlinetesthry.gov.in and have got their documents verified from the Designated Verification Centre (as per Key Dates).
33. After the result of each counseling, the candidate shall report in the allotted centre alongwith

the provisional allotment letter generated from the website alongwith all requisite documents/certificates/ testimonials and password, as per the schedule mentioned in “Key Dates”. The joining shall be deemed to be confirmed only after online reporting by Institute in the presence of the candidate, where the candidate MUST get an online generated **Provisional Admission Slip**.

34. The institute will update the status of joining/non-joining by a candidate by simply tick marking the checklist online by checking all the parameters of the check list. The online generated admission slip shall be given to the candidate after successful joining.
35. Fulfilling eligibility for B.E/B.Tech. w.r.t. qualification and percentage of qualifying exam shall be proved by the candidate not at the time of seat allotment but during physical reporting at allotted institute. A candidate may not be eligible on the 1st day of counseling but may be eligible on subsequent days of counseling due to the reasons, whatsoever. The candidate may seek admission at his/her own risk and cost and if he/she is found ineligible at the time of reporting, his/her entire dues shall be forfeited and his/her admission shall be cancelled for which he/she shall have no claim, whatsoever.
36. For the guidance of candidates, List of Institutes along with branches and Intakes thereof is provided at **Appendix-G**. Candidates should go through this **Appendix-G** for preparation of his/her mind set for selection of preferences of choices to be filled by the candidate during online counseling. For details of List of Institutes along with branches and intake refer to **Appendix-G**.
37. Under no circumstances the original certificates of the candidate should be retained by the institute. The candidate seeking admission will submit 3 sets of his documents/ certificates/testimonials duly attested by the Principal/ Headmaster of the school/ college last attended/ any gazette officer, at the time of reporting in the institute. The Director-Principal/ Registrar of the Institute will authenticate these documents/certificates/ testimonials after comparing these from the originals and the originals will be returned to the candidate. One set of these documents/ certificates/ testimonials thus authenticated by the institute shall be deposited in the affiliating University, for the purpose of registration, for which no original certificate shall be demanded. Anyhow, if the affiliating University, so desires, the original certificates from the candidate can be demanded through the institute of his admission for any purpose whatsoever these may be.
38. For the guidance of candidates, Institute-wise, branch-wise first & last ranks of admission status of the last session 2018-19 would be available on counseling website www.techadmissionshry.gov.in.
39. HSTES reserves no right to change the allotment of seat for any particular individual as the allotment is done purely as per the defined counseling procedure/admission guidelines.
40. For refund of semester/admission fee deposited in the institute, in case of admission cancellation, candidate has to give application for refund to the concerned institute well within time and get a receipt of the same from them. In case, Institute doesn't provide the same, the Refund Intimation can also be given to HSTES before last cut-off date of admissions. Remember to apply for refund in case you don't want admission in allotted institute before last cut-off date of admissions. The ultimate responsibility of refund the fee lies with the institute. In case the institute does not refund candidate's fee, the candidate can complain to the University and

AICTE for further action. (Refund direction/ guidelines are issued by the AICTE, as per AICTE Approval Process Handbook 2019-20 for more details refer Chapter 9).

41. Post Matric Scholarship (PMS) for SC/BC will be given to eligible SC/BC students by the respective Department.
42. Help regarding counseling would be taken from the University Departments, Govt. Engineering Colleges and Government Polytechnics in the State of Haryana for support and guidance of the candidates. Candidates may also contact HSTES at 1800-420-2026 (Toll Free) or onlineadmissonhelp@gmail.com for any enquiry/ help regarding applying online, Entrance Test, counseling fee etc.
43. HSTES does not have any right to change the allotted branch/ college during online counseling. No such request will be considered.
- 44. If the admissions in any branch in Govt. Engineering Colleges are less than 25% in B.Tech Course, the students of that branch will be shifted to other Govt. Engineering College or branch as per the vacancies and on the basis of directions issued by the Directorate of Technical Education, Haryana.**
45. Always quote your JEE (Main)/NATA/JEE (Main) Paper-2-2019 (B.Arch/B.Planning) Roll No. while making correspondence regarding admission to B.E./B.Tech/B.Arch courses.
46. The institute shall submit one set of documents self-attested by the admitted candidates (whose details uploaded on HSTES portal upto 16th August) and duly authenticated by Institute to the concerned affiliating University for authentication and registration purpose. **The concerned affiliating University will further authenticate the documents of the admitted students submitted by the institute upto 30th September, 2019 for registration of the students.**

CHAPTER-1

ABBREVIATIONS AND TERMS USED

- I. "AIC" means "All India Category".
- II. "AICTE" means "All India Council for Technical Education."
- III. "JEE-MAINS" means "Joint Entrance Examination (MAIN)-2019."
- IV. "NATA" means "National Aptitude Test in Architecture".
- V. "BC-A" means "Backward Class Block 'A'" of Haryana.
- VI. "BC-B" means "Backward Class Block 'B'" of Haryana.
- VII. "B.E." means "Bachelor of Engineering."
- VIII. "B.Tech." means "Bachelor of Technology".
- IX. "B.Arch." means "Bachelor of Architecture".
- X. "CBSE" means "Central Board of Secondary Education."
- XI. "CCB" means "Central Counseling Board."
- XII. "CCS HAU" means "Ch. Charan Singh Haryana Agricultural University, Hisar."
- XIII. "CDLU" means "Ch. Devi Lal University, Sirsa."
- XIV. "CFF" means "Children of Freedom Fighters" of Haryana.
- XV. "Department" means "Department of Technical Education, Haryana."
- XVI. "ESM" means "Ex-Servicemen and their Wards" of Haryana.
- XVII. "GJU" means "Guru Jambheshwar University of Science & Technology, Hisar."
- XXVIII. "Haryana Resident" means "a person eligible for grant of Resident Certificate as per instructions of Chief Secretary, Haryana, vide memo No. 62/17/95 -6 GSI dated 3.10.96, No. 62/27/2003-6 GSI Dated 23-5-2003 and No. 22/28/2003-3GS III dated 30-1-04."
- XIX. "HOGC" means "Haryana Open General Category".
- XX. "ICAR" means "Indian Council for Agricultural Research".
- XXI. "Intake" means "Sanctioned Intake".
- XXII. "KU" means "Kurukshetra University, Kurukshetra".
- XXIII. "MDU" means "Maharshi Dayanand University, Rohtak."
- XXIV. "HSTES" means "Haryana State Technical Education Society, Panchkula"
- XXV. "MHRD" means "Ministry of Human Resource Development, Govt. of India."
- XXVI. "PH" means "Physically Handicapped" of Haryana.
- XXVII. "Qualifying Examination": For Qualifying Examination, refer to Chapter 3.
- XXVIII. "ROM" means "Resident of Murthal."
- XXIX. "SC" means "Scheduled Caste" of Haryana.
- XXX. "NIC" means "National Informatics Centre, New Delhi and State Unit, Chandigarh."
- XXXI. "State Government" means "Government of India".
- XXXII. "University" means "Affiliating University".

- XXXIII. "State Quota" means "the seats meant for Haryana resident candidates in terms of Appendix "B".
- XXXIV. "K.M." means "Kashmiri Migrants".
- XXXV. "M.Q." means "Minority Quota or the seats available for the candidates of concerned minority community of the Institutes."
- XXXVI. "NRI's Seats" means "the seats meant for Non-Resident Indians & their children or wards."
- XXXVII. "DCRUST" means Deen Bandhu Chottu Ram University of Science & Tech., Murthal (Sonapat).
- XXXVIII. "SFC" means State Fee Committee.
- XXXIX. "PI" means the "Participating Institutes."
- XL. "HGST" means Haryana Government School Topper.
- XLI. "Allotted Seat" means seat allotted by NIC server.
- XLII. "Reported seat" means allotted seat confirmed after physical reporting at the institute.
- XLIII. "TFW" means "Tuition Fee Waiver" scheme of AICTE.
- XLIV. "SUVPA" means "State University of Performing & Visual Arts, Rohtak"
- XLV. "SIUPA" means "State Institution of Urban Planning & Architecture" at Rohtak.
- XLVI. "RoHC" means "Rest of Haryana Category".
- XLVII. "EWS" means "Economically Weaker Section".

CHAPTER-2

GENERAL INFORMATION

1. Admission Brochure can be downloaded from our websites www.hstes.org.in
2. This Admission Brochure is for admission to B.E./B.Tech/B.Arch courses for the Academic Year 2019-20 only.
3. Nothing contained in this Admission Brochure should be construed to convey sanction or cited as an authority for which University regulations alone are applicable.
4. The seats in B.E./B.Tech Courses in all Government/Private Technical Institutional/State Universities shall be filled against 15% Rest of Haryana Quota (excluding Haryana State) upto 2nd Online Counseling. After 2nd Online Counseling all the vacant seats under this Rest of Haryana (RoHC) Category shall be merged in General Category for all the candidates including Haryana, in subsequent online counseling.
5. **Four Online-Off-Campus Counseling** will be conducted for admission against B.E./B.Tech for all the seats of Govt./ Govt. Aided/ University Departments and 75% seats of Self Financing Institutes only (for details about counseling, refer **chapter 7**) as follows:
 - 1st Counseling -** shall be done for all categories namely RoHC, HOGC, KM, TFW, SC, BC-A, BC-B, PH, EWS, ESM, (with all priorities) and FF of all categories with 25% Horizontal Female reservation.
 - 2nd Counseling -** shall be done for all categories namely RoHC, HOGC, KM, TFW, SC, BC (by merging BCA and BCB in BC), EWS, PH and merging all ESM (all priorities) and FF with 25% Horizontal Female reservation.
 - 3rd & 4th Counseling-** 3rd and 4th Online-Off-Campus Counseling shall be conducted by HSTES on the basis of the rank to be prepared by HSTES on the basis of percentage of qualifying examination. The Rank of only those candidates will be prepared who have registered on www.onlinetesthry.gov.in and have got their documents verified from the Designated Verification Centre (as per Key Dates). **The admissions in 3rd & 4th Online-Off-Campus counseling shall be done without any reservation (Except KM/TFW/EWS category).**
6. Tuition Fee Waiver (TFW) Counseling shall be done parallel to the general counseling as per AICTE guidelines. Tuition Fee Waiver Scheme of AICTE can be seen at **Appendix-I**. Counseling for KM/EWS shall also be done parallel to the General Counseling.
7. The private unaided institutions shall make admission for B.E/B.Tech & B.Arch courses only against 25% of the sanctioned seats (including 15% seats for Children/ Wards of NRI's) at their own level (refer **Chapter 5 & 7**).
8. The 25% admissions made by private institutes are open for supervision and monitoring of Directorate of Technical Education, Haryana, Haryana State Technical Education Society and

State Admission & Fee Committee constituted by the State Govt. in pursuance of the judgment dated 14.08.2003 of Hon'ble Supreme Court of India in Writ Petition (Civil) No. 350 of 1993 (Islamic Academy & Anr. Vs. State of Karnataka & Ors.).

9. While displaying the status of availability of seats, the number of seats available in a specific branch of an institution will be displayed as per eligibility/category. The non-availability of the seats in a branch of an institution & the seats/institution for which a candidate is not eligible will not be shown to him/her.
10. If a candidate is admitted on the basis of the information submitted by him/her, which is found to be incorrect or false later on, his/her admission shall be cancelled and all fees and other dues paid by him/her shall be forfeited. The HSTES/University/Institute may also take further action, as deemed fit, against the candidate and his/her guardian in accordance with law.
11. If the University authorities are not satisfied with the character, past behavior and antecedents of a candidate, they may refuse to admit him/her in the University/Institute. In order to ensure academic standards, discipline and peaceful atmosphere in the University/Institute, the Vice-Chancellor of the University concerned may cancel the admission of any student for a specified period.
12. Canvassing in any form is strictly prohibited. Further, if any candidate, person or official engages himself/herself in any act that results in the use of unfair means in this counseling, he/she shall be liable to prosecution under relevant law, including the Indian Penal Code. Candidates indulging in any such activity and/or canvassing may also be denied admission.
13. Candidates seeking admission in private unaided institutions are advised to ensure that they are lawfully admitted failing which, they shall not be authenticated by the HSTES and shall not be registered by the affiliating Universities and they themselves shall be responsible for any such lapse.
14. The decision of the Haryana State Technical Education Society (HSTES) in all matters relating to the admissions shall be final.
15. All disputes pertaining to counseling for making admissions to B.E./B.Tech./B.Arch Courses for the session 2019-20 are subject to the jurisdiction of Panchkula only. The Haryana State Technical Education Society (HSTES) shall be the legal authority in whose name the State may sue or may be sued for this purpose. No suit, prosecution or other legal proceedings shall lie against the State of Haryana or any officer of the State Govt. or the NIC or Haryana State Technical Education Society, for anything which is in good faith done or intended to be done for the purpose of on-line off-campus counseling.
16. All the rules and regulations for submission of migration certificate by the candidates who have passed the qualifying examinations from other Universities/ Boards will be applicable as per the rules of the concerned university.

17. Ragging in educational institutions is banned and any one indulging in ragging is likely to be punished appropriately, which may include expulsion from the institution, suspension from the institution or classes for a limited period or fine with a public apology. The punishment may also take the shape of

- i. Withholding scholarships or other benefits
- ii. Debarring from representation in events
- iii. Withholding results
- iv. Suspension or expulsion from hostel or mess, and the like.

If the individuals committing or abetting ragging are not/cannot be identified, collective punishment can be awarded to act as a deterrent.

The following will be termed as the act of ragging vide UGC regulations 29.06.2016 and AICTE approval process handbook 2019-20:

“(j) any act of physical or mental abuse (including bullying and exclusion) targeted at another student (fresher or otherwise) on the ground of colour, race, religion, caste ethnicity, gender (including transgender), sexual orientation, appearance, nationality, regional origins, linguistic, identity, place of birth, place of residence or economic background.”

Students in distress due to ragging related incidents can call the National Anti-Ragging Help Line No. 1800-180-5522(24*7 Toll Free) or email: helpline@antiragging.in.

CHAPTER-3

ELIGIBILITY AND BASIS OF ADMISSION

A. Minimum Academic Qualifications for B.E./B.Tech.

Should be a pass in 10+2 examination from recognized Board/University with Physics and Mathematics as compulsory subjects along with one of the following subjects:

- a) Chemistry
- b) Bio-Technology
- c) Biology/ Technical Vocational subject

***Note: If a candidate has Physics, chemistry and Mathematics in his/ her Diploma Course, then his/ her Diploma is equivalent to 10+2(Non-Medical), rest of the conditions will remain the same as per the Prospectus 2019-20.**

For admission to B.E./B.Tech (Bio-Technology), the candidates should be a pass in 10+2 examination with Physics and Mathematics or Biology as compulsory subjects along with any one of the following subjects:

- a) Chemistry
- b) Bio-Tech
- c) Computer Science

Obtained at least 45% marks (40% in case of candidate belonging to reserved category) in the above subjects taken together for B.E./B.Tech and B.E/B.Tech. (Bio-Technology) respectively.

OR

Passed Diploma (in Engineering and Technology) examination with at least 45% marks (40% in case of candidates belonging to reserved category)

Note: 1. If there is any change in minimum academic qualification in terms of percentage in aggregate for private institute for the session 2019-20, it will be incorporated at the time of counseling.

- 2. For Kashmiri Migrants relaxation in cut-off percentage upto 10% subject to the minimum eligibility requirement in B.E./B.Tech. Kashmiri Migrant are required to fill Online Application Form on website: www.onlinetesthry.gov.in**

Basis of admission for B.E./B.Tech:

- During 1st & 2nd Online-Off-Campus Counseling Admission in B.E./B.Tech shall be made on the Basis of inter-se-merit of combined merit of JEE Main-2019 conducted by NTA.
- During 3rd & 4th Counseling, Admissions shall be made on the basis of the rank to be prepared by HSTES on the basis of percentage of qualifying examination without any reservation (except KM/TFW/EWS).

Tie breaking criteria:

During 3rd & 4th Counseling, the following criteria will be followed to break-up the tie if two candidates secure the same percentage of marks in qualifying Examination:

- a) The candidates who have secured higher marks in **Mathematics** shall rank higher in order of merit.
- b) If tie still persists, the candidates who have secured higher marks in **Physics** shall rank higher in order of merit.
- c) If tie still persists, the candidates who have secured higher marks in **Chemistry/Bio-Tech/Computer Sci./Biology** (as the case may be) shall rank higher in order of merit.
- d) If tie still persists, the candidate who is **senior in age** shall rank higher in order of merit.

Basis of admission for B.E./B.Tech (Bio-Technology):

- During 1st & 2nd Online-Off-Campus Counseling Admission in B.E./B.Tech shall be made on the Basis of inter-se-merit of combined merit of JEE Main-2019 conducted by NTA.
- During 3rd & 4th Online-Off-Campus Counseling, Admissions shall be made on the basis of the rank to be prepared by HSTES on the basis of percentage of qualifying examination without any reservation (except KM/TFW/EWS).

Inter-se-merit for such candidates shall be calculated on the basis of marks of Physics, Biology, Chemistry/ Bio-Tech/ Computer Science.

Tie breaking criteria:

During 3rd & 4th Counseling, the following criteria will be followed to break-up the tie if two candidates secure the same percentage of marks in qualifying Examination:

- a) The candidates who have secured higher marks in **Physics** shall rank higher in order of merit.
- b) If tie still persists, the candidates who have secured higher marks in **Chemistry** shall rank higher in order of merit.
- c) If tie still persists, the candidates who have secured higher marks in **Biology/Bio-Tech** (as the case may be) shall rank higher in order of merit.
- d) If tie still persists, the candidate who is senior in age shall rank higher in order of merit.

50% Seats in UIET, Maharishi Dayanand University, Rohtak and 50% Seats in UIET, Kurukshetra University, Kurukshetra of their intake in B.Tech (Bio-Technology) course shall be filled by the candidates who have studied only Biology and thus could not take JEE-MAIN exam. Inter-se-merit for such candidates shall be calculated on the basis of marks of Physics, Biology, Chemistry/Bio-Tech/ Computer Science. These seats may be filled by the respective Universities parallel to online counseling for B.Tech course.

B. Kashmiri Migrants (KM), Haryana Govt. School Topper (HGST), Tuition Fee Waiver (TFW) and Economically Weaker Sections (EWS) seats in B.E./B.Tech courses:

Minimum Academic Qualification shall be same as mentioned in section A.

Basis of admission:

- 1. Kashmiri Migrants** seats (5% of sanctioned intake of each course) for B.E./B.Tech. will be supernumerary seats and will be filled separately on the basis of inter-se-merit of qualifying examination. The percentage shall be calculated on the basis of Marks of Maths, Physics, English and any one of the following (whichever is highest):
Chemistry/Bio-Technology/Biology/Technical Vocational subject.
Kashmiri Migrants will be required to have the original certificate of Migration duly signed by the competent authority or Relief commissioner.

Tie breaking criteria:

The criteria as mentioned below will be followed to **break-up the tie** (in case of **KM for B.E./B.Tech except Bio Technology**):

- a. The candidates who have secured higher marks in Mathematics shall rank higher in order of merit.
- b. If tie still persists, the candidates who have secured higher marks in Physics shall rank higher in order of merit.
- c. If tie still persists, the candidates who have secured higher marks in Chemistry/Bio-Tech/Computer Sci./Biology (as the case may be) shall rank higher in order of merit.
- d. If tie still persists, the candidate who is senior in age shall rank higher in order of merit.

The criteria as mentioned below will be followed to **break-up the tie** (in case of **KM for B.E./B.Tech) in Bio-Technology**):

- a. The candidates who have secured higher marks in Physics shall rank higher in order of merit.
- b. If tie still persists, the candidates who have secured higher marks in Chemistry shall rank higher in order of merit.
- c. If tie still persists, the candidates who have secured higher marks in Biology/Bio-Tech (as the case may be) shall rank higher in order of merit.
- d. If tie still persists, the candidate who is senior in age shall rank higher in order of merit.

Note for Kashmiri Migrant:

1. KM category candidate shall apply online and the application fee for the purpose shall also be deposited online through www.onlinetesthry.gov.in by generating E-Challan or through Credit/Debit Card or Net banking by using online payment gateway during filling the online application form. For 1st and 2nd Online-Off-Campus counseling, the candidate is required to take the printout of online filled application form and report at office of HSTES, Bays No. 7-12, Sector-4, Panchkula, for 3rd & 4th Online-Off-Campus counseling, the candidate will first register online through www.onlinetesthry.gov.in and is required to take the print out of online filled application form and get it verified at the Designated Verification Centre before the closing date along with the attested copy of following documents:
 - i. Attested copy of Migration Certificate duly signed by competent authority or Relief Commissioner.
 - ii. Attested copy of DMC of qualifying examination.
 - iii. Attested copy of DMC of 10th.
 - iv. Proof of application fee deposition.
 2. Aadhaar Number (or Enrolment Number) It has been decided by the Government that from the session 2019-20, the candidate shall submit preferably the Aadhaar Number (or Enrolment No.) at the time of online registration. In case Aadhaar Number is not available then alternate documents such as passport, bank account or any other valid Govt. identity number may be submitted. Further, if the Aadhaar Number (or Enrolment No.) not submitted at the time of online registration by the candidate, the same shall be submitted by him/her within one month after reporting at the Institute. The Institute shall also update /include the Aadhaar Number (or Enrolment No.) of the candidates after receiving the same from the candidate.
 3. The candidates applying under Kashmiri Migrants (KM) will produce a certificate in the support of their claim from the competent authority or Relief Commissioner.
 4. Candidate if any simultaneously applying for all options i.e. through JEE (MAIN)-2019 for B.E./B.Tech 2019 as well as under Kashmiri Migrants (KM) Quota are required to apply separately and deposit the separate counseling fee i.e. Rs. 500/- (non-refundable), through www.techadmissionshry.gov.in for submitting separate Application Forms at HSTES office. After the display of merit list, candidate has to participate in Online Off-campus counseling on website www.techadmissionshry.gov.in, separately for each category.
 5. Relaxation in cut-off percentage upto 10% subject to minimum eligibility requirement.
2. **Haryana Govt. School Topper (HGST)**, seats in each branch in the Govt./Aided/ University Department/Private Institutes offering B.E./B.Tech Programme shall be filled on the basis of inter-se-merit of 10+2 (of 2019 only) out of each topper (having Minimum 2nd division i.e. 50% marks in aggregate) of Govt. Senior Secondary School offering Science Stream

(Having Minimum 5 students on roll in the Science stream), subject to fulfilling the eligibility criteria. The candidate shall produce a certificate in the support of their claim from the Principal/Headmaster of the Govt. School of which the candidate is topper clearly stating the strength of class.

A. Approved Merit & Tie breaking criteria for Haryana Govt. School Topper (HGST) merit list in B.Tech except for Bio-Tech as follows:

1. The candidate should have minimum 2nd Div. i.e 50% marks in aggregate, in qualifying exam.
2. The Govt. Senior Secondary School offering Science Stream should have minimum 5 students on roll in their Science stream.
3. The percentage shall be calculated on the basis of Total Marks of Maths, Physics, English and Chemistry.

The candidates shall produce a certificate in support of their claim issued by the Principal/Headmaster of the Govt. School from where the candidate has passed his qualifying exam and the candidate is topper of his school, clearly mentioning the strength of the school in Science stream (Annexure-XIV).

B. Tie breaking criteria

The tie breaking criteria in case of HGST for B.E./B.Tech except "Bio-Technology" may be followed as under:

1. The candidates who have secured higher percentage marks in the 3 subjects i.e Mathematics, Physics and Chemistry shall rank higher in order of merit.
2. If tie still persists, the candidates who have secured higher percentage marks in the 2 subjects i.e. Mathematics and Physics shall rank higher in order of merit.
3. If tie still persists, the candidates who have secured higher marks in Mathematics shall rank higher in order of merit.
4. If tie still persists, the candidates who are senior in age shall rank higher in order of merit.

Note: Only toppers of Govt. Senior Secondary School offering Science Stream of 2019 are eligible. Seat reserved for HGST is within the sanctioned intake.

NOTE for HGST:

For 1st and 2nd Online-Off-Campus counseling, the candidate is required to take the printout of online filled application form and report at office of HSTES, Bays No. 7-12, Sector-4, Panchkula, before the closing date along with the attested copy of following documents:

- i. Certificate from the Principal/of the Govt. School of Haryana of which the candidate is Topper, clearly stating the strength of class and the candidate claiming HGST quota should be Topper (minimum 2nd division) in current year exam (i.e.-2019). (Minimum strength of class should be 5 to become eligible for HGST) as given in **Annexure-XIV**.
- ii. Attested copy of DMC of qualifying examination and Matriculation Certificate.
- iii. Proof of application fee deposited.

3. Tuition Fee Waiver seats for B.E./B.Tech

Under this Scheme, up to a maximum of 5% of "Approved Intake" per Course shall be available for this admission. These seats shall be supernumerary in nature. These supernumerary seats shall be available only to such Course(s) in an Institution, where a minimum of 30% of "Approved Intake" are filled up. Sons/ Daughters of parents whose annual income is less than Rs.8.00 Lac from all sources shall only be eligible for seats under this scheme (**as per Appendix-I**).

The candidate applying for Tuition Fee waiver Scheme will produce the relevant Income Certificate issued by the competent authority (Annual income of Parents / Guardians should be less than Rs.8.00 lakh from all sources).

NOTE for TFW:

For 1st and 2nd Online-Off-Campus counseling, the candidate is required to take the printout of online filled application form and report at office of HSTES, Bays No. 7-12, Sector-4, Panchkula as per the schedule mentioned in Key dates along with the attested copy of following documents. For 3rd and 4th Online-Off-Campus counseling the candidate is required to take the print out of online filled application form and get it verified at the Designated Verification Centre as per the schedule mentioned in Key dates along with the attested copy of following documents:

- a) Only those candidates whose parental/Guardians annual income from all sources is less than 8.00 Lacs can apply for TFW category by producing income certificate issued by competent authority **Appendix-I**.
- b) Haryana Resident Certificate (in case candidate has not passed/ appeared in the qualifying examination from Haryana)
- c) Proof of Application fee deposition
- d) Aadhar Number (Or Enrolment Number). It has been decided by the Government that from the session 2019-20, the candidate shall submit preferably the Aadhaar Number (or Enrolment No.) at the time of online registration. In case Aadhaar Number is not available then alternate documents such as passport, bank account or any other valid Govt. identity number may be submitted. Further, the Aadhaar Number (or Enrolment No.) not submitted at the time of online registration by the candidate, the same shall be submitted by him/her within one month after reporting at the Institute. The Institute shall also update /include the Aadhaar Number (or Enrolment No.) of the candidates after receiving the same from the candidate.

4. Economically Weaker Sections (EWSs):

Under Economically Weaker Sections (EWSs) reservation of State Government, seats up to maximum 10 percent of the sanctioned intake per course shall be available in all educational institutions other than the minority educational institutions approved by AICTE. These seats shall be supernumerary in nature. A candidate applying for EWSs category:- For 1st and 2nd Online-Off-Campus counseling, the candidate is required to take the printout of online filled application form and report at office of HSTES, Bays No. 7-12, Sector-4, Panchkula as per the schedule mentioned in Key dates along with the attested copy of following documents. For 3rd and 4th Online-Off-Campus counseling the candidate is required to take the print out of online filled application form and get it verified at the Designated Verification Centre as per the schedule mentioned in Key dates along with the attested copy of following documents:

- i. Attested copy of EWS Income and Asset Certificate (issued by Tehsildar of the area where the applicant normally resides) (Given at **Appendix-J**).
- ii. Haryana Resident Certificate (in case candidate has not passed/ appeared in the qualifying examination from Haryana)
- iii. Attested copy of Mark Sheet of Qualifying Examination
- iv. Proof of deposit of Application Fee

Note:

- **Candidates, if any, simultaneously applying for B.Tech as per his / her category and also through TFW /EWS are required to deposit separate counseling fee through www.techadmissionshry.gov.in.**
- **Submission of duplicate applications is not allowed. In case of duplicate application found, all the applications of such candidate will be cancelled automatically.**
- For detailed procedure regarding counseling kindly read **Chapter-8**.

A. Minimum Academic Qualification for B.Arch:

- i. Passed an examination at the end of the 10+2 scheme of examination with 50% marks in Physics, Chemistry and Mathematics and also 50% marks in aggregate of the 10+2 level examination.

Or

10+3 Diploma (any stream) recognized by Central/ State Govt. with 50% aggregate marks with Mathematics as compulsory subject of examination.

Or

International Baccalaureate Diploma, after 10 years of schooling, with not less than 50% marks in aggregate and with Mathematics as compulsory subject of Examination. Merit list shall be based on aggregate marks of 10+2 and valid NATA score in the ratio 50:50.

- ii. Merit list shall be based on aggregate marks of 10+2 and valid NATA score (percentage) or score (percentage) of qualified JEE (Main) Paper-2-2019 (B.Arch/B.Planning in the ratio 50:50).

- iii. In order to pass NATA Test a candidate must have valid NATA Score as per COA.

Obtained at least 50% marks (47.5% in case of candidate belonging to SC category) in the qualifying Examination.

a. Basis of admission for B.Arch:

Admission shall be made on the basis of valid NATA score as declared by Council of Architecture (COA) or score of qualified JEE (Main) Paper-2-2019 (B.Arch./B.Planning) and marks secured in the qualifying examination in the ratio of 50:50.

b. Tie breaking criteria for B.Arch:

In case two candidates secure the same marks i.e. Valid NATA score or score of qualified JEE (Main) Paper-2-2019 (B.Arch/B.Planning) and marks secured in the qualifying examination in the ratio of 50:50, the following under mentioned criteria will be followed to break-up the tie:

- i. Candidate getting higher marks in Mathematics shall rank higher in order of merit.
- ii. If tie still persists, candidate getting higher marks in English shall rank higher in order of merit.
- iii. If tie still persists, senior in age will rank higher in order of merit.

c. The admission seeker for B.Arch Course need to apply online at www.onlinetesthry.gov.in and take printout of successfully online filled application form and deposit the same in the office of HSTES, Bays No. 7-12, Sector-4, Panchkula before the closing date as per "KEY DATES". The candidate have to report in HSTES Office for Verification & Confirmation of Marks of Qualifying Examination and other details filled in Online Application Form alongwith the attested copies of following documents .

- i. Attested copies of qualifying exam
- ii. Valid NATA score card or score card of qualified JEE (Main) Paper-2-2019 (B.Arch./B.Planning)
- iii. Attested copy of Matriculation Certificate
- iv. Aadhar Number (Or Enrolment Number). It has been decided by the Government that from the session 2019-20, the candidate shall submit preferably the Aadhaar Number (or Enrolment No.) at the time of online registration. In case Aadhaar Number is not available then alternate documents such as passport, bank account or any other valid Govt. identity number may be submitted. Further, the Aadhaar Number (or Enrolment No.) not submitted at the time of online registration by the candidate, the same shall be submitted by him/her within one month after reporting at the Institute. The Institute shall also update /include the Aadhaar Number (or Enrolment No.) of the candidates after receiving the same from the candidate.

D. Economically Weaker Sections (EWSs):

Under Economically Weaker Sections (EWSs) reservation of State Government, seats up to maximum 10 percent of the sanctioned intake per course shall be available in all educational institutions other than the minority educational institutions approved by AICTE. These seats shall be supernumerary in nature. A candidate applying for EWSs category:- For 1st and 2nd Online-Off-Campus counseling, the candidate is required to take the printout of online filled application form and report at office of HSTES, Bays No. 7-12, Sector-4, Panchkula, for 3rd and 4th Online-Off-Campus counseling the candidate is required to take the print out of online filled application form and get it verified at the Designated Verification Centre before the closing date along with the attested copy of following documents

- i. Attested copy of EWS Income and Asset Certificate (issued by Tehsildar of the area where the applicant normally resides) (Given at **Appendix-I**).
- ii. Haryana Resident Certificate (in case candidate has not passed/ appeared in the qualifying examination from Haryana)
- iii. Attested copies of qualifying exam
- iv. Valid NATA score card or score card of qualified JEE (Main) Paper-2-2019 (B.Arch./ B.Planning)
- v. Attested copy of Matriculation Certificate
- vi. Aadhar Number (Or Enrolment Number). It has been decided by the Government that from the session 2019-20, the candidate shall submit preferably the Aadhaar Number (or Enrolment No.) at the time of online registration. In case Aadhaar Number is not available then alternate documents such as passport, bank account or any other valid Govt. identity number may be submitted. Further, the Aadhaar Number (or Enrolment No.) not submitted at the time of online registration by the candidate, the same shall be submitted by him/her within one month after reporting at the Institute. The Institute shall also update /include the Aadhaar Number (or Enrolment No.) of the candidates after receiving the same from the candidate.

Note:

1. Mere possession of the prescribed academic qualifications does not entitle a candidate for admission to B.E./B.Tech./B.Arch course. Candidates would be required to fulfill other conditions as spelt out in the Admission Brochure.
2. Candidates, who are appearing in the qualifying examination this year and are expecting to pass the same, can also compete for counseling for B.E./B.Tech.
3. Fulfilling of eligibility for B.E./B.Tech w.r.t qualification and percentage of qualifying examination shall be proved by the candidate not at the time of seat allotment but at the time of reporting by the candidate at the institute for that particular counseling. A candidate may not be eligible on the 1st day of counseling but may be eligible on subsequent days of counseling due to the reasons, whatsoever. The candidate may seek

admission at his/her own risk and cost and if he/she is found in-eligible, his/her entire dues shall be forfeited and his/her admission shall be cancelled for which he/she shall have no claim, whatsoever.

4. Candidate if any simultaneously applying for more than one option i.e. JEE-MAIN-2019, Haryana Govt. School Toppers (HGST), Kashmiri Migrants (KM) Quota, Economically Weaker Sections (EWSs) and Tuition Fee Waiver Category quota are required to apply separately and deposit separate counseling Fee i.e. Rs.500/- **(non-refundable)** for each option through www.techadmissionshry.gov.in before submitting the Form. A separate Roll No. will be issued through this site and for that category the counseling will be done by that Roll No. only. After the display of merit list, candidate has to participate in Online Off-campus counseling by NIC through www.techadmissionshry.gov.in, separately for each category.

CHAPTER-4
INFORMATION REGARDING INTAKE FOR THE SESSION 2019-20

1. Institute-wise, branch-wise intake for the session 2019-20 will be incorporated in the admission brochure after receiving the same from concerned branch of Directorate **(Appendix-G)**.
2. Institutions/disciplines/intake are subject to change by the competent authority. New institutions/disciplines and the variation of intake in the existing institutions shall be considered for admission for the year 2019-20, if the approval from the competent authority such as AICTE/ Affiliating University/DTE is received before the start of counseling.
3. Seats upto 5% of sanctioned intake per course in all Govt./University Departments/ Private Institutes is reserved for Kashmiri Migrants for admission in 1st semester in B.E./B.Tech, as per guidelines of AICTE for the session 2019-20. These seats are supernumerary seats.
4. For **Haryana Govt. School Topper (HGST)**: One seat is reserved in each course/discipline in every institute for admission of toppers of science stream 2019 (having minimum 2nd division) of Govt. High Schools of Haryana (having minimum 5 students on roll in the Science stream), for admission in 1st semester in B.E./B.Tech. Seat reserved for HGST is within the sanctioned intake.
5. The Institutes opting for **Tuition Fee Waiver (TFW)** scheme are permitted to fill the seats upto 5% of the total sanctioned intake per course in the institutions approved by AICTE. These seats are supernumerary in nature and will be available to such courses in an institute, where a minimum of 30% of sanctioned seats are filled up. These seats shall be filled through online counseling.
6. Under **Economically Weaker Sections (EWSs)** reservation of State Government, seats up to maximum 10 percent of the sanctioned intake per course shall be available in all educational institutions other than the minority educational institutions approved by AICTE. These seats shall be supernumerary in nature.

Note: The candidates are advised to check the approval of All India Council for Technical Education (AICTE) and concerned university for a particular branch of B.Tech course of any institute from the website of AICTE and affiliating University. In case of B.Arch, candidates are advised to check the approval of Council of Architecture (COA) from the website of COA and the affiliating University.

CHAPTER-5 **DISTRIBUTION OF SEATS**

5.1 For Govt./Govt. Aided: The Reservation policy notified by the State Government of Haryana is applicable for admissions in Technical Education Institutions for the session 2019-20:

Category	Code	Percentage
[a-1] Rest of Haryana Category (excluding Haryana State)-Only for B.E./B.Tech Course.	RoHC	15% of the sanctioned intake
[a-2] All India Category (Only for B.Arch Course)	AIC	15% of the sanctioned intake
[b] State Quota		85% of the sanctioned intake
[b-1]Haryana Open General Category (General)	HOGC	50% of State Quota
[b-2] Reserved Categories of Haryana		50% of State Quota
Scheduled Castes	SC	20% of State Quota
Backward Classes (A)	BCA	16% of State Quota
Backward Classes (B)	BCB	11% of State Quota
Physically Handicapped	PH	3% of State Quota

In the event of quota reserved for physically handicapped remain unutilized due to non-availability for suitable category of handicapped candidates, it may be offered to the Ex-serviceman and their wards (1%) and the dependents of freedom Fighters (1%).

Further 3% horizontal reservation is also provided to Ex-servicemen/Freedom Fighters and their dependents by providing reservation within reservation of 1% of general category, 1% out of Scheduled Castes and 1% from Backward Classes category for admission to the various educational institutions of the Govt. and Govt. aided/institutes located in Haryana. As far as block allocation in Block-A and Block-B of Backward Classes category is concerned, year-wise rotational system will be adopted. For example, if Block A of Backward Classes are given seats in the academic year 2006, the next block i.e. B Block of category of Backward Classes will be given seats in the next academic year i.e. 2007 and so on.

Vide Notification No. 808-SW(1) dated 17 August, 2016 issued by Welfare of Scheduled Castes and Backward Classes Department, Haryana, the criteria for exclusion of creamy layer within the Backward Classes as per the Schedules appended to the Act. namely Scheduled I, II & III will be as under:

“The children of persons having gross annual income of upto three lakh rupees shall first of all get the benefit of reservation in services and admission in educational institutions. The left out quota shall go to that class of Backward Classes of citizens who earn more than Three Lakh rupees but upto Six Lakh rupees per annum. The sections of the Backward Classes earning above Six Lakh rupees per annum shall be considered as Creamy Layer under section 5 of the said Act.”

The welfare of Scheduled Castes and Backward Classes Department, Haryana Vide Notification No.1282-SW(1) dated 28.08.2018, further issued notification in reference to above notification dated 17.08.2016 as under:

“The Government notification No. 808-SW(1) dated 17.08.2016 has been examined in consultation with the Advocate General Haryana. The Advocate General relying upon the judgment of the Hon’ble Punjab and Haryana High Court has opined that the criteria for computing annual income as prescribed under the above notification as gross annual income shall include income from all sources. All previous notifications or instructions which provided for a different mode of computing annual income stands over-ridden.

Income certificate mentioning gross annual income issued after 17.08.2016 shall only be considered for availing any benefit under BC(A) and BC(B) category.”

As per the above notification dated 28.08.2018, only amendment in the notification dated 17.08.2016 is that the criteria for computing annual income as prescribed under the notification dated 28.08.2018 as gross annual income shall include income from all sources and all previous notifications or instructions which provided for a different mode of computing annual income stands over-ridden and income certificate mentioning gross annual income issued after 17.08.2016 shall only be considered for availing any benefit under BC(A) and BC(B) category. The criteria of income slabs as mentioned in notification dated 17.08.2016 i.e. upto 03 lakhs and 03 to 06 lakhs remains the same.

The seats in B.E./B.Tech Courses in all Government/Private Technical Institutional/State Universities for the session 2019-20 shall be filled against 15% Rest of Haryana Quota (excluding Haryana State) upto 2nd Online Counseling. **After 2nd Online Counseling all the vacant seats under this Rest of Haryana Category (RoHC) shall be made in General Category to all the candidates including Haryana in subsequent online counseling.**

Under Economically Weaker Sections (EWSs) reservation of State Government, seats up to maximum 10 percent of the sanctioned intake per course shall be available in all educational institutions other than the minority educational institutions approved by AICTE. These seats shall be supernumerary in nature (***Subject to change as per guidelines/directions of AICTE and State Govt.**).

Important Note:

- 25 % horizontal reservation in all categories shall be provided for girl candidates.
- Haryana Govt. Senior Secondary School Topper (HGST):- One seat in each branch discipline of B.Tech course in every institute is reserved for topper of 10+2 within sanctioned intake (Science stream of year 2019 having minimum 2nd division).

5.2 For private unaided institutions:

- The sanctioned intake in private unaided institutions for B.Tech Course shall be distributed as under:
 - 25% of sanctioned intake shall be filled by the institutions.

- **75% of sanctioned intake shall be filled through HSTES.**

The admissions of 75% of sanctioned intake in Private Unaided Institutes shall be done by HSTES as per the Reservation Policy notified by the State Government of Haryana.

- **The sanctioned intake in private unaided institutions for B.Arch course shall be distributed as under:-**

- The institute shall fill their 25% seats of sanctioned intake (management quota) at their own level.
- 75% of sanctioned intake shall be filled through HSTES.

The admissions of 75% of sanctioned intake in Private Unaided Institutes shall be done by HSTES from Haryana resident and All India Open (AIO) category candidates as per the State Reservation Policy in counseling.

5.3. For private unaided Minority institutions:-

- Rest of Haryana Category (RoHC)(Excluding Haryana State) including NRI seats not exceeding upto 15% (at the discretion of the management as above).
- Minority Quota- 42.5% of sanctioned intake fixed by the State Govt. vide notification No. 20/5/2004-4TE, dated 25.06.2004.
- Balance – 42.5% (half for Haryana Open General and half for reserved categories of Haryana in the ratio as specified above).

5.4. Special Reservation in Institute of Urban Planning and Architecture, Pandit Lakhmi Chand State University of Performing and Visual Arts, Rohtak.

- Category Code

(1) All India category seats (AIC)	=	50% of the sanctioned intake
AIC General	=	50.5% of AIC i.e. 25.25% of total intake
AIC SC	=	15% of AIC i.e. 7.5% of total intake
AIC ST	=	7.5% of AIC i.e. 3.75% of total intake
AIC OBC	=	27% of AIC i.e. 13.5% of total intake
(2) HCS (Haryana Category Seats)	=	50% of the sanctioned intake
- State reservation policy at the time of counseling (for preparation of seat matrix) shall be followed.**
- 25% horizontal reservation in all above categories shall be provided for girl students.
- The reservation policy is to be implemented as per existing State Government Policy.
- Vacant seats if any against reserved categories will be offered to General Category aspirants on the basis of merit.

Note:

1. Change, if any, shall be applicable at the time of counseling.

2. The seats in B.E./B.Tech Courses in all Government/Private Technical Institutions/State Universities shall be filled against 15% Rest of Haryana Quota (excluding Haryana State) upto 2nd Online Counseling. After 2nd Online Counseling all the vacant seats under this Rest of Haryana Category (RoHC) shall be made in General Category to all the candidates including Haryana in subsequent counseling at institution level.
3. For B.E./B.Tech Courses, 10 (Ten) seats are reserved for the bonafide residents of Murthal in DCR University of Science & Technology, Murthal (Sonepat). So these will be filled strictly in accordance with the relevant decision of Hon'ble Punjab and Haryana High Court Civil Writ Petition No. 1382 of 2003 & 10 (Ten) seats in CDLM Engg. College, Panniwala Mota, Sirsa for residents of Village Panniwala Mota. These seats shall be filled by the respective institutes on merit by giving due publicity at their own level before 2nd phase of counseling.
4. For B.E./B.Tech Courses, 8 seats (2 seats in each branch) are reserved in Matu Ram Institute of Engg. & Mgmt., Rohtak for the residents of Bohar/ Garhi and migrated residents of these villages to Kutana/ Majra. All admissions shall be made firstly on the merit of JEE (Main) and vacant seats if any, shall be filled on the merit of qualifying exam by the Director-Principal at their own level in transparent manner by giving due publicity.
5. For B.E./B.Tech Courses, 8 seats (2 seats in each branch) are reserved in JMIT Radaur for the residents of Chhotabans. All admissions shall be made firstly on the merit of JEE(Main) and vacant seats if any, shall be filled on the merit of qualifying exam by the Director-Principal at their own level in transparent manner by giving due publicity.
6. Only the candidates having the permanent disability of not less than 40% (being otherwise fit for admission to the course) will be considered for admission as Physically Handicapped. Disability certificate must be issued from Chief Medical Officer of the concerned District. However, the certificate shall be subject to verification by a Medical Board constituted by the affiliating university for the purpose. The decision of the Board shall be final. Physically Handicapped candidates belonging to Haryana are required to submit the handicap certificate as per **Annexure-VII** at the time of Joining/Reporting.
7. Merging of sub-categories in the reserved categories and removal of ESM priorities of Haryana shall be made after 2nd online off-campus counseling. The vacant seats of reserved categories of Haryana shall be converted and offered to General Category Candidate's alongwith other net resultant in the subsequent counseling.
8. Candidates claiming reservation under Scheduled Caste will submit the certificate as per Annexure-IV and Backward Class (Block 'A' & 'B') will submit the Certificate on the prescribed Proforma as per **Annexure-V**.
9. The parents of BC candidates (Block A&B) candidates for benefit of reservation for their ward shall have to furnish an affidavit to the effect that they are not covered under the

criteria of creamy layer, as per **Annexure-VI** at the time of counseling. The said affidavit shall be furnished by both father and mother of the candidate.

10. Children & Grand-children of Freedom Fighters of Haryana are required to submit a certificate from the Deputy Commissioner of the concerned District as per **Annexure-VIII** at the time of counseling.

11. The seats reserved for ESM category shall be offered in order of following priorities:

- a) Wards of Ex-servicemen died in action while in active service.
- b) Ex-serviceman himself.
- c) Wards of Ex-servicemen.
- d) Wards of Paramilitary Forces.

So, the candidates claiming reservation for these categories of Haryana are required to submit the certificate as per Annexure-IX in case of deceased/disabled and Annexure-X in case of discharged or serving personnel, whichever is applicable, at the time of counseling.

12. If the number of seats in any particular category is not a round figure, 0.5 or above will be taken as one and less than 0.5 shall be ignored, except that in Physically Handicapped, Children & Grand-children of Freedom Fighters and Ex-Servicemen and their Wards Categories, at least one candidate will be admitted from all the three categories in total, even if the share is less than 0.5 seats provided the number of sanctioned intake in the particular course is 30 or above.

13. A candidate, who applies for reserved category will be considered first in general category. In case, he/she does not get a seat of his/her choice in general category, then he/she will be considered for reserved category as applicable. The category of allotted seat may be higher than the actual category of the candidate.

5.5 NRI Quota Seats:

In compliance of the judgment dated 12.08.2005 of Hon'ble Supreme Court of India in PA Inamdar case, a limited reservation of NRI Seats, not exceeding 15%, may be made available to NRIs depending on the discretion of the Management subject to two conditions:

1. Such seats should be utilized Bonafide by the NRIs only and for their children or wards.
2. Secondly, within the quota, the merit should not be given a complete go-by.
 - (a) The amount of money, in whatever form collected from such NRIs, should be utilized for benefitting students such as from economically weaker sections of the society, whom, on well-defined criteria, the educational institutions may admit on subsidized payment of their fee.
 - (b) To prevent misutilization of such quota or any malpractice referable to NRI quota seats, it will be for the committees constituted pursuant to Islamic Academy's direction i.e. under the Chairmanship of Hon'ble Mr. Justice R.K. Nehru (Retd.) to regulate till suitable legislation or regulations are framed by the state.

- (c) List of institutions offering NRI seats and their fee structure shall be made available in due course of time.

Note:

- i. Students in their own interest, are advised to seek admission against NRI seats only, if they fulfill the eligibility and other conditions prescribed in Hon'ble Supreme Court decision in PA Inamdar case, failing which, it is most likely that their admission may be cancelled at any later stage, whenever, comes to the notice of the competent authority.
- ii. Counseling for NRI seats, if any, shall be strictly done by the concerned institute at their own level as per the counseling schedule mentioned in key dates and strictly as per guidelines of Hon'ble Supreme Court Decision in PA Inamdar case.
- iii. Eligibility for such seats shall remain the same as mentioned in Chapter-3. Anyhow, the candidates passing qualifying exam, from foreign countries shall produce the equivalency certificate from the association of Indian University. Such seats shall be filled on the basis of inter-se-merit of qualifying exam.
- iv. The fee shall be charged, as devised by the concerned institute and determined by State Fee Committee. However, it is made clear that no institute shall charge more or less fee than determined by the State Fee Committee.
- v. Applications shall be invited by the concerned institute for NRI Quota seats at their own level and the merit list of such candidates admitted by the Institute shall be displayed on the institute's website by the institute before final cut-off date of all admissions with copy to affiliating University, Haryana State Technical Education Society and Chairman, State Fee Committee in the following format:

Sr. No.	Name of the candidate with complete address	Father's Name	Mother's Name	Name of Board/Univ. from which qualifying exam passed	Name & complete address of NRI of which candidate is children or ward	Amount of fee charged & Name of Currency	Branch Allotted	Remarks, if any

- vi. The institutes must update their NRI admissions online on the website www.intrahstes.gov.in before final cut-off date of all admissions mentioned in "Key Dates".

CHAPTER- 6

INFORMATION REGARDING FEE

In pursuance of the judgment dated August 14, 2003 of Hon'ble Supreme Court of India in writ petition (Civil) No.350 of 1993 (Islamic Academy and Anr. Vs. State of Karnataka and Ors.), the State Government had constituted State Admission and Fee Committee to fix fee structure of private unaided minority/non-minority institutions for various types of technical courses. The Supreme Court guidelines stipulate that fee structure should be such that it is viable for the Colleges to function as per norms laid down by AICTE, but there should be no profiteering.

The Fee structure of various self-financing technical institutions is available at **Appendix-F** and on the website www.techeduhry.gov.in. Candidates are advised to see the changes, if any, in the fee structure of institutes on the website www.techeduhry.gov.in before filling the choices of branch and institutes during online counseling as there may be pending requests with State Fee Committee from some institutes for fee revision.

Guidelines issued by State Fee Committee regarding charging of different amounts under various heads other than Tuition Fee, Development Fund, Students Fund, Caution Money:

- (i) Hostel & Mess charges: Rs. 45,000/- per student which shall include lodging , boarding, water & electricity, reading room, computer, work station, gym and sports/ necessary furniture & furnishings . However, there can be a variation of 10% depending upon locale and specific demands. Laundry and Canteen etc. shall be on actual basis and optional. Cost of A.C. room would be separate which could be on an average Rs. 9000/- to 10000/- extra.
- (ii) Transport: - It has to be as per actual. However not beyond Govt. fare per km. + upto 50%.
- (iii) University/Board and Examination fee: - as per actual.
- (iv) Prospectus: - Only one in the course and should not be more than Rs. 500/-.
- (v) Placement Brochure: - Chargeable only once (in final year) and should not be more than Rs. 500/-.
- (vi) Insurance: Actual basis.
- (vii) Uniform: - Rs. 3000/- which shall include one Blazer, two trousers, two shirts, one tie & two socks. Subsequent requirement optional and chargeable.
- (viii) Additional charges for items like generator, internet (Wi-Fi), Book Bank (minimum 3 books) EDP etc. may be taken only if these facilities are provided. However, it should not be more than 5% of the sum total of the tuition fee + development fund and proportionately less as decided by State Fee Committee. Every institute is required to fix all the charges accordingly and reflect in their prospectus & on their website and must necessarily submit a copy of prospectus and placement brochure to State Fee Committee.

Every institute is required to fix to all the charges accordingly and reflect in their prospectus & on their website and must necessary submit a copy of prospectus and placement brochure to State Fee Committee.

CHAPTER-7
IMPORTANT PROCEDURES FOR SESSION 2019-20

7.1 PROCEDURAL STEPS FOR PARTICIPATING IN ONLINE OFF CAMPUS COUNSELING

1. This procedure is applicable for the candidates who want to take admissions through online counseling.
2. Candidates should go through information brochure for gathering detailed information about counseling schedule and procedure. Softcopy is available on the websites www.hstes.org.in
3. For depositing of counseling fee of Rs. 500/- visit website www.techadmissionshry.gov.in and click on "Payment Registration" / generate your Roll no. and deposit the counseling fee by generating E-challan for cash payment at any computerized branches of Axis or PNB banks or through Credit/Debit Card or Net banking by using online payment gateway.

(Remember you have paid your counseling fee before proceeding for online counseling, else your allotted seat can be CANCELLED at any stage and candidate would not have any claim on such allotted seat.)

4. The seats in B.E./B.Tech Courses in all Government/Private Technical Institutional/State Universities shall be filled against 15% Rest of Haryana Quota (excluding Haryana State) upto 2nd Online Counseling. After 2nd Online Counseling all the vacant seats under this Rest of Haryana Category (RoHC) shall be made in General Category to all the candidates including Haryana in subsequent online counseling.
5. **Four online counseling** will be conducted for admission to B.Tech course for all the seats of Universities Deptt., Govt. / Govt. Aided and 75% seats of Self Financing Institutes as follows:

1st counseling: shall be done for all categories namely RoHC, HOGC, KM, TFW, SC, BCA, BC-B, EWS, PH, ESM (with all priorities) and FF of all categories with 25% Horizontal Female reservation.

2nd counseling: shall be done for all categories namely RoHC, HOGC, KM, TFW, SC, BC (by merging BCA and BCB in BC), EWS and merging all ESM (all priorities) and FF with 25% Horizontal Female reservation.

3rd & 4th counseling: shall be done for left over/ vacant seats without any reservation except TFW/KM/EWS Category. There will be no horizontal reservation for female candidate.

Procedure for 3rd and 4th centralized online off-campus counseling:

- Only the candidates who have registered on www.onlinetesthry.gov.in portal are allowed to participate in 3rd and 4th online off-campus counseling, after verification of his/ her documents at Designated Verification Centers.
- For 3rd and 4th online off-campus counseling for B.Tech, online registration fee of Rs.500/- for

General Category and Rs.200/- for all Reserved Categories & online counseling fee of Rs. 500/- (for all categories) may be charged from the session 2019-20 onwards.

- The registered candidates after taking the print out of online filled application form along with his/ her relevant documents shall report at the designated centers as per the notified schedule for verification of his/ her eligibility for taking admissions in various courses.
- Merit will be prepared for those registered candidates whose documents have got verified at the designated verification center as per the schedule notified and only those verified candidates may be allowed to participate in 3rd and 4th online off-campus counseling.
- After the display of online merit, 3rd and 4th online off-campus counseling may be conducted without any reservation (Except KM/TFW/EWS category) by merging all categories into open category (to facilitate other State aspiring candidate) to make admissions for vacant/ unfilled/ leftover seats.
- Admission for TFW/KM/EWS seats (supernumerary) and HGST seats may be done as per procedure mentioned in Chapter-3.
- Admissions for domicile/ residents of the village Panchayat(s) Seats/ bonafide residents etc. may be done as per previous practice before the last cut-off date of admissions.
- The remaining process for reporting and updation of admissions on intra portal after 3rd and 4th online off-campus counseling may remain the same as 1st and 2nd online off-campus counseling and will be completed on or before last cut-off date of admissions.

Steps for Online Counseling:

1. For participation in online counseling (ID Verification, registration, submission of choices, downloading of seat allotment letters etc.), candidate will visit the web site www.techadmissionshry.gov.in from any internet point preferably from any of the technical institutions in the states . **(Avoid going to Cybercafés, as they may mislead or misguide you).**
2. On this website, view general information about institutions profile, cut off ranks, latest schedules of counseling etc.
3. **To start counseling** click on “**New registration**” option and submit your details of Course, Roll number, application number, Name, Date of birth (as per JEE-Main admit card in case of B.E./B.Tech course and NATA or JEE (Main) Paper-2 -2019 (B.Arch/B.Planning) admit card in case of B.Arch course OR details provided by HSTES.
4. If any of the details are incorrect, please check the details once again. For any correction/verification, you may contact HSTES on toll free number.
5. If all information is entered correctly, you will get registration page for registering yourself as follows:
 - (i) Gender
 - (ii) Eligible for Haryana domicile
 - (iii) Category
 - (iv) Sub Category
 - (v) Physically handicapped
 - (vi) Education qualification

- (vii) % age marks in aggregate of all
 - (viii) % age marks in aggregate of physics, chemistry and math (in case of B.E./B.Tech)
 - (ix) Name of School/College from where eligible educational qualification attained
 - (x) Type of School /College
 - (xi) Location of School /College
 - (xii) Parental Annual Income (Exact income from all sources)
 - (xiii) Password and RE enter Password
 - (xiv) Security Questions
 - (xv) Security Answers
 - (xvi) Contact Address
 - (xvii) City/Town
 - (xviii) Home District
 - (xix) Pin Code
 - (xx) Telephone number
 - (xxi) Mobile number
 - (xxii) Email address etc.
 - (xxiii) Aadhar Number (Enrolment number in case Aadhaar is not available)
 - (xxiv) Bank Name
 - (xxv) Bank Account Number
 - (xxvi) IFSC Code of Bank Account.
 - (xxvii) Bank Account linked with Aadhar or Not
6. In case your entered details are wrong, software will not allow you to submit.
 7. Please check all the details once again, before the submission.
 8. After this, candidate will be redirected to “Registration Confirmation” page where all entered registration details are displayed for confirmation once again. If you found any detail incorrect, that can be corrected by using the option “edit registration details” otherwise “**Click here to continue**”, if all the registration details shown are correct.
 9. Once you proceed from the above step, **your registration details can't be changed or edited**, so click on “**Registration Confirmation**” page when all your particulars are correct. In exceptional case, you may have to visit/contact HSTES only.
 10. You can generate a User ID and Password. You are advised to keep records of this password secretly for your own use only and not to disclose this to others. **In the event of sharing of password, candidate will be solely responsible for the change of registration detail, choice etc.** In the event of losing or forgetting of password, the same can be retrieved by the candidate on replying the queries by the system on the counseling website.

11. Candidate will login the website www.techadmissionshry.gov.in with his chosen User ID/Password. After this, Candidate will confirm his/her registration details and move to fill his/her eligible choice. Registration confirmation is necessary for choice filling.
12. Candidate can also see his eligible choices and can take the print out of his/her eligible Choices.
13. Candidate will fill his /her choices by clicking on Fill/Modify choice and fill his/her Choices priority wise by clicking on add choice button (+) in left frame. Candidate should save the filled choices also.
14. **To increase the probability of getting a seat, candidates are advised to fill maximum eligible choices.**
15. After filling the choices, Candidate will lock his/her choices. Locking choices means Candidates finally filled his /her choice.
16. Candidate can unlock his/her choices and can edit, sort his/her choices in specified time period which is available on key date's link (choice locking starts, choice locking ends) on the website. Candidate should lock his/her filled choice for seat allotment result.
17. After this, Candidate has to wait for result of desired course.
18. Seat Allotment Result publishing date is available on Key date's section on the website.
19. After the declaration of result, candidate will log in to the counseling website www.techadmissionshry.gov.in by entering his/her Roll No. & Password and click on Provisional Seat Allotment result. If candidate has been allotted a seat then a page showing provisional seat allotment letter appears which shows Institute, Branch allotted to a candidate, Allotment Status and reporting duration.
20. Candidate should take print out of this Provision Seat Allotment letter, and should personally visit the institute allotted to him/her between specified reporting dates for taking admission.
21. **Candidate will deposit one semester fees in the allotted institute at the time of reporting in the institution.**
22. Candidate who is willing to take admission in the allotted institution should carry along with them one semester fees plus all the documents along with them including counseling fee deposit receipt.
23. Institute will first check candidate's provisional seat allotment letter and verify all candidate's document online. For online verification of documents password of candidate as well as of institution is must. If all the documents shown by the candidates are found correct, the system will generate two copies of admission slip one for candidate and other for the institution record. If some of the documents of candidate are not available/ correct, then institute will give system generated deficiency letter to the candidate.
24. On obtaining the deficiency letter, candidate will again submit the correct document to the reporting institute between reporting dates for that particular counseling and institute will

again check candidate's document and if institute found the documents correct then admission slip shall be given to the candidate.

25. On obtaining the Provisional Admission Slip from institute, Candidate will deposit the one semester fees in the institute allotted to him/her and in this way candidate can reserve a seat.
26. **For up gradation of the allotted seat, a candidate should participate in subsequent counseling.**
27. **For that the candidate will login on website www.techadmissionshry.gov.in and click on the undertaking that I understand and accept that, by participating in this counseling , my earlier admission/allotment, if any, will be cancelled automatically, in case I get new allotment of seat after participation in next counseling.**
28. Candidate has to check the undertaking and click on Accept Participation and Proceed to participate in further counseling. **Candidate is advised to opt for the choice(s) which is better than the seat reserved in previous counseling.**
29. If candidate wants to change his/her registration details, then candidate has to approach HSTES for modification in his/her registration details along with relevant certificates. By changing registration details, candidate filled up choices, if any, would be deleted and eligible choices of candidate may be affected.
30. For all subsequent counseling's, step 14 to 33 will repeat.

Things to Remember

- **For withdrawal of one semester admission Fee, the candidate should submit a request in the concerned institution well before cut of date of admissions. After withdrawal, the seat shall be cancelled and shall be allotted to next eligible candidate.**
- **In case a candidate gets a new seat in subsequent counseling, the earlier allotment/admission, if any, stand cancelled automatically.**
- **In case a candidate upgrades to a new discipline in the same institution, he/she should report again in the allotted institution but need not to deposit one semester fees again.**
- **If a candidate upgrades to a new institute, one semester fees shall required to be deposited in the new institute also along with document verification and should submit fee withdrawal request in the previous institution.**
- **The candidates who did not get seat in previous counseling or who are not satisfied with the allotted seat may try in subsequent counseling for getting a seat or up gradation as per the case respectively.**
- **Once the seat in subsequent counseling is allotted, the previous allotted seat will automatically be cancelled. After allotment of seat in subsequent counseling, the candidate must report at the allotted institute and in case of non-reporting by the candidate, the allotted seat will also be cancelled. (Previously allotted seat got cancelled**

due to new allotment of seat in subsequent counseling and newly allotted seat got canceled due to non-reporting) and that seat will be automatically offered to candidates in the next subsequent counseling. Previously allotted seat will not be given to candidate by any means after allotment of seat in the subsequent counseling even if it remains vacant.

7.2 Counseling for Kashmiri Migrants /Haryana Govt. School Toppers/ Tuition Fee Waiver (TFW)/Economically Weaker Section (EWS) seats for B.E./B.Tech. course shall be done online by NIC.

- Kashmiri Migrants, Haryana Govt. School Toppers, Economically Weaker Section, Tuition fee waiver scheme candidate shall register online and fee for the purpose shall also be deposited online through www.onlinetesthry.gov.in. The candidate shall also take the print out of online filled application form along with the attested copy of relevant documents and proof of fee deposition and get it verified as per the procedure mentioned at Chapter-3.
- Kashmiri Migrants candidates will be required to have the original certificate of Migration duly signed by the competent authority or Relief commissioner.
- **The candidate applying for Tuition Fee waiver Scheme will produce the relevant Income Certificate issued by the competent authority (Annual income of Parents / Guardians should be less than Rs.8.00 lakh from all sources).** Counseling for Tuition Fee Waiver Scheme seats shall be done online by NIC for all institutions approved by the AICTE.
- **The candidate applying for Economically Weaker Section (EWS) will produce EWS Income and Asset Certificate issued by the competent authority.**
- In case of Haryana Government School Topper, the candidates will produce a certificate, as per **Annexure-XIV**, in the support of their claim from the Principal/Headmaster of the Govt. School of which the candidate is topper clearly stating the strength of class etc.) They should also bring the original marksheet along with them during submission for verification by the HSTES officials. They are required to pay counseling fee of Rs. 500/- (non-refundable) through www.techadmissionshry.gov.in and after the display of merit list for the eligible candidates, they are required to participate in counseling by NIC through www.techadmissionshry.gov.in.
- Candidates applying for *TFW* are required to fill Application Form Online, available at website www.onlinetesthry.gov.in (in case of B.Tech) on the basis of Roll No. of JEE Main 2019. After the display of list of the eligible candidates for TFW Category, they are required to deposit separate counseling fee of Rs.500/- (non-refundable) to participate in counseling through www.techadmissionshry.gov.in.

Note: Candidates may refer leading news papers for advertisement or website www.hstes.org.in and www.techadmissionshry.gov.in (in case of any change in Key Dates for KM, TFW, EWS & HGST).

7.3 Instructions for Verification & Confirmation of Online Filled Application Form for 3rd & 4th Counseling for B.Tech (including KM, TFW & EWSs Categories):

1. The candidate shall select a Designated Center (Govt. or Govt. Aided Polytechnic/ University/ Govt. Engineering College in the state) while filling Online Application Form for Verification & Confirmation of his/ her Online Filled Application Form. The list of Designated Centers is given in Chapter-13.
2. After submission of Online Application Form and deposition of Application Fee, the candidate shall report at the selected Designated Center before the last date for Verification & Confirmation of Online Application Form, for Verification & Confirmation of Online Filled Application Form along with original/ attested/ self-attested copy of following documents:
 - I. Mark Sheet of Qualifying Examination
 - II. Proof of Date of Birth if the same is not mentioned in Mark Sheet of Qualifying Examination
 - III. Proof of Reserved Category (if any)
 - IV. Relevant Certificate in case of KM, TFW & EWSs Category
 - V. Proof of deposit of Application Fee in the Designated Bank
 - VI. Application No. and Password (the candidate shall enter his/ her Application No. and Password for Verification process at the Designated Center)
3. The Verification Team of two members (with at least one Group A or B officer) at the concerned Designated Center shall check the relevant documents and accordingly shall verify the marks of qualifying examination/ other particulars of the candidate in Online Filled Application Form.
4. After successful Verification & Confirmation of Online Filled Application Form, the Designated Center shall provide system generated Verification Report to the candidate duly signed by the committee and the candidate. A copy of the same attached with proof of marks of Qualifying Examination and proof of Reserved/ Special Category (if any) will also be retained by the Designated Center.
5. The Inter-se-Merit/ Rank of Qualifying Examination of only the verified and confirmed Application Forms shall be declared by HSTES at www.onlinetesthry.gov.in & www.hstes.org.in as per Key Dates. The candidate shall participate in On-Line Counseling (Registration, Filling and Locking of Choices) according to the Key Dates. The candidates who could not made themselves part of the displayed online merit can take admissions against the management quota seats only at the level of institute.
6. After successful Verification & Confirmation of Online filled application form, the designated center shall submit a combined list of applications of the said categories to HSTES. The HSTES in turn will forward Soft copy (Excel) sheet of all such applications to NIC for the purpose of counseling.
7. A candidate facing problem in Verification & Confirmation at the Designated Center should contact HSTES at 18004202026 (Toll Free).

7.4 Counseling procedure for admission to B.Arch. Course:

The admission seeker for B.Arch Course need to apply online at www.onlinetesthry.gov.in and take printout of successfully online filled application form and deposit the same (for verification purpose) in the office of HSTES, Bays No. 7-12, Sector-4, Panchkula before the closing date as per “KEY DATES”. The candidate have to report in HSTES Office for Verification & Confirmation of Marks of Qualifying Examination and other details filled in Online Application Form along with the attested copies of following documents .

- i. Attested copies of qualifying exam
 - ii. Valid NATA score card or score card of qualified JEE (Main) Paper-2-2019 (B.Arch./ B.Planning)
 - iii. Attested copy of Matriculation Certificate
 - iv. Aadhar Number (Or Enrolment Number). It has been decided by the Government that from the session 2019-20, the candidate shall submit preferably the Aadhaar Number (or Enrolment No.) at the time of online registration. In case Aadhaar Number is not available then alternate documents such as passport, bank account or any other valid Govt. identity number may be submitted. Further, the Aadhaar Number (or Enrolment No.) not submitted at the time of online registration by the candidate, the same shall be submitted by him/her within one month after reporting at the Institute. The Institute shall also update /include the Aadhaar Number (or Enrolment No.) of the candidates after receiving the same from candidate.
- The Merit list (B.Arch) shall be displayed on the website www.hstes.org.in as per “Key Dates”.
 - They are required to pay counseling fee Rs.500/- (non-refundable) through www.techadmissionshry.gov.in and after the display of merit list for the eligible candidates, they are required to participate in online counseling by NIC through www.techadmissionshry.gov.in

7.5 Counseling procedure for 25% seats in case of B.E./B.Tech & B.Arch course to be filled by the private institutions.

1. Private institutions shall fill 25% seats at their own level in a fair and transparent manner by preparing and displaying the merit list. The procedure shall be displayed by the Institute concerned on its website.
2. All the institutions shall make these admissions before final cutoff date of admissions.
3. The minimum eligibility condition for these seats shall remain the same as that for 75% seats to be filled by the Haryana State Technical Education Society.

4. In case of B. Arch, Private institutions shall fill 25% seats at their own level in a fair and transparent manner by preparing merit on the basis of valid NATA score or score of qualified JEE (Main) Paper-2-2019(B. Arch./B. Planning) and marks secured in the qualifying examination in the ratio of 50:50.
5. In any case all kind of admissions shall be done before the final cut-off date admissions (as mentioned in key dates) and the fee fixed by the State Fee Committee shall be charged as per the laid down procedure. In any case higher fee shall not be charged.
6. The final list of admitted candidates should be updated online on www.intrahstes.gov.in by the institutes by last cut of date of admissions, positively, so that the same may be forwarded online to the concerned Universities. The wrong admissions, whatsoever, shall not be permitted.
- **Admission Data Management Fee (Rs.200/- per admission) shall be charged one time by HSTES in respect of all admissions (Centralized Admissions and Institute Level admissions) in Self Financing Institutions including un-aided branches of Aided Institutions from the academic session 2016-17 onwards. The said Fee be charged from the admitted students by the concerned institute and be credited/ deposited in HSTES account.**

CHAPTER-8
REPORTING OF THE CANDIDATE

8.1 REPORTING OF THE SELECTED CANDIDATE IN THE ALLOTTED INSTITUTE:

1. The candidate shall print the provisional allotment letter from website www.techadmissionshry.gov.in and deposit the semester fees at allotted institute and shall report at the allotted institute as mentioned in the key dates (Refer to provisional Allotment Letter for allotted Institute).
2. Selected candidates are required to report during reporting period for that particular counseling at the allotted institutes for which they have been selected, with the allotment letter generated from the website along with all requisite documents/ certificates/ testimonials/ proof of annual income from all sources (in case TFW quota candidates/ BC candidates)/ EWS income and asset certificate.
3. The candidates who have reported at the allotted institute will get a system generated Provisional Admission Slip from the allotted institute after completing the admission formalities.
4. The candidate, who has been allotted a seat in any institute during a particular counseling, has to report for that seat during reporting period for that particular counseling at the allotted institute otherwise that seat will be cancelled automatically. Such type of candidates can go for subsequent counseling by selecting again the choices priority wise & after the result of subsequent counseling he/ she may report in allotted institute during the reporting period as per Key Dates.
5. Institutes would REPORT ONLINE on www.intrahstes.gov.in for each selected candidate in the presence of the candidate and candidate shall assure to collect the "Provisional Admission Slip" from institute during reporting.

8.2 LIST OF DOCUMENTS TO BE BROUGHT AT THE TIME OF REPORTING IN THE INSTITUTE:

The candidates, at the time of reporting must bring the following Original Certificates/ Documents/ Testimonials along with three sets of duly attested photocopies of these with them. Any candidate, who fails to produce any of the required Certificate/ Documents/ Testimonial at the time of reporting the institutions, will forfeit his/ her claim to admission.

- I. Qualifying Examination i.e. 10+2/Intermediate/ Senior Secondary School Examination.
- II. Matriculation/ High School Certificate.

- III. JEE (Main) – 2019 rank card / NATA Score Card or qualified JEE (Main) Paper-2-2019 (B.Arch/B. Planning) Score Card.
- IV. Character Certificate:
- a. Regular Candidates: The candidates who passed their qualifying exam. From School/ College as regular students are required to submit the Character Certificate as per **Annexure-I**.
 - b. Private Candidates: Candidates, who have passed the qualifying examination as private candidates should submit their Character Certificate, duly signed by a First Class Magistrate.
- V. Residents Certificate as per **Annexure-II**, if applicable: Candidates, who have passed their qualifying examination from a Board/ Recognized School located in the State of Haryana will be deemed to be Haryana residents and will not be required to submit certificates of bonafide residents of Haryana.
- VI. Certificate from the Employer in the case of Employees of Govt. of Haryana, members of All India Services born on Haryana Cadre, Employees of Statutory Bodies/ Corporations as per **Annexure-III**, if applicable.
- VII. Scheduled Caste Certificate as per **Annexure-IV**, if applicable.
- VIII.** Backward Class Certificate as per **Annexure-V**, if applicable and affidavit as per **Annexure-VI**.
- IX. Economically Weaker Section (EWS) income and asset certificate as per **Appendix-J**
- X. Certificate in respect of Physically Handicapped Candidates as per **Annexure-VII**, if applicable.
- XI. Certificate required to be furnished by the Children & Grand – children of Freedom Fighters as per **Annexure-VIII**, if applicable.
- XII.** Certificate from wards of Deceased/ Disabled/ Discharged Military/ Para Military Personnel/ Ex-Servicemen or Ex-Personnel of Para-Military Forces **Annexure-IX**.
- XIII.** Certificate from wards of ex-employee of Indian Defense Services/ Para Military Forces- **Annexure-X**.
- XIV. Certificate of Medical Fitness- **Annexure-XI**.
- XV. Admit Card of JEE (Main)-2019/ NATA or JEE (Main) Paper-2-2019 (B. Arch./ B. Planning).
- XVI. Proof of annual parental income from all sources (in case of TFW quota candidates & BC Candidates).
- XVII.** Undertaking of Antiragging by the student **Annexure-XII**.
- XVIII.** Undertaking of Antiragging by the Parent/ Guardian **Annexure-XIII**.
- XIX. Aadhar Number. It has been decided by the Government that from the session 2019-20, the candidate shall submit preferably the Aadhaar Number (or Enrolment No.) at the time of online registration. In case Aadhaar Number is not available then alternate documents such as passport, bank account or any other valid Govt. identity number may be submitted. Further, the Aadhaar Number (or Enrolment No.) not submitted at the time of online registration by

the candidate, the same shall be submitted by him/her within one month after reporting at the Institute. The Institute shall also update /include the Aadhaar Number (or Enrolment No.) of the candidates after receiving the same from candidate.

- XX. Coloured Photograph (JPG File Max. 30KB Size) and Signatures of candidate (JPG File Maximum 20 KB Size)

Note:

- i. All Originals and 3 sets of attested photo-copies of all applicable documents/ testimonials/ certificates must be brought at the time of reporting.
- ii. **The original certificates shall be returned back after verification by the institute.**
- iii. The 3 sets of attested copies of certificates/ documents/ testimonials will be verified & signed by the Director-Principal or his authorized representative & will be retained for registration purposes with the HSTES and subsequently in the University.
- iv. In case of Kashmiri Migrants, supporting certificates and original certificate of migration duly signed by the competent authority or Relief Commissioner along with the printout of online-filled application form.
- v. In case of HGST, candidates shall produce a certificate, as per **Annexure XIV**, in the support of their claim from the Principal/ Headmaster of the Govt. School of which the candidate is topper clearly stating the strength of class.
- vi. Only those candidates whose parental/ Guardians annual income from all sources is less than 8.00 lacs can apply for TFW category by producing income certificate by competent authority.
- vii. **Admission Data Management Fee (Rs. 200/- per admission) shall be charged one time by HSTES in respect of all admissions (Centralized Admissions and Institute Level Admissions) in Self Financing Institutions including un-aided branches of Aided Institutions from the academic session 2016-17onwards. The said Fee be charged from the admitted students by the concerned institute and be credited/ deposited in HSTES account.**

8.3 POST COUNSELING INSTRUCTIONS FOR THE INSTITUTES:

- Verification of the credentials of the candidate will be done by the respective institutes at the time of reporting for admission, by comparing with the original certificates against which candidate has been allotted seat. Any entry or information filled/ made by the candidate, if found to be false, shall entail automatic cancellation of admission.
- The candidates found eligible for admission, will be required to complete other admission formalities as per norms. Three set of copies of certificates etc. duly attested by a Gazetted Officer/ institution last attended shall be submitted by the candidate at the allotted institute.

- Online Reporting of each selected candidate in presence of the candidate shall be done by allotted institute by simply selecting/ tick marking the checklist online for checking all the parameters of the check list. **Online reporting should be done as and when candidate reports at institute and not on the last date of admission.**
- **After successful admission of the candidate, the institute must give system generated admission slip to candidate.**
- **Institutes are required to update the admissions online on www.intrahstes.gov.in strictly as per Key Dates so that the subsequent counseling may be conducted as per schedule, failing which they will be fined heavily.**
- All admissions by the institutes are to be updated/ reported online, as and when they report/ admit the candidates. No permissions of any kind would be provided for admitting students, if not reported online as per Key Dates/ Schedule.
- No excuse from institutes regarding non-updation of admissions because of internet not working, etc. would be entertained in any case. If institutes internet facility does not work, they should use the facility of nearby institutes or other internet points or cyber café for Reporting. The counseling would not be delayed because of them and no seats of institute would be filled after that.
- No excess admission shall be made by any institute.
- The institute shall submit one set of documents self-attested by the admitted candidates (whose details uploaded on HSTES portal upto 16th August) and duly authenticated by Institute to the concerned affiliating University for authentication and registration purpose. **The concerned affiliating University will further authenticate the documents of the admitted students submitted by the institute upto 30th September, 2019 for registration of the students.**
- Any admission made after the last cut off date of admission shall be treated as wrong and illegal and will not be permitted / updated at www.intrahstes.gov.in

NOTE: Respective institute shall check the admission status of all the candidates admitted at the institute in subsequent counseling and make the candidates aware through notification on first day of reporting itself whose admissions have been cancelled due to up-gradation, so that he/ she may check his/ her allotment status online on website and report at newly allotted institute/ seat within reporting period of subsequent counseling.

CHAPTER-9

REFUND OF FEE

1. **The Application Fee of Rs.500/- for General Category and Rs.200/- for all reserve category, (HGST, TFW, EWS and KM categories) in B.E./ B.Tech course 2019 and counseling fee of Rs.500/- for all categories deposited in HSTES account are non-refundable.**
2. **Refund of fee in case student leaves after joining the course:**

As per AICTE Approval Process Handbook 2019-20 In the event of a student withdrawing before the starting of the course, the entire fee collected from the student, after a deduction of the processing fee of not more than Rs.1000/- (Rupees one thousand only) shall be refunded by the institutions. It would not be permissible for Institutions to retain the School/ Institutions Leaving certificates in original. In case, if a student leaves after joining the course and if the vacated seat is consequently filled by another student by the last date of admission, the Institutions must refund the fee collected after a deduction of the processing fee of not more than Rs.1000/- (Rupees one thousand only) and proportionate deductions of monthly fee and hostel rent, where applicable. The last date for withdrawal of PGDM admission for the purpose of refund of fees shall be 30th June of every year. In case the vacated seat is not filled, the institution should refund the security deposit and return the original documents. Institutions should not demand fee for the subsequent years from the students cancelling their admission at any point of the time. Fee refund along with the return of Certificates should be completed within 7 days.

Institutions not following guidelines issued by the council regarding refund of fee on cancellation of admission or delaying refunds shall be liable to any one or more of the following punitive actions by the Council.

Any violation of instructions issue by the AICTE, shall call for punitive action including withdrawal of approval and reorganization of erring institutions. AICTE shall on its own or non-receipt of specific complaints from those affected shall take all such steps as may be necessary to enforce these directions.

For refund of semester/ admission fee deposited in the institute, candidate has to give the refund application to the concerned institute well within time and get a receipt of the same from them. In case, Institute doesn't provide the same, the Refund Intimation can also be given on our website www.hstes.org.in **before final cut-off date of date of admissions (Which is the last date of admissions).**

The request of only that student will be forward to concern institute who get the admission through Centralize Counseling and apply upto above mentioned date **(Which is the last date of admissions)**. The ultimate responsibility of refund the fee lies with the institute. In case the institute does not refund the candidate fee the candidate can complaint to the

BOARD/University and AICTE for further action. (Refund direction/Policy are issued by the AICTE as per AICTE public notice Advt. No. AICTE/DPG/06/(02)2009).

Aggrieved parents/ students are advised to contact/ communicate in this regard to:

The Regional Officer, AICTE-North Western Regional Office, Plot No. 1, 5th Floor, DTE Punjab Building, Dakshin Marg, Sector 36-A, Chandigarh-160036 (Phone: 0172-2613326, 0172-2661201, E-Mail ID: nwro@aicte-india.org) under intimation to Joint Director, Haryana State Technical Education Society, Panchkula, Haryana, Takniki Shiksha Sadan Bays No. 7-12, Sector-4, Panchkula.

TENTATIVE

CHAPTER-10

VARIOUS FINANCIAL SUPPORT AND MOTIVATIONAL SCHEMES

Financial Supports and Motivational Schemes for Scheduled Castes/ Minority students are as follows:

1. Post Matric Scholarship of Govt. of India (GOI) for SC Students (Details given in the following Table-I)
2. SCSP Scheme of Haryana Govt. for SC Student (Details given in the following Table-I)
3. Post Matric Scholarship for Minorities Diploma Students (Details given in the following Table-II)
4. Merit-cum-Means Scholarship for UG /PG Students (Details given in the following Table-II)
5. Reimbursement of State Transport Facilities/ Train Pass- Eligibility: All scheduled caste students of Diploma/ UG/PG level of Technical Course having Aadhar / UID number. However, scheduled castes students residing in campus hostels shall not be eligible for this benefit.

Table-I: SC Scholarship Schemes at a Glance

Parameters of the Schemes	PMS Scheme (G.O.I. Scheme) (Post Matric Scholarship)	SCSP Scheme (State Scheme) (Schedule Caste Sub Plan)												
Applicability	<i>SC & BC Welfare Department</i>	w.e.f. 2007-08												
	Ceiling of 40% of total filled seat in any course in a Institute.	Only the students admitted through Central Counseling conducted by HSCS are eligible.												
Eligibility: Regarding Annual Parental Income from all sources	Upto Rs. 2.5 lacs <i>w.e.f. 2013-14</i>	Rs. 2.50 lacs to Rs. 3.50 lacs <i>w.e.f. 2013-14</i>												
Other Conditions of Eligibility	i. AADHAAR NUMBER / UID NO. OF THE CANDIDATE IS REQUIRED FOR CLAIMING SCHOLARSHIP FOR THE PURPOSE OF VERIFICATION. WITHOUT UID NO. SCHOLARSHIP CLAIMS SHALL NOT BE ENTERTAINED. ii. 70% attendance in the semester and should appear in at least one theory paper.													
Reimbursement	Tuition fee, Development fund & Student fund as fixed by State Fee Committee including Maintenance Allowance & Examination fee. Maintenance Allowance: <table border="1" style="margin-left: 20px; width: 100%;"> <thead> <tr> <th style="text-align: center;">Type of Course</th> <th style="text-align: center;">Day Scholar</th> <th style="text-align: center;">Hosteller</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">BE/B.Tech./MBA/MCA (Gp-I)</td> <td style="text-align: center;">550/- pm</td> <td style="text-align: center;">1200/- pm</td> </tr> <tr> <td style="text-align: center;">M.Pharm. /B.Pharm./ BHMCT (Gp-II)</td> <td style="text-align: center;">530/- pm</td> <td style="text-align: center;">820/- pm</td> </tr> <tr> <td style="text-align: center;">Diploma (Gp-IV)</td> <td style="text-align: center;">230/- pm</td> <td style="text-align: center;">380/- pm</td> </tr> </tbody> </table>	Type of Course	Day Scholar	Hosteller	BE/B.Tech./MBA/MCA (Gp-I)	550/- pm	1200/- pm	M.Pharm. /B.Pharm./ BHMCT (Gp-II)	530/- pm	820/- pm	Diploma (Gp-IV)	230/- pm	380/- pm	Only Tuition Fee is reimbursed as below: <u>Diploma courses:</u> Tuition fee or Rs. 20000/- whichever is less <u>UG /PG courses:</u> Tuition fee or Rs. 40000/- whichever is less
Type of Course	Day Scholar	Hosteller												
BE/B.Tech./MBA/MCA (Gp-I)	550/- pm	1200/- pm												
M.Pharm. /B.Pharm./ BHMCT (Gp-II)	530/- pm	820/- pm												
Diploma (Gp-IV)	230/- pm	380/- pm												
Intensive checking /inspections shall be made by the respective Disbursing Institute of the Department during the conduct of session. Only after verifying the records of the admitted SC students, minimum attendance (70%), physical presence of the SC students in at least one theory paper of semester examination, the claim shall be settled & scholarship released accordingly.														

Table-II: MINORITIES SCHOLARSHIP SCHEMES AT A GLANCE

(Schemes Transferred from Social Justice & Empowerment Department to Tech. Education Department w.e.f 2010-11)

Parameter	Merit-cum-Means Scheme	Post Matric Scholarship Scheme																												
Applicability	UG/PG Technical and Professional Courses from recognized institutions	Diploma courses <i>(studies in Govt. or Private Higher Secondary School /Universities and Technical and Vocational Courses of classes 11th and 12th level)</i>																												
Eligibility	(i) Annual parent/ guardian's income from all sources upto Rs. 2.50 lacs. (ii) Financial Assistance is being provided to the Minority Students pursuing Degree and / or Post Graduate Level Technical and Professional Courses from recognized institutions. (iii) Selection on merit bases. (iv) Continuation of scholarship in subsequent year will depend on successful completion of the course in preceding year.	(i) Annual parent/ guardian's income from all sources upto Rs. 2 lacs. (ii) Not less than 50% marks or equivalent grade in the previous final examination. (iii) Preference in the ascending order of income to Students from BPL families. (iv) 30% of Scholarship will be earmarked for girls students																												
Scholarship Rate	<table border="1"> <thead> <tr> <th>Sr. No.</th> <th>Type of Financial Assistance</th> <th>Hosteller</th> <th>Day Scholar</th> </tr> </thead> <tbody> <tr> <td></td> <td>Course Fees</td> <td>Rs. 20,000 per annum or actual whichever is less.</td> <td>Rs. 20,000 per annum or actual whichever is less.</td> </tr> <tr> <td></td> <td>Maintenance Allowance (for 10 months only)</td> <td>Rs. 10,000 per annum (Rs. 1000 P.M.)</td> <td>Rs. 5,000 per annum (Rs. 500 P.M.)</td> </tr> <tr> <td></td> <td>Total</td> <td>Rs. 30,000/-</td> <td>Rs. 25,000/-</td> </tr> </tbody> </table>	Sr. No.	Type of Financial Assistance	Hosteller	Day Scholar		Course Fees	Rs. 20,000 per annum or actual whichever is less.	Rs. 20,000 per annum or actual whichever is less.		Maintenance Allowance (for 10 months only)	Rs. 10,000 per annum (Rs. 1000 P.M.)	Rs. 5,000 per annum (Rs. 500 P.M.)		Total	Rs. 30,000/-	Rs. 25,000/-	<table border="1"> <thead> <tr> <th>Sr. No.</th> <th>Type of Financial Assistance</th> <th>Hosteller</th> <th>Day Scholar</th> </tr> </thead> <tbody> <tr> <td></td> <td>Admission and course/ tuition fee (includes fee/ charges for raw material etc.)</td> <td>Actual subject to maximum ceiling of Rs. 10,000 per annum.</td> <td>Actual subject to maximum ceiling of Rs. 10,000 per annum.</td> </tr> <tr> <td></td> <td>Maintenance allowance (for 10 months only)</td> <td>Rs. 380 per month</td> <td>Rs. 230 per month</td> </tr> </tbody> </table>	Sr. No.	Type of Financial Assistance	Hosteller	Day Scholar		Admission and course/ tuition fee (includes fee/ charges for raw material etc.)	Actual subject to maximum ceiling of Rs. 10,000 per annum.	Actual subject to maximum ceiling of Rs. 10,000 per annum.		Maintenance allowance (for 10 months only)	Rs. 380 per month	Rs. 230 per month
Sr. No.	Type of Financial Assistance	Hosteller	Day Scholar																											
	Course Fees	Rs. 20,000 per annum or actual whichever is less.	Rs. 20,000 per annum or actual whichever is less.																											
	Maintenance Allowance (for 10 months only)	Rs. 10,000 per annum (Rs. 1000 P.M.)	Rs. 5,000 per annum (Rs. 500 P.M.)																											
	Total	Rs. 30,000/-	Rs. 25,000/-																											
Sr. No.	Type of Financial Assistance	Hosteller	Day Scholar																											
	Admission and course/ tuition fee (includes fee/ charges for raw material etc.)	Actual subject to maximum ceiling of Rs. 10,000 per annum.	Actual subject to maximum ceiling of Rs. 10,000 per annum.																											
	Maintenance allowance (for 10 months only)	Rs. 380 per month	Rs. 230 per month																											

CHAPTER-11

RAGGING

1. Ragging in educational institutions is banned and any one indulging in ragging is likely to be punished appropriately, which may include expulsion from the institution, suspension from the institution or classes for a limited period or fine with a public apology. The punishment may also take the shape of (i) withholding scholarships or other benefits, (ii) debarring from representation in events, (iii) withholding results, (iv) suspension or expulsion from hostel or mess, and the like. If the individuals committing or abetting ragging are not/cannot be identified, collective punishment can be awarded to act as a deterrent.
2. The following will be termed as the act of ragging of ragging vide UGC regulations 29.06.2016 and AICTE approval process handbook 2019-20:

“(j) any act of physical or mental abuse (including bullying and exclusion) targeted at another students (fresher or otherwise) on the ground of colour, race, religion, caste ethnicity, gender (including transgender), sexual orientation, appearance, nationality, regional origins, linguistic, identity, place of birth, place of residence or economic background.”

Students in distress due to ragging related incidents can call the National Anti-Ragging Help Line No. 1800-180-5522(24x7 Toll Free) or email: helpline@antiragging.in.

Candidate are required to submit the following two undertakings to ensure that they shall not be indulge in ragging (above type of activities)

- Undertaking by the Student (available at **Annexure-XII**)
- Undertaking by Parents/Guardian (**available at Annexure-XIII**)

CHAPTER-12

Instruction to curb the events of Eve-Teasing

In compliance of directions of Hon'ble Supreme Court of India in case civil Appeal no. 8513 of 2012 titled the Deputy Inspector General of Police and Anr. Vs S.S. Samuthiram, the State Government that issued the following instructions for strict compliance by all the Technical Education institutions of the State to curb the events of Eve-Teasing in/ around their campuses and emphasis should be given to curb the same from the Society at large.

1. Head of the Institutions of all Technical Education Institutions shall make arrangements to depute staff to be present at the main gates during opening and closing of institution hours.
2. A women grievance cell be constituted with senior women faculty as members. A suggestion/ compliant box should be in place at the convenient place, so that the students may submit their grievance/ complaints.
3. Information regarding awareness for protection of women against Eve-Teasing and any other form of sexual harassment should be displayed on the notice boards of the Institution and hostels. Helpline numbers also be displayed on the hoardings for informing any incident of eve-teasing.
4. Deputy Commissioners, Supdt. Of Police and SHO of the area may be requested to make arrangements for PCR vehicles to be stationed near education institutions during opening and closing hours and police patrolling must be intensified near the educational institutions/ campus to ensure that students are not harassed by eve-teasers.
5. Responsibility of the Heads of the Institutions and Management will be fixed for failure to curb the incidents of eve-teasing in and around their respective institutions.
6. Faculty should be deputed to classrooms during free periods to ensure that no girl shall be allowed to sit alone in classrooms during free period and a separate girls common room should be made functional in the institution.
7. CCTV Cameras be installed at gate of education institutions and in the campus and classrooms.
8. One male or female official duly armed with walky-talky set/ mobile phone be deputed in Vehicles carrying working women or girl students.
9. It should be ensured that liquor shops are placed at maximum distance from the educational institutions/ campus.
10. Effective steps to stop eve-teasing by creating awareness through awareness programs, seminars and discussion be taken up at the institution level and also other steps or measure be used to curb the evil of eve-teasing with the help of Women Organizations and Women Commissions of the State involving them in awareness programs.
11. The Head of the Institution and Management is hereby directed to take care of girls students and female faculty for the incidence of eve-teasing reported by them even outside the campus.

Chapter-13

List of Designated Centers for Verification of Online Filled Application Form for B.E/B.Tech Course

Designated Verification Center: For Verification & Confirmation of Online Filled Application Form of B.Tech-, KM, EWSs and TFW Category, following Universities/Govt. Engineering Colleges,/Govt./ Govt. Aided Polytechnics have been authorized as Designated Centers:

Universities/ Govt. Engineering Colleges

S. No.	Designated Verification Centers
1.	College of Agriculture Engg. & Technology, CCSHAU, Hisar
2.	Guru Jambheshwar University of Sci. & Tech., Hisar
3.	University Institute of Engg. & Technology Kurukshetra University, Kurukshetra
4.	University Institute of Engg. & Technology, Maharishi Dayanand University, Rohtak
5.	School of Engg. & Sciences, BPS Mahila Vishwavidyalaya, Khanpur Kalan, Sonapat.
6.	Deen Bandhu Chhotu Ram Univ. of Sci. & Tech., Murthal, Distt. Sonapat
7.	J.C. Bose University of Science & Technology YMCA, Faridabad
8.	Ch. Devi Lal State Institute of Engg. and Technology, Panniwala Motta, Sirsa
9.	State Institute of Engineering & Technology Nilokheri (Karnal)
10.	Ch. Ranbir Singh State Institute of Engg. and Technology, Silani Kesho Jhajjar
11.	Rao Birender Singh State Institute of Engg. and Technology, Zinabad Rewari

Govt. Polytechnics

S. No.	Designated Verification Centers	S. No.	Designated Verification Centers
1	BKN Govt. Polytechnic, Narnaul, Mahendergarh	19	Govt. Polytechnic, Uttawar, Mewat
2	Ch. Bansi Lal Govt. Polytechnic, Bhiwani	20	Guru Brahma Nand Ji Govt. Polytechnic, Nilokheri, Karnal
3	Ch. Devi Lal Govt. Polytechnic, Nathu Sari Chopta, Sirsa	21	Kalpna Chawla Govt. Polytechnic for Women, Ambala City
4	Ch. Matu Ram Arya Govt. Polytechnic, Sanghi, Rohtak	22	Rajiv Gandhi Govt. Polytechnic, Narwana, Jind
5	Deen Bandhu Sir Chhotu Ram Govt. Polytechnic, Sampla, District Rohtak	23	Rani Jhansi Laxmi Bai Govt. Polytechnic, Loharu, Bhiwani
6	Govt. Polytechnic for Women, Faridabad	24	BPS Mahila Polytechnic, Kanya Gurukul, Khanpur, Sonipat
7	Govt. Polytechnic, Morni, Panchkula	25	Chhotu Ram Polytechnic, Rohtak
8	Govt. Polytechnic for Women, Sirsa	26	Seth Jai Parkash Polytechnic, Damla, Yamunanagar
9	Govt. Polytechnic, Ambala City	27	Vaish Technical Institute, Rohtak
10	Govt. Polytechnic, Chika, Kaithal	28	Maharishi Kashyap Govt. Polytechnic, Jattal (Panipat).
11	Govt. Polytechnic, Hisar	29	Govt. Polytechnic, Mandkola (Palwal).
12	Govt. Polytechnic, Jhajjar	30	Govt. Polytechnic Malab (Nuh).
13	Govt. Polytechnic, Lisana, Rewari	31	Govt. Polytechnic Chappar (Charkhi Dadri).
14	Govt. Polytechnic, Mandi Adampur, Hisar	32	Govt. Polytechnic Dhangar, Fatehabad
15	Govt. Polytechnic, Manesar, Gurgaon	33	Govt. Polytechnic, Nanakpur
16	Govt. Polytechnic, Meham, District Rohtak	34	Govt. Polytechnic, Indri (Nuh).
17	Govt. Polytechnic, Sirsa	35	Govt. Polytechnic, Shergarh (Kaithal)
18	Govt. Polytechnic, Sonipat	36	Govt. Polytechnic, Jamalpur Shaikhon

For participating in 3rd and 4th online-off-campus counseling of B.Tech Course (including KM, TFW & EWSs Categories):

1. The candidate shall select a Designated Verification Center (Govt. or Govt. Aided Polytechnic in the State) while filling Online Application Form for Verification & Confirmation of his/ her Online Filled Application Form.
2. After submission of Online Application Form and deposition of Application Fee, the candidate shall report at the selected Designated Verification Center before the last date for Verification & Confirmation of Online Application Form to get the Application Form verified from the Designated Verification Center, along with original/ attested/ self-attested copy of following documents:
 - I. Qualifying Examination i.e. 10+2/Intermediate/ Senior Secondary School Examination.
 - II. Matriculation/ High School Certificate.
 - III. JEE (Main) – 2019 rank card.
 - IV. Proof of Date of Birth, if the same is not mentioned in the Mark Sheet of Qualifying Examination.
 - V. Proof of Reserved Category (if any)
 - VI. Relevant Certificate in case of KM/EWS/ TFW Category
 - VII. Proof of deposition of Application Fee or Entrance Test Fee deposited in the Designated Bank
 - VIII. Application No. and Password (the candidate shall enter his/ her Application No. and Password for Verification process at the Designated Verification Center)
3. The Verification Team of two members (with at least one Group A or B officer) at the concerned Designated Center shall check the relevant documents and accordingly shall verify the marks of qualifying examination/ other particulars of the candidate in Online Filled Application Form.
4. After successful Verification & Confirmation of Online Filled Application Form, the Designated Center shall provide system generated Verification Report to the candidate duly signed by the committee and the candidate. A copy of the same attached with proof of marks of Qualifying Examination and proof of Reserved/ Special Category (if any) will also be retained by the Designated Center.
5. The Inter-se-Merit/ Rank of Qualifying Examination of only the verified and confirmed Application Forms shall be declared by HSTES at www.onlinetesthry.gov.in & www.hstes.org.in as per Key Dates. The candidate shall participate in On-Line Counseling (Registration, Filling and Locking of Choices) according to the Key Dates. The candidates who could not make themselves part of the published merit may participate in subsequent online counseling for admissions against vacant seats.

ANNEXURE-I

Name of the School/ College Session.....

CHARACTER CERTIFICATE

Certified that Sh./Km./Smt.

son/ daughter of Sh.has been a Bonafide student of this

School/ College during the period

He/She appeared in theExamination of the

(University/ Board) held in under Roll No.....

.....and *passed obtainingmarks out ofmarks

or *failed/ *placed under compartment in the subject of

1. Academic Distinction, if any.....
2. Co-curricular activities, if any.....
3. Brief particulars of disciplinary action by School/ Board/ Univeristy (including punishments such as expulsion, warning, fined for violation of School/ Board/ University/ Hostel Rules, UMC/ disqualification etc., if any.....
4. General Conduct during stay in the Institution: Good/ Satisfactory/ Unsatisfactory
5. He/ She bears good/ bad character.

No.....

Signature

Date:.....

Principal

(with office seal)

*Strike out whichever is not applicable.

HARYANA RESIDENT CERTIFICATE
(For bonafide Residents of Haryana only)

Certified that Sh./Km./Smt.son/ daughter of
Sh.....R/o.....(complete address) since
.....and applicant for admission to various

Engineering/ Technical Courses in Haryana, is a bonafide resident of Haryana State in terms of Chief
Secretary, Haryana letter No. 62/17/95-6 GSI dated 3.10.96, letter No. 62/32/2000-6GSI dated 23-5-
2003, letter No. 62/27/2003/06 GSI dated 29.7.2003, letter No. 22/28/2003-3 GS-III dated 30-1-
2004

Under clause.....

No.....

(Signature of the attesting authority)

Date:.....

Name

Place:

Designation.....
(with legible office seal)

NOTE:

- (i) The competent authorities to issue Haryana Resident Certificate will be as per State Govt. letter no. 22/28/2003-3 GS III dated 30.01.2004.
- (ii) The candidates, who have passed their qualifying examinations from the Universities/ Board/ Institutes located in Haryana are not required to produce Certificate of Haryana Resident.
- (iii) The Certificate must have been issued on or after 31.01.2005.

ANNEXURE-III

CERTIFICATE FROM THE EMPLOYER IN THE CASE OF EMPLOYEES OF GOVT. OF HARYANA, MEMBERS OF ALL INDIA SERVICES BORN ON HARYANA CADRE, EMPLOYEES OF STATUTORY BODIES / CORPORATIONS

Certified that Sh./Km./Smt.....son/daughter/wife of Sh. is serving as a Regular employee of Govt. of Haryana / Members of All India Services borne on Haryana Cadre/Regular Employees of Statutory Body/Corporation established by or under an Act of State of Haryana. Presently, he/she is posted asin the Department of At (place of posting). Sh./Km./Smt..... is his/her son/ daughter/dependent (if parents are not living), seeking admission in various technical courses in Haryana for the session 2019-20.

No.....

Signature of Employer

Date

Designation.....

Place :

(legibleSeal)

*Strike out whichever is not applicable.

Haryana Government

Certificate Sr. No...../Year...../Teh.....

Photo of
Applicant to
be attested by
the Issuing
Authority

SCHEDULED CASTE - CERTIFICATE

This is to certify that Shri/Smt./Kumari Son/daughter of
Shri resident of village/ townTehsil
.....District.....of the State/Union Territory
belongs to the..... Caste/Tribe, which is recognized as a Scheduled Caste/ Scheduled
tribe under the Consitution (Seheduled Castes) order, 1950.

2. Shri/Smt./Kumari..... and/or his/her family ordinarily resident(s) in
.....Village/Townof Tehsil..... District
..... of the State/Union Territory.....

Signature with seal of Issuing Authority

Full Name.....

Designation.....

Address with

Telephone No. with code.....

Place.....

Date.....

- Issuing Authority: Tehsildar-cum-Executive Magistrate,
Naib Tehsildar-cum-Executive Magistrate.
Head of Department in case of Government employees

• Strike out the paragraph which is not applicable.

• For instructions refer to www.csharyana.gov.in

Haryana Government

Certificate Sr. No...../Year...../Teh.....

Photo of
Applicant to
be attested by
the Issuing
Authority

BACKWARD CLASS CERTIFICATE

This is to certify that Shri/Smt./Kumari Son/daughter of Shri resident of village/town.....Tehsil District of the State/Union Territory belongs to the Caste. This caste is mentioned in the State list of BC Block (The applicant shall submit an affidavit that he/she falls/does not fall in creamy layer)

2. Shri/Smt./Kumari and/or his/her family ordinarily reside(s) inVillage/Town.....of Tehsil..... District.....of the State/Union Territory.....

3. This is to certify that he/she does not belong to the person/section (Creamy layer) as per State Govt. letter No. 1170-SW(1)-95 dated 7-6-1995, No. 22/36/2000-3GS-III dated 09.08.2000, & No. 213-SW(1)-2010 dated 31-08-2010.

Signature with seal of Issuing Authority
Full Name.....
Designation.....
Address with
Telephone No. with code.....

Place.....

Date.....

• Issuing Authority: Tehsildar-cum-Executive Magistrate,
Naib Tehsildar-cum-Executive Magistrate.
Head o Department in case of Government employees

- Strike out the paragraph which is not applicable.
- For instructions refer to www.csharyana.gov.in

AFFIDAVIT
(BY THE PARENTS OF THE BACKWARD CLASS CATEGORY CANDIDATES)

I Father/Mother of Resident of
Tehsil..... Districtseeking admission to B.Tech. courses
in Haryana do hereby solemnly affirm and declare that I belong to Caste,
which is included in the list of Backward Classes Block 'A' / 'B' approved by the Haryana Govt. I
further declare and affirm that I and my wife / husband are not covered under the criteria fixed by
Haryana Govt. vide letter No. 1170/SW (1)-95 dated 7- 6-95 or fixed by Govt. time to time for
excluding socially advanced persons / sections (Creamy Layer) from Backward Classes.

I further undertake that in case the information contained in the above para is found false at any stage,
the Competent Authority will be entitled to cancel the admission.

Dated:

DEPONENT

Place:.....

VERIFICATION

Verified that the above statement is true and correct to the best of my knowledge and belief and
nothing has been concealed therein.

Dated:

DEPONENT

Place:

MEDICAL CERTIFICATE FOR PHYSICALLY HANDICAPPED

OFFICE OF THE CHIEF MEDICAL OFFICER.....

No.

Dated:

Certified that Sh./Km./Smt.

son/daughter/wife of Sh. resident of District

..... appeared before the Medical Board for medical check-up. On his/her

Medical Examination, it is found that the nature of handicap/disability is

.....% and (as applicable), is as under:

1. Blind or Low vision:

2. Hearing impairment

3. Locomotor disability/cerebral palsy

Thus, the candidate is physically handicapped as per standard norms of Haryana.

(Signature of the Applicant)

Date :

Chief Medical Officer

Place :.....

.....

(Seal of the above authority)

*The handicap disability should not be less than 40% and should not interfere with the requirement of professional career such as Engineering/Architecture/Technician etc.

**CERTIFICATE REQUIRED TO BE FURNISHED BY CHILDREN/ GRAND CHILDREN
OF FREEDOM FIGHTERS**

Certified that Sh./ Km./ Smt..... Son/ Daughter
of Sh., resident of (complete address), Freedom Fighter of
Haryana (Identity No.....) is father/ grandfather of Sh./Km./Smt.
(Name of Candidate) of Village/ Town..... Police Station.....Tehsil
.....DistrictState.....

No.....

Date :

Place :.....

Deputy Commissioner of
District concerned of Haryana
(SEAL OF OFFICE)

ANNEXURE-IX

CERTIFICATE FOR DECEASED OR DISABLED OR DISCHARGED MILITARY/ PARA-MILITARY PERSONNEL, EX-SERVICEMEN OR EX-PERSONNEL OF PARA-MILITARY FORCES

Certified that Number.....Rank.....NameSon of..... Father.....Resident of Village.....Post Office.....Tehsil.....District..... belonging to the State of Haryana has served in the Army/ Air-Force/Navy/Name of the Para-Military Force) fromto and subsequently invalidated out of service as under:

- (1) Medical Category
 - i. for JCO's
 - ii. for ORS : Shape-I, II, III etc.
 - iii. for Rank / Designation (in case of Para-Military Forces).....
- (2) Reason of discharge/ retirement
- (3) Death
 - whether killed in action.....
 - or any other reason.....
- (4) If killed in action
- name of the war / operation
- (5) Disabled : Whether disabled during the war / operation (name).....
- (6) Nature of disability
 - i. Whether permanent i.e. for life
 - ii. Whether temporary up to what extent)
- Next RSMB IS DUE
- Name of Records.....

Case No.

Signature of the issuing authority
with designation and official
Seal and stamp

Date :

Place :

Note: Only the certificate issued by the Officer duly authorized by the Army/ Navy / Air-Force/ Concerned Para-Military Force Headquarters, as the case may be, shall be entertained.

ANNEXURE-X

CERTIFICATE FOR THE EX-EMPLOYEES OF INDIAN DEFENCE SERVICES/PARA-MILITARY FORCES

Certified that Number.....Rank.....Name
..... S/o or D/oFather/Mother of
.....Resident of VillagePost Office
.....Tehsil.....Distt.....
belonging to the State of Haryana, as per his/her service record at the time of entry into
service, had served in the Army/ Air-Force/ Navy/(Name of the
Para-Military Force) fromtoand subsequently
discharged/retired from the service on as per his/her service record.
At the time of entry into service the home address given is (Distt.
.....) Haryana.

Place:.....

Date:.....

Signature Officer
Commanding/ Zila
Sainik Board/
Competent Authority
(with Official Seal)

*(Strike out whichever is not applicable)

CERTIFICATE OF MEDICAL FITNESS

(For admission to B.E/B.Tech. and B. Arch Courses in Haryana)

To be obtained only from gazette Government Medical Officer/ Medical Officer of a Government Undertaking. Please note that this certificate in no other form will be accepted. Medical Certificates issued by private medical practitioners will not be accepted.

(Please refer to prescribed standards given overleaf)

Name

(in Block Letters)

Father's Name: Sh.....

Height: Weight

Chest:

Heart & Lungs:

Vision: L: R:

Colour Vision:

Hearing:

Hernia/Hydrocele/Piles:

Remarks :

I certify that I have carefully examined Sh./Km./Smt.son/daughter
of Shriwho has signed in my presence.

He/she has no mental and physical disease and is FIT.

Signature of the candidate

Station:

Date:

Signature of the Medical Officer
With legible Seal

(FOR PRESCRIBED MEDICAL STANDARDS FOR ADMISSION SEE NEXT PAGE)

PRESCRIBED MEDICAL STANDARDS FOR ADMISSION

An Engineering demands good physique and stamina. An applicant who suffers from any organic defect or does not have sound health so as to bear the strain of the course which must be heightened in his/her professional life would be well advised not to take up the Engineering/Architecture Profession. He/she must fulfill the following medical standards:

HEIGHT than	:	Not less than 1.5 metre for male candidates, and not less than 1.2 metre for female candidates.
WEIGHT	:	41 Kg. approximately for male candidates and 37 kg. approximately for female candidates.
CHEST MEASUREMENT and	:	Not less than 69 cms. with satisfactory limit of expansion contraction for male candidates only
HEART & LUNGS	:	No abnormality.
HERNIA, HYDROCELE	:	Presence of these is a temporary disqualification & to be rectified before joining the course of study.
VISION	:	Normal, where defective, it must be corrected to 6/9 in the better eye and 6/12 in the worse eye. Eye should be free from congenital and other disease.
HEARING	:	Normal, where defective, it must be corrected.

UNDERTAKING BY THE STUDENT

I, (full name of student with admission/ registration/ enrolment number) s/o d/o Mr. / Mrs./Ms:..... aving been admitted to (name of the institution) have received a copy of the AICTE Regulation dated 1.7.2009 on Curbing the Menace of Ragging in Higher Educational Institutions, (hereinafter called the “ Regulation”) carefully read and fully understood the provisions contained in the said Regulations.

- 1) I have, in particular, perused **Clause 4** of the Regulation and am aware as to what constitutes ragging.
- 2) I have also, in particular, perused **Clause 5(3)** and **Clause 8(4) (a)** of the Regulation and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 3) I hereby solemnly aver and undertake that
 - a) I will not indulge in any behavior or act that may be constituted as ragging under Clause 4 of the Regulations.
 - b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under Clause 4 of the Regulations.
- 4) I hereby solemnly affirm that, if found guilty of ragging, I am liable for punishment according to clause 8(4)(a) of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
- 5) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this.....day of month of..... year.

.....

Signature of Student

Name:.....

UNDERTAKING BY PARENTS/GUARDIAN

- 1) I, Mr. /Mrs./Ms. (Full name of Parent/Guardian) father/ mother/ guardian of Mr./ Mrs./ Ms. (Full name of student with admission/registration/enrolment number) having being admitted to (name of the institution), have received a copy of the AICTE Regulation on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulation") carefully read and fully understood the provisions contained in the said Regulations.
- 2) I have, in particular, perused **Clause 4** of the Regulation and am aware as to what constitutes ragging.
- 3) I have also, in particular, perused **Clause 5(4)** and **Clause 8(4)** of the Regulation and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that
- a) My ward will not indulge in any behavior or act that may be constituted as ragging under **Clause 4** of the Regulations.
- b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under Clause 4 of the Regulations.
- 5) I hereby solemnly affirm that, if found guilty of ragging, my ward is liable for punishment according to **Clause 8(4) (a)** of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
- 6) I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging and further affirm that, in case the declaration is found to be untrue, I am aware that the admission of my ward is liable to be cancelled.

Declared this day of..... month ofyear.....

Signature of Parents/Guardian

Name:

Address:

Mobile No./Tel. Phone:

For Haryana Govt. School Toppers (HGST) Quota

(To be submitted alongwith attested copy of qualifying exam i.e. 10+2 & 10th at HSTES, Panchkula).
(To be filled in by the concerned Principal of Govt. School)

Certificate

(For the candidate applying for B.E./B.Tech under Haryana Govt. School Toppers.)

Certified that Mr.(Name of candidate) has secured %age of marks (in aggregate) and is topper (i.e. 1st rank holder) of the 10+2 Examination in Science stream conducted in current year (i.e. in 2019) by the Board of School Education Haryana from (Govt. School Name) and strength of class is

Principal of Govt. School
(Signature, Seal & Name of the Principal)

APPENDIX- A**CRITERIA FOR EXCLUDING CREAMY LAYERS FROM BACKWARD CLASSES**

Description of the Category	To whom rule of the exclusion will apply
I. Constitutional Posts	Son(s) and daughter(s) of : a) President of India b) Vice President of India c) Judges of the Supreme Court and of the High Courts; d) Chairman and Members of UPSC and of the State Public Service Commission; Chief Election Commission; Controller and Auditor General of India; e) Persons holding Constitutional positions of like nature.
II. Service Category	Son(s) and daughter(s) of :
Group A/Class-I Officers of the All Central and Services (Direct	a) Parents, both of whom are Class 1 Officers; b) Parents, either of whom is a Class I Officers; c) Parents both of whom are Class I Officers; but one of them dies or suffers permanent incapacitation. d) Parents, either of whom is a Class 1 Officers; and such parents dies or suffers permanent incapacitation and before such death or such incapacitation has the benefit of employment in any international organization like; U.N., I.M.F., World Bank etc. for a period not less than 5 years. e) Parents, both of whom are Class I Officers die or suffers permanent incapacitation and before such death or such incapacitation of the both, either of them has had the benefit of employment in any international organization like; U.N., I.M.F., World Bank etc. for a period not less than 5 years. Provided that the rule of exclusion shall not apply in the following cases: a) Sons and daughters of parents, either of whom or both of whom are class I Officers and such parent(s) dies/die or suffer permanent incapacitation. b) A lady belonging to OBC category as got married to a Class I Officer, and may herself like to apply for a job.
B. Group B/Class-II Officers of the Central and State Services (Direct Recruitment)	Son(s) and daughter(s) of : a) Parents, both of whom are Class II Officers; b) Parents, or whom, only the husband is a Class II Officer, and he gets into Class I at the age of 40 or earlier. c) Parents, both of whom are Class II Officers; but one of them dies or suffers permanent incapacitation and either one of them has had the benefit of employment in any international organization like; U.N, I.M.F., World Bank etc. for a period not less than 5 years before such death or permanent incapacitation.

	<p>d) Parents, of whom, the husband is a Class I Officer (Direct recruit or pre-forty promoted) and wife is a Class II Officer and the wife dies or suffer permanent incapacitation; and</p> <p>e) Parents, of whom, the wife is a Class I Officer (Direct recruit or pre-forty promoted) and the husband is a Class II Officer and the husband dies or suffer permanent incapacitation.</p> <p>Provided that the rule of exclusion shall not apply in the following cases: Sons and daughters of:</p> <p>a) Parents both of whom are class II Officers and one of them dies or suffer permanent incapacitation.</p> <p>b) Parents, both of whom are Class II Officers, and both of them die or suffer permanent incapacitation, even though either of them has had the benefit of employment in any international organization like, U.N, I.M.F., World Bank etc. for a period not less than 5 years before their death or permanent incapacitation.</p>
C. Employees in Public Sector Undertakings etc.	The criteria enumerated in A and B above, in this category apply mutatis mutandi to officers holding equivalent or comparable posts in PSUs, Banks, insurance organizations, equivalent or comparable basis in these institutions, the criteria specified in category V below will apply to the officers in these institutions.
III. Armed Forces including Para Military Forces (person holding civil posts not included)	<p>Son(s) and daughter(s) of either or both of whom is or are in the rank of Colonel and above in the army and to the equivalent posts in the Navy and the Air Force and the Paramilitary Forces:</p> <p>Provided that:</p> <p>i) If the wife of an Armed Force Officer is herself in the Armed Forces (i.e. the category under consideration) the rule of exclusion will apply only when she herself has reach the rank of colonel.</p> <p>ii) The service ranks below colonel of husband and wife shall not be clubbed together.</p> <p>iii) If the wife of an officer in the Armed Forces is in civil Employment, this will not be taken into account for applying the rule of exclusion unless she false in the service category under Item No. II, in which case, the criteria and condition enumerated therein, will apply to her independently.</p>
IV. property Owners (Agricultural Holdings)	Son(s) and Daughter(s) of persons belonging to a family (father, mother and minor children) which owns land more than land permissible under the Ceiling Act of Haryana State.
V. Income/ Wealth Test	Son(s) and Daughter(s) of:

	<p>a) Persons having Gross Annual Income or rupees above 6.0 lacs rupees per annum (as per Social Welfare Notification No. 808-SW(1) dated 17.08.2016) or possessing wealth above the exemption limits as prescribed in the Wealth Tax for a period of three consecutive years.</p> <p>b) Persons in categories I,II, III and IV, who are not disentitled to benefit of reservation but have income from other sources of wealth which will bring them within the income/wealth criteria mentioned in (a) above.</p> <p>Explanation:</p> <ol style="list-style-type: none"> I. Income from salaries or agricultural land shall not be clubbed. II. The income criteria in terms of rupee will be modified taking into account, the change in its value every three years. If the situation however, so demands, the interregnum may be less. III. Where the husband is in some profession and the wife is a Class II or lower grade employment, the income/wealth test will apply only on the basis of the husband's income. IV. If the wife is in any profession, and the husband is in employment in a Class II or lower rank post, then the income/wealth criterion will apply only the basis of the wife's income and the husband's income will not be clubbed with it.
--	---

Note:

The above criteria will be amended and followed as per the instructions issued by the Government from time to time in this regard.

APPENDIX-B**LIST OF BACKWARD CLASSES IN HARYANA STATE-BLOCK-A**

S.No.	CASTE NAME	S.No.	CASTE NAME
1.	Aheria, Aheri, Heri, Naik, Thori or Turi, Hari	36	Khanghera
2.	Barra	37.	Kuchband
3.	Beta, Hensi or Hesi	38.	Labana
4.	Bagria	39.	Lakhera, Manihar, Kachera
5.	Barwar	40.	Lohar, Panchal-Brahmin
6.	Barai, Tamboli	41.	Madari
7.	Baragi, Bairagi, Swami, Sadh	42.	Mochi
8.	Battera	43.	Mirasi
9.	Bharbhunja, Bharbhuja	44.	Nar
10.	Bhat, Bhatra, Darpi, Ramiya	45.	Noongar
11.	Bhuhalia Lohar	46.	Nalband
12.	Changar	47.	Pinja, Penja
13.	Chirimar	48.	Rehar, Rehara or Re
14.	Chang	49.	Raigar
15.	Chimba, Chhipi, Chimpa, Darzi Rohilla	50.	Rai Sikhs
16.	Daiya	51.	Rechband
17.	Dhobis	52.	Shorgir, Shergir
18.	Dakaut	53.	Soi
19.	Dhimar, Mallah, Kashyap Rajpoot, Kahar, Jhinwar, Dhinwar, Khewat, Mehra, Nishad, Sekka, Bhisti, Sheikh-Abbasi	54.	Singhikant, Singiwala
20.	Dhosali, Dosali	55.	Sunar, Zargar, Soni
21.	Faquir	56.	Thathera, Tamera
22.	Gwaria, Gauria or Gwar	57.	Teli
23.	Ghirath	58.	Banzara, Banjara
24.	Ghasi, Ghasiara or Ghosi	59.	Weaver (Jullaha)
25.	Gorkhas	60.	Badi/Baddon
26.	Gawala, Gowala	61.	Bhattu/ Chattu
27.	Gadaria, Pal, Baghel	62.	Mina
28.	Garhi, Lohar	63.	Rahbari
29.	Hajjam, Nai, Nais, Sain	64.	Charan
30.	Jhangra-Bhrahman, Khati, Suthar Dhiman-Brahmin, Tarkhan, Barhai, Baddi	65.	Chaaraj (Mahabrahman)
31.	Joginath, Jogi, Nath, Jangam-Jogi, Yogi	66.	Udasin
32.	Kanjar or Kanchan	67.	Ramgarhia
33.	Kurmi	68.	Rangrez, Ligar, Nilgar, Lallari
34.	Kumhars, Prajapati	69.	Dawala, Soni-Dawala, Nyaaria
35.	Kamboj	70.	Bhar, Rajbhar
		71.	Nat (Muslim)
		72.	Jangam
LIST OF BACKWARD CLASSES IN HARYANA STATE (Block- B)			
S.No.	CASTE NAME		
1.	Ahir/Yadav		
2.	Gujjar		
3.	Lodh/lodha/Lodhi		
4.	Saini, Shakya		
5.	Meo		
6.	Gosai/ Gosain/ Goswami		

APPENDIX-C**LIST OF SCHEDULED CASTES IN HARYANA STATE**

S.No.	CASTE NAME
1.	Ad Dharmi
2.	Aheria, Aheri, Hari, Heri, Thori, Turi
3.	Balmiki
4.	Bangali
5.	Barar, Burar, Berar
6.	Batwal, Barwala
7.	Bauria, Bawaria
8.	Bazigar
9.	Bhanjra
10.	Chamar, Jatia Chamar, Rehgar, Raigar, Ramdasi, Ravidasi, Balahi, Batoj, Bhambi, Chamar-Rohidas, Jatav, Mochi, Ramdasia
11.	Chanal
12.	Dagi
13.	Darain
14.	Deha, Dhaya, Dhea
15.	Dhanak
16.	Dhogri, Dhangri, Sigg
17.	Dumna, Mahasha, Doom
18.	Gagra
19.	Gandhila, Gandil, Gondola
20.	Kabirpanthi, Julaha
21.	Khatik
22.	Kori, Koli
23.	Marija, Marecha
24.	Mazhabi, Mazhabi, Sikh
25.	Megh, Mehgwai
26.	Nat, Badi
27.	Od.
28.	Pasi
29.	Perna
30.	Pherera
31.	Rai Sikh
32.	Sanhai
33.	Sanhal
34.	Sansi, Bhedkut, Manesh
35.	Sansoi
36.	Sapela, Sopera
37.	Sarera
38.	Sikligar, Bariya
39.	Sirkiband

Copy of letter No. 62/17/95-6 GSI Dated, Chandigarh, the 3rd October, 1996

From

The Chief Secretary to Government Haryana

To

- 1) All Heads of Departments, Commissioners
Ambala, Rohtak, Gurgaon and Hisar Divisions.
- 2) All Deputy Commissioners and all Sub-Divisional
Officers (Civil) in Haryana.
- 3) The Registrar, Punjab and Haryana High Court and
All District and Session Judges in Haryana.

Subject: "Bonafide residents of Haryana- Guidelines regarding".

1. I am directed to invite your attention to Haryana Govt. letters noted in the margin on the subject noted above vide which the instructions were issued regarding simplification of procedure for obtaining the certificate of Domicile for the purpose of admission to educational institution (including technical/ medical institution). The matter has been reconsidered in the light of judgment delivered by the Hon'ble Supreme Court of India in the case of Dr. Pradeep Jain vs. Union of India and others reported as AIR 1984-SC-1421, wherein it has been held that instead of the word 'Domicile' the word 'Resident' be used in the instructions issued by the State Government and it has been decided to revise the Government instructions. Henceforth, the following categories of persons would be eligible for the grant of Resident Certificate:-
 - i) Candidates, who have passed the examination qualifying them for selection in an institution from a school/ college in Haryana.
 - ii) Children/ Wards (if parents are not living)/ Dependents :-
 - a) Of the employees of Haryana State posted in or outside Haryana State or working on deputation;
 - b) Of the employees of the statutory bodies/ corporations established by or under an Act of the State of Haryana who are posted in Chandigarh or in Haryana or outside Haryana;
 - c) Of the employees of the Government of India posted in Chandigarh or in Haryana in connection with the affairs of the Haryana Government.
 - iii) Children/ Wards (if parents not living)/ dependents of persons who after retirement have permanently settled in Haryana and draw their pensions from the treasuries situated in the State of Haryana.
 - iv) Children/ Wards (if parents are not living)/ dependents of pensioners of Haryana Government irrespective of the fact that the original home of the retiree is in a State other than Haryana or he has settled after retirement in or outside Haryana.
 - v) Children/ Wards (if parents are not living)/ dependents or persons, who have permanent home in Haryana and include persons who have been residing in Haryana for a period of not less than 15 years or who have permanent home in Haryana but on account of their occupation they are living outside Haryana.
 - vi) The wives of such persons who are bonafide residents of Haryana irrespective of the fact that they had belonged to any other State before marriage.
 - vii) Persons who were born in Haryana and produce a certificate to that effect; provided that the parents/ guardians (if parents are not living) of persons belonging to any one of the above mentioned categories are:

- a) Citizens of India;
 - b) Produce an affidavit to the effect that they or their children/ wards (if parents are not living)/ dependents have not obtained the benefit of Resident in any other State.
2. All candidates claiming to be bonafide residents of Haryana should produce a Haryana Resident Certificate signed by the District Magistrate/ General Assistant to Deputy Commissioner or Sub-Divisional Officer (Civil) of the District/ Sub-Divisions to which the candidates belong. Resident Certificates in respect of elsewhere or in respect of the Children/ Wards/ Dependents of Haryana Govt. employees who are posted at Chandigarh, Delhi or elsewhere or in respect of Children/ Wards/ Dependents of pensioners of Haryana Govt. or in respect of the Children/ Wards/ Dependents of the employees of the Government of India posted at Chandigarh or in Haryana in connection with the affairs of Haryana Government, or in respect of Children/ Wards/ Dependents of the employees and retirees of the Statutory Bodies/ Corporations of Haryana established by or under an Act of the State of Haryana or a Central Act and located at Chandigarh, Haryana or outside Haryana, should be by their respective Heads of Departments.
 3. Candidates seeking admission in educational institutions (including medical and technical institutions) located in Haryana may not be required to produce Resident Certificate, if they have passed the examination from a school/ college situated in Haryana. For this purpose, a certificate of the Principal/ Headmaster from concerned institution where the Children/ Wards studied last should be considered sufficient. The Principal/ Headmaster of the institution shall be competent to issue such certificate, which should be sufficient.
 4. If a candidate is admitted on the basis of claim that he belongs to the State of Haryana but at any subsequent time is discovered that his claim was false, the student shall be removed from the institution, all fees and other dues paid up to the date of such removal shall be confiscated. The Principal/ Headmaster may take such other action against the student and his/her parents/guardians as he may deem proper in the circumstances of any particular case.
 5. For the purpose of uniformity for issuing certificate of Residence in the case of various categories to be issued by the competent Authorities, proformas have been prescribed which are enclosed herewith.
 6. These instructions may kindly be noted carefully for compliance and the receipt of this letter may please be acknowledged.

Yours faithfully,
Sd/-

Under Secretary General, Administration,
for Chief Secretary to Govt. Haryana.

A copy is forwarded for information and necessary action to :-

- i. All Financial Commissioners and Secretaries to Govt. Haryana.
- ii. All Commissioners and Secretaries to Govt. Haryana

Sd/-

Under Secretary, General Administration,
for Chief Secretary to Govt. Haryana.

To

- i. All Financial Commissioners and Secretaries to Govt. Haryana.
- ii. All Commissioners and Secretaries to Govt. Haryana.

U.O.No. 62/17/95-6GSI

Dated Chandigarh, the 31.10.96

No. 62/32/2000-6GSI

From

The Chief Secretary to Government Haryana

To

1. All the Heads of Department in Haryana
2. The Commissioners Rohtak, Gurgaon, Hisar and Ambala Divisions
3. The Registrar, Punjab and Haryana High Court
4. All the Deputy Commissioners in Haryana
5. The Managing Directors of all Boards and Corporations in Haryana
6. The Registrars, Maharishi Dayanand University, Rohtak, Kurukshetra University, Kurukshetra, Ch. Charan Singh Haryana Agriculture University, Hisar, Guru Jambheshwar University, Hisar and Ch. Devi Lal University, Sirsa.

Dated, Chandigarh the 23.05.2003

Sub : Bonafide residents of Haryana- Guidelines regarding

Sir,

1. I am directed to invite your attention to Haryana Government circular letter No. 62/17/95-6GSI, dated 3.10.1996 on the subject noted above vide which the powers of issuing Haryana Resident Certificate was vested with District Magistrate/ General Assistant to Deputy Commissioner or Sub-Divisional Officer (Civil) of the District/ Sub-Divisions.
2. The matter has been reconsidered by the State Government in view of the problems being faced by the public in general and the students' community in particular in obtaining a Resident Certificate from the concerned authorities. With a view to improve the existing system in public interest, it has been decided by the Government to delegate powers of District Magistrates/ City Magistrates/ Sub-Divisional Officers (Civil) to Tehsildars to issue Haryana Resident Certificate to the claimant(s). Henceforth, the Tehsildars of Revenue Department are authorized to issue Resident Certificates besides the aforesaid functionaries.
3. These instructions may be observed by all concerned meticulously.

Yours faithfully,
Sd/-

Under Secretary General Administration,
for Chief Secretary to Government
Haryana.

To

All the Financial Commissioners and Principal Secretary/ Commissioners and Secretaries to Government Haryana.

U.O.No. 62/32/2000-6GSI

Dated, Chandigarh the 23.05.2003

No. 62/27/2003-6GSI

From

The Chief Secretary to Government Haryana

To

1. All the Heads of Departments in Haryana
2. The Commissioners Rohtak, Gurgaon, Hisar and Ambala Divisions
3. The Registrars, Punjab and Haryana High Court
4. All the Deputy Commissioners in Haryana
5. The Managing Directors of all Boards and Corporations in Haryana
6. The Registrars, Maharshi Dayanand University, Rohtak, Kurukshetra University, Kurukshetra, Ch. Charan Singh Haryana Agriculture University, Hisar, Guru Jambheshwar University, Hissar and Ch. Devi Lal University, Sirsa.

Dated, Chandigarh

Sub : Bonafide residents of Haryana- Guidelines regarding

Sir,

1. I am directed to invite your attention to Haryana Government circular letter No. 62/17/95-6GSI, dated 3.10.96 and No. 62/32/2000-GSI, dated 23.5.2003 on the subject noted above vide which the instructions were issued regarding simplification of procedure for obtaining the certificate of resident for purpose of admission to educational institutions (including technical/ medical institutions).
2. The matter has been reconsidered by the State Government in view of the problems faced by the children and wards of accredited journalist recognized by Government of Haryana and it has been decided that the children and wards of the accredited journalists residing at Chandigarh and recognized by Government of Haryana would also be eligible for the grant of Residence Certificate only for the purpose of admission in the academic institutions of Haryana State.
3. These instructions may kindly be noted carefully for compliance and the receipt of this letter may please be acknowledged.

Yours faithfully,
Under Secretary General, Administration,
for Chief Secretary to Government Haryana.

A copy is forwarded to all the Financial Commissioners and Principal Secretaries/ Commissioners and Secretaries to Government of Haryana for information and necessary action.

Yours faithfully,
Under Secretary General, Administration,
for Chief Secretary to Government Haryana.

To

All the Financial Commissioners and Principal Secretary/Commissioners and Secretaries to Government of Haryana.

U.O.No. 62/27/2003-6GSI

Dated, Chandigarh the July 29,2003

Copy of letter No. 22/28/2003-3GSIII Dated, the 30th January, 2004.

From

The Chief Secretary to Government Haryana

To

1. All the Heads of Departments in Haryana.
2. The Commissioners Rohtak, Gurgaon, Hissar and Ambala Divisions
3. The Registrar, Punjab and Haryana High Court
4. All the Deputy Commissioners in Haryana.
5. The Registrars, Maharshi Dayanand University, Rohtak, Kurukshetra University, Kurukshetra, Ch. Charan Singh Haryana Agriculture University, Hissar, Guru Jambheshwar University, Hissar and Ch. Devi Lal University, Sirsa.

Dated, Chandigarh the 30th January, 2004.

Sub: "Streamlining the procedure in the offices regarding issuing of Resident/Income Certificates and the Caste Certificate to Scheduled Castes and Backward Classes".

Sir,

1. I am directed to invite your attention to Haryana Government letter Nos. 62/17/95-2GSIII, dated 03.10.1996, No. 22/51/93-3GTSIII, dated 12.08.93 and even No. dated 14.10.97 on the subject noted above wherein instructions regarding the Caste Certificates (SC/BC/OBC), and Resident Certificates have been issued.
The policy has been reviewed keeping in view the various courts judgements and the hardships caused to the individuals in obtaining above quoted certificates. Government is of the view that the procedure be institutionalized by delegating powers at proper level for ensuring speedy disposal of work without any harassment or exploitation. The present modification of the policy also aims at simplifying the procedure for obtaining certificate by an individual falling under the reserved categories.
2. The matter has been reconsidered in depth by the State Government in view of the problems being faced by the Government employees in obtaining these certificates. With a view to improve the existing system in issuing various certificates, it has been decided by the Government that henceforth Circle Revenue Officers (Tehsildars/ Naib Tehsildar-cum-Executive Magistrate) concerned will be authorized to issue Resident as well as Caste Certificate (SC/BC/OBC) after getting the verification done through the subordinate revenue staff in case of applicants residing in the rural area and through the Corporation concerned in case of applicants residing in urban areas. It has further been decided that in case of Haryana Government employees serving in the offices located at Chandigarh/ Panchkula and residing at Chandigarh/ Panchkula, the Resident Certificate and the Caste Certificates to SC/BC employees and for their children may be issued by their respective Heads of Departments also.
3. The validity of Resident Certificate issued by the competent authority shall be as long as the holder of this certificate maintains his residential address in Haryana State.
4. SC certificate once issued be valid as long as the caste is not removed from the Schedule of the Constitution and BC certificate shall be valid for life from the date of issue of the certificate or till the applicant does not fall into creamy layer category as defined from time to time. The applicant applying for BC certificate would also submit a self declaration on simple paper that he does not fall under creamy layer category. However, if the certificate has been obtained by fraud or misrepresentation or concealment of facts or by some other means, the said

certificate shall be declared as invalid/ non-est and benefit taken by the applicant will be withdrawn and a criminal case shall be registered against the applicant misrepresenting the facts as well as against the guilty officers/ officials, if any. In addition, Social Justice & Empowerment Department, Haryana is being directed to finalize the modalities and procedure to constitute the Scrutiny Committee.

The files relating to Caste and Resident certificate shall be retained for 10 years and Register shall be retained permanently. The proformae of the application form, Register and SC/BC certificates prescribed by the Government shall be followed by all the Departments/ Institutions in letter and spirit as it has come to the notice of the Govt. that some Department/ Institutions demand such certificates in proformae which are at variance with the proformae in which these certificates are being issued by the competent authorities (Tehsildar/ Naib Tehsildar/ HODs). It is, therefore, decided that the Departments/ Institutions shall accept these certificates only in the proformae in which these are being issued by the competent authorities which have been prescribed by the Govt. itself.

5. To make institutional arrangements, it has also been decided that in future the Resident and Caste certificates will be issued to all the students studying in class 8th every year as per the time schedule given below :-

i	Filling of application form by the Parents/ students.	1 st Nov. to 10 th Nov. every year
ii	Verification by	
	a) Sarpanch/ Nambardar in case of rural areas and Municipal Councillors in case of Urban areas.	upto 15 th Nov. every year
	b) Verification by Patwari in case of rural areas/ EO/ Secy. (MC) any other officer/ official authorized by the local body for the purpose in case of urban areas.	30 th November.
	c) Head Teacher/ Head-master	upto 15 th Dec
iii	Forwarding of application to CRO by Head Teacher/ Head Master	Upto 31 st December.
iv	Verification & issue of certificate by CRO	Upto 31 st Jan. every Year

6. All the application forms of a particular School may be sent to the Tehsildar/ Naib Tehsildar concerned preferably at one go so that the certificates are issued and sent back to the Headmasters of Government Schools/ Private Schools for distribution to the concerned students. The Head Teacher/ Headmaster shall be responsible for getting the application forms filled and files prepared of all the students presently studying in Class-VIII to XII will be issued these certificates during the months of January, 2004 to March, 2004. The schedule will be finalized by the concerned Deputy Commissioner in this regard.
7. It has been further decided that in case of SC/BC students claiming benefit under various welfare schemes upto Class IX, the benefits will be given by the Headmaster/ Head Teacher after getting the verification done from Sarpanch/ Nambardar/ MC and a caste certificate issued by the CRO (Tehsildar/ Naib Tehsildar) may not be demanded for this purpose by the School authorities.

8. The matter regarding issue of income certificate to the students for claiming various benefits in educational institutions has been considered and it has been decided that in future the income certificate for educational purpose will be issued by the CRO (Tehsildar/ Naib Tehsildar concerned) and income certificate for other purposes by the SDO (C) concerned taking into account income of the applicant from various sources including agriculture, trade, profession, salary etc. The verification will be got done through the subordinate revenue staff in case of applicants residing in rural areas and through the Executing Officers/ Secretary of the concerned Municipal Committee/ Municipal Corporation in case of applicants residing in urban areas.
9. It has also been brought to the notice of the Government that when posts are advertised, fairly large number of candidates applies for such posts and Haryana Public Service Commission/ Haryana Staff Selection Commission/ Department demand attested copies of Resident/ Caste certificates and other documents from the candidates. This creates not only financial problems for the unemployed youths but also increases the workload in the offices. Similar is the position in case of admission to educational/ professional Engineering institutions. To give relief to the public, it has been decided that at the time of applying for job or for admission in educational institutions including technical/ professional institutions etc. self attested photocopy of the certificate about the residence and caste status shall be sufficient and at the time of final interview/ selection, original papers, including Castes and Resident Certificate issued by the competent authorities may be obtained/ examined/ inspected by the concerned departments/ institutions and attested copies thereof be kept in record. The fact may also be cross-checked/ verified at the time of verification of the antecedents of the applicants before he/she joins the Government service. Similar practice will be followed for degrees/ mark-sheets/ other certificates of academic qualifications. Necessary action to amend/ revise the application form in this regard shall be taken by Haryana Public Service Commission/ Haryana Staff Selection Commission/ Head of the Departments/ Universities etc. at their own level under intimation to the Government.

These instructions may be brought to the knowledge of all for strict compliance.

Yours faithfully,
Sd/-

Under Secretary General, Administration,
for Chief Secretary to Government Haryana.

To

All the Financial Commissioners and Principal Secretary/ Commissioners and Secretaries to Government Haryana.

Copy of letter No. 62/17/95-6GSI dated 17.7.98 from the Chief Secretary to Govt. Haryana addressed to all the Heads of Deptt. and Org.

Subject: Bonafide residents of Haryana-guidelines regarding.

Sir,

1. I am directed to invite your attention to Haryana Government circular letter No. 62/17/95-6GSI, dated 3.10.96 regarding the subject mentioned above vide which the instructions were issued regarding simplification of procedure for obtaining the certificate of Bonafide residents of Haryana for the purpose of admission of educational institutions (including technical/ medical institutions).
2. Several departments have sought clarification from the State Govt. whether adhoc/ contract/ daily-waged employees are also covered under these institutions.
3. The matter has been examined by the Government. It is clarified that only regular employees of the State Govt./ Statutory bodies/ corporations and Govt. of India mentioned in the above instructions and not ad hoc/ contract/ daily-waged of these State Govt./ Statutory bodies/ corporations fall within the ambit of these instructions. Accordingly, in the sub-Clause (a), (b) and (c) of Clause (ii) in para 1 of the instructions in question, for the word "employee" the word 'regular employee' is substituted and should be read as such.

These instructions may be noted carefully for compliance.

APPENDIX-E

List of self-styled Institutions/ Universities which have been declared fake by the University Grants Commission and other Government bodies

List of 21 fake universities released by UGC

New Delhi: The University Grant Commission (UGC) has released a list of 21 fake universities. It has posted the list on the UGC website. According to experts, there are hundreds of fake universities and colleges across India. Following is the list released by the UGC:

Bihar

1. Commercial University Ltd., Daryaganj, Delhi
2. United Nations University, Delhi.
3. Vocational University, Delhi.
4. ADR-Centric Juridical University, ADR House, 8J, Gopala Tower, 25 Rajendra Place, New Delhi-110008.
5. Indian Institute of Science and Engineering, New Delhi.
6. Viswakarma Open University for Self-Employment, Rozgar Sewasadan, 672, Sanjay Enclave, Opp. GTK Depot. Delhi-110033.
7. Adhyatmik Vishwavidyalaya (Spiritual University), 351-352, Phase-I, Block-A, Vijay Vihar, Rithala, Rohini, Delhi-110085.

Karnataka

8. Badaganvi Sarkar World Open University Education Society, Gokak, Belgaum, Karnataka.

Kerala

9. St. John's University, Kishanattam, Kerala.

Maharashtra

10. Raja Arabic University, Nagpur, Maharashtra.

West Bengal

11. Indian Institute of Alternative Medicine, Kolkatta.
12. Institute of Alternative Medicine and Research, 8-A, Diamond Harbour Road, Builtech inn, 2nd Floor, Thakurpurkur, Kolkatta- 700063

Uttar Pradesh

13. Varanaseya Sanskrit Vishwavidyalaya, Varanasi (UP) Jagatpuri, Delhi.
14. Mahila Gram Vidyapity/ Vishwavidyalaya, (Women's University) Prayag, Allahabad,
15. Gandhi Hindi Vidyapith, Prayag, Allahabad, Uttar Pradesh.
16. National University of Electro Complex Homeopathy, Kanpur, Uttar Pradesh.
17. Netaji Subhash Chandra Bose Univeristy (Open University), Achaltal, Aligarh, Uttar Pradesh.
18. Uttar Pradesh Vishwavidyalaya, Kosi Kalan, Mathura, Uttar Pradesh.
19. Maharana Pratap Shiksha Niketan Vishwavidyalaya, Pratapgarh, Uttar Pradesh.
20. Indraprastha Shikdha Parishad, Institutional Area, Khoda, Makanpur, Noida Phase-II, Uttar Pradesh.

Odisha

21. Nababharat Shiksha Parishad, Anupoorna Bhawan, Plot No. 242, Pani Tanki Road, Shaktinagar, Rourkela-769014.
22. North Orissa University of Agriculture & Technology, Odisha.

Puducherry

23. Sree Bodhi Academy of Higher Education, No. 186, Thilaspeth, Vazhuthavoor Road, Puducherry-605009

***Bhartiya Shiksha Parishad, Lucknow, UP- the matter is subjudice before the District Judge-Lucknow**

APPENDIX-F

FEE STRUCTURE FOR THE SESSION 2019-20

Fee Structure B.Tech (in Rs. per student per annum)		
Sr.No.	Institute Name (Govt. / Govt. Aided/ University Department)	Total Fee
1.	Ch. Devi lal State Institute of Engineering & Technology, Panniwala Mota	
2.	Ch. Ranbir Singh State Institute of Engineering & Technology, Silani Kesho (Jhajjar)	
3.	Rao Birender Singh State Institute of Engineering & Technology, Zainabad (Rewari)	
4.	State Institute of Engineering & Technology, Nilokheri	
	Tuition Fee	30,000/-
	Student Fund	3000/-
	Seminar /Conference etc	500/-
	Students Aid Fund	500/-
	Caution Money	500/-
	Lab. Development, Internet, placement, Counseling, Training	2500/-
	Examination Fee	1000/-
	Sport/ Youth Welfare Magazine Medical/NSS,1 Card etc.	2000/-
	Total	40000/-
5	YMCA University of Science & Tech., Faridabad	
	Tuition Fee	26565/-
	Dev. Fee	4500/-
	Exam Fee	1500/-
	University Dev. Fee	1000/-
	University Registration Fee	1500/-
	HHK	20/-
	Dr. R.K. Fund	70/-
	SAF	1265/-
	Youth Red Cross	60/-
	Processing Charges	200/-
	Students security	2000/-
	Library Security	5000/-
	I Card	100/-
	Alumni Fee	500/-
	Misc	465/-
	Total Fee for 1 st Sem.	44745/-
	Fee for 2 nd Sem.	32565/-
	Total Fee for 1st Year	77310/-
6	Guru Jambheshwar University of Science & Tech. Hisar	
	B.Tech Courses	
	Admission/Continuation Fee	1500/-
	Development Fund	7000/-
	Tuition Fee	30000/-
	Exam. Fee	2000/-
	Other Charges	15000/-
	Total Fee (in Rs.)	55500/-
7	Ch. Charan Singh HAU, Hisar	
		Boys
		18505(Hostler)
		14855 (Non-hostler)
		Girls
		14005(Hostler)
		10355 (Non-hostler)
8	University Institute of Engg. & Technology, MDU Rohtak	
	Name of the Deptt./Instt. (UIET, M.D.U.)	
	Name of the Course:- B.Tech (SFS)	
	Admission Fees	50
	Tuition Fees	55000
	A.Fund	240
	Dev. Fund	11000

	Security Refundable	500		
	Curriculum Charges	50		
	Other Charges	2124		
	Exam Fee	1000/-		
	Total Fee	69964/-		
9	DBCR University of Science & Technology Murthal.			
	University Fee at the time of admission (One time) consists of Admission Fee & Regn. Fee=3000/-, Alumni Fund=1000/-, Caution Money (Refundable)=3000/- Training and placement fee=3000/-	10000/-		
	University Fee (Half Yearly) Tuition Fee=8000/- Exam Fee=1750/-	9750/-		
	To be paid (yearly) internet facility fee=3000/-, Lab equipment =5000/-, equipment Maintenance Fee=3000/-, Renovation Fund =1000/-, Library fee=2000/- Accreditation Fee=1000/- Continuation Fee=1000, Development Fund=5000/-	21000/-		
	Student fund Charges (Yearly) Red Cross fee=100, Medical Fee=250/-, Magazine /News Letter Fee=250/- Benevolent Fund Scheme=250/-, Sport Fund=750/- Youth Welfare Fund =750/-, Identity-cum-Library Card=100/- NSS Fee=200/- Student Amalgamation Fund=2000/-	4650/-		
	Hostel Fee Charges (Yearly)	Single=6000/- Sharing=4000/-		
	Grand Total=	Single=51400/- Sharing=49400/- Day Scholar =45400/-		
10	School of Engineering & Sciences, BPS Mahila Vishwavidyala, Khanpurkalan	46,400/-		
11	Kurukshetra University, Kurukshetra			
1	Institute of Mass Communication & Media Technology (B.Tech (Printing, Graphics & Packaging))	40,000/-		
2	Instrumentation B.Tech (Instrumentation)- (fee structure with elaboration such as tuition fee, Dev. Fund, Student Fund and etc.)	51783/-		
3	University Institute of Engineering & Technology (UIET), KUK			
	Tuition Fee	50000/-		
	Development Fee	13000/-		
	Other Funds	12800/-		
	Total Fee	75800/-		
Note: Fee structure is subject to change. The latest information for the fee to be charged can be seen on the respective University/Govt. Engineering College website.				
S. No	Institute Name (Self Financing)	Fee Fixed by SFC		
		Tuition Fee	Dev Fund	Total
1.	Advanced College of Technology & Management, 70 KM Delhi-Mathura Road, NH-2, Village Aurangabad, Tehsil Hodal, Distt. Faridabad.	50000	15000	65000
2.	Advanced Institute of Technology & Management, Aurangabad, Faridabad.	63000	15000	78000
3.	Akido College of Engineering, Shahpur- Bupania Road, Village Lowakhurd, Bahadurgarh	44000	11000	55000
4.	Ambala College of Engineering & Applied Research, Village Devsthali, Near Mithapur, Ambala-Jagadhri Highway, P.O. Sambhalkha, Distt. Ambala.	53000	7950	60950
5.	Anupama College of Engineering, Bhora Kalan, Pataudi Road, Gurgaon	43000	12000	55000
6.	Apex Institute of Management & Technology, Village Gorgarh, Tehsil Indri, Distt. Karnal	38300	8900	47200
7.	Applied College of Management & Engineering, Maitrol, Faridabad	52000	13000	65000

8.	Aravali College of Engineering & Managment, Village Jasana Faridabad	55000	15000	70000	
9.	Asia Pacific Institute of Information Technology SD India, Toll Plaza, G.T. Road, Panipat	78300	11700	90000	
10.	Asian Institute of Management & Technology, Village Dhaurang, Distt. Yamuna Nagar, Haryana.	43000	12000	55000	AICTE approved progressive closure from academic year 2015-16
11.	B.M College of Technology & Management, Village Hari Nagar (Dumha), Tehsil Farrukhnagar (Gurgaon)	38300	8900	47200	
12.	B.S. Anangpuria Institute of Technology & Management Alampur, Faridabad	55834	8375	64209*	*Clarification Note:- The institute has initiated litigation regarding fees in Punjab & Haryana High Court, Chandigarh. This fee structure is subject to the final outcome of CWP No. 11640 of 2018
13.	Bhagwan Mahavir Institute of Engineering & Technology, Behalgarh Road, Behind Fizalpur, Power Sub Station, Sonapat	50000	15000	65000	
14.	Bhagwan Parshuram Engineering College, Gohana, Sonapat	46000	14000	60000	
15.	Bharat Institute of Technology, Sonapat-Gohana Highway, Near Mohana Police Station, Sonapat.	48000	12000	60000	
16.	Bhiwani Institute of Technology & Sciences, Bhiwani	38300	8900	47200	
17.	BLS Institute of Engineering & Technology, Village Igrah, Bhiwani Road, Jind.	40000	10000	50000	
18.	BRCM College of Engineering & Technology, Behal, Distt. Bhiwani	64000	16000	80000	
19.	Brown Hills College of Engineering & Technology, A Muslim Minority Institution) Dhauj, Faridabad.	38300	8900	47200	
20.	CBS Group of Institutions, Village Fathepuri, Distt. Jhajjar, Haryana.	40000	10000	50000	
21.	D.P.G. Institute of Technology & Management, Sector-34, Near Hero Honda Chowk, Gurgaon.	44000	11000	55000	
22.	D.R. College of Engineering & Technology, College Campus, Vill. Kakoda, Tehsil Israna, Panipat	46000	14000	60000	
23.	Dalal Global Institute of Technology, Village & Post of Brahana, Tehsil Beri, Distt. Jhajjar.	40000	10000	50000	
24.	Darsh Institute of Engineering & Technology, VPO Kailana, Gohana-Panipat Road, Gohana, Distt. Sonapat	38300	8900	47200	
25.	DAV College of Engineering & Technology, Kanina, Mahendargarh	50000	10000	60000	
26.	Deep Institute of Engineering Technology Group Institute, Village Rithoda, Tehsil Nuh, Distt. Mewat.	40000	10000	50000	
27.	Delhi College of Technology & Management, 77th Km Stone, National Highway-2, Gudhrana, Hodal, Distt. Faridabad.	53000	12000	65000	
28.	Delhi Institute of Tech. & Mgt., Baraut, Ganaur, Sonapat	58000	16000	74000	
29.	Delhi Engineering College, Village Ladlyapur, Tehsil Ballabgarh, Distt. Faridabad.	40000	10000	50000	
30.	Delhi Institute of Technology Management & Research, Village Firozpur Kalan, Tehsil Balabgarh, Faridabad.	40000	10000	50000	
31.	Delhi Technical Campus, Village Beer Barakhabad (Nayagaon), Badli Road, Bahadurgarh, Jhajjar.	44000	11000	55000	

32.	Doon Valley College of Engineering, Sector-17, New Fire Brigade Station, Karnal	44000	11000	55000	
33.	Doon Valley Institute of Engineering and Technology, Outside Jundla Gate, Karnal	38500	13000	51500	
34.	Dronacharya College of Engineering, Gurgaon	122700	18400	141100	
35.	Echelon Institute of Technology, Village Kabulpur Kheri Manjawali Road, Naharpar Faridabad, Haryana	62000	18000	80000	
36.	E-max Institute of Engineering & Technology, Village, Gola, P.O. Bhadauli, Tehsil Mullana Distt. Ambala	53000	12000	65000	
37.	E-max School of Engineering & Applied Research, Village Gola, PO Bhadauli, Distt. Ambala	52000	13000	65000	
38.	Faculty of Engineering JB School of Technology & Management, Kheri Manjhavali Road, Nahar Par, Village Manjhavali, Faridabad	43000	12000	55000	
39.	Faculty of Engineering, Naraini Educational & Charitable Society's Group of Institutions, 8 th Mile Stone, Karnal Assandh Road, Karnal-132001. (Integrated Campus).	40000	10000	50000	
40.	Faculty of Engineering, Nav Nirman Sewa Samiti's Samalkha Group of Institutions, Village Hathwala, Samalkha, Panipat. (Integrated Campus)	65120	9768	74888	
41.	Faculty of Engineering, Savera Educational Trust Group of Institutions, 1 KM stone, Hailey Mandi Road, Farrukhnagar, Distt. Gurgaon.	40000	10000	50000	
42.	Faculty of Engineering, Galaxy Global Educational Trust's Group of Institutions, Shahabad-Saha, Panchkula Highway, NH-73, Village Dinarpur, Ambala. (Integrated Campus).	48000	12000	60000	
43.	Faculty of Engineering, R.P. Educational Trust Group of Institutions, Village Bastara Tehsil Gharaunda, Distt. Karnal. (Integrated Campus)	44000	12000	56000	
44.	Faculty of Engineering Shree Siddhivinayak Educational Trust's Group of Institutions, Shahpur, Tehsil Bilaspur) Distt. Yamuna Nagar, Haryana.	38300	8900	47200	
45.	Galaxy Global Imperial Technical Campus, Saha-Shahabad Road, Village Dinarpur, Sub Tehsil Saha, Distt. Ambala- 133102.	44000	11000	55000	
46.	Galaxy Institute of Technology & Management, Vill. Bhaini Kalan, Tehsil Nilokheri, Distt. Karnal	38300	8900	47200	
47.	Ganga Institute of Technology & Management, 20 Km. Milestone, Jhajjar Bhadurgarh Road, Vill. Kablana, Distt. Jhajjar.	51400	7710	59110	
48.	Ganpati Institute of Technology & Management, Village Bilaspur, Near Jagadhari Distt. Yamuna Nagar	43000	12000	55000	
49.	Gateway Institute of Engineering & Technology, Village Fazilpur & Garh Sahahjanpur, Tehsil & Distt. Sonapat-131001.	60000	16000	76000	
50.	Geeta Engineering College, Village Naultha, Distt. Panipat	72461	10869	83330	
51.	Geeta Institute of Management and Technology, 166 KM Mile Stone at NHI, Village Kanipla, Tehsil - Thanesar, Distt. Kurukshetra (Haryana)	42000	13000	55000	
52.	GITM Institute of Technology, Bilaspur-Tauru Road, Gurgaon	44000	11000	55000	AICTE approved progressive closure from academic year 2016-17
53.	Global Institute of Technology & Management, 6 KM Milestone, Village Khurampur, Farrukhnagar, Haily Mandi Road, Gurgaon, Haryana.	46000	14000	60000	
54.	Global Research Institute of Management & Technology, Village Nachraun, Radaur, Tehsil Jagadhri, Yamuna Nagar	38300	8900	47200	
55.	Gold Field Instt. of tech. & Mgmt, Village Chhainsa, Faridabad	40000	10000	50000	AICTE approved progressive closure

					from academic year 2015-16
56.	Gopal Sharma MVN of Engineering & Technology, Palwal, Faridabad	64000	20000	84000	
57.	Gurgaon Institute of Technology and Management, Gurgaon (2005)	72000	18000	90000	
58.	Gurgaon college of Engineering for Women, Bilaspur, Tauru Road, Gurgaon	60000	18000	78000	AICTE approved progressive closure from academic year 2015-16
59.	Gurgaon College of Engineering, Bilaspur Tauru Road, Gurgaon	60000	18000	78000	AICTE approved progressive closure from academic year 2016-17
60.	Guru Nanak Institute of Technology, Village Sohana, (Near Mullana) Tehsil Barara, Distt. Ambala (Haryana)	43000	12000	55000	
61.	Haryana College of Technology & Management, Kaithal	60000	18000	78000	
62.	Haryana Engineering College, Old Chhachrauli Road Jagadhari, Yamuna Nagar	55000	15000	70000	
63.	Haryana Institute of Engineering & Technology, 6 Km Stone, Ambala Road, Kaithal	60000	18000	78000	AICTE approved progressive closure from academic year 2013-14
64.	Haryana Institute of Technology, Plot No. 34/41, KM Stone, Village Asodha, DelhiRohtak Road, Bahadurgarh	50000	15000	65000	
65.	Hindu College of Engineering, Sonapat.	48000	12000	60000	
66.	Hindustan Institute of Technology & Management, 20 Km. Milestone, N.H. 73, Village Dheen, Distt. Ambala.	46000	14000	60000	
67.	ICL Institute of Engineering of Technology, Sountli, Ambala	73950	11050	85000	
68.	Indus Institute of Engineering & Technology, VPO Kinana, Distt. Jind	43000	12000	55000	
69.	Innovative Institute of Technology & Management, 64 th Milestone, NH-1, Ganaur, Sonapat.	40000	10000	50000	
70.	Institute of Science & Technology, Klawad, Yamuna Nagar	37000	8000	45000	
71.	Institute of Tech. & Sciences, 5 Km Stone, Bhiwani-Rohtak Road, Bhiwani	38300	8900	47200	
72.	International Institute of Engineering & Technology, Village Samani, Tehsil Thanesar, Distt. Kurukshetra.	40000	10000	50000	
73.	International Institute of Technology & Management, 49 KM, G.T. Karnal Road (NH-1), Murthal, Sonapat	40000	10000	50000	
74.	International Institute of Technology and Business, Village Jhundpur, P.O. Sonapat, District Sonipat.	43000	12000	55000	
75.	Ishwar Institute of Technology & Research, Village Ghurasan, Post Office Tigaon, Ballabgarh, Faridabad.	40000	10000	50000	
76.	Jai Parkash Mukand Lal Innovative Engineering & Technology Institute, Village Chhotabans, Radaur, Yamuna Nagar.	48400	7260	55660	
77.	Jan Nayak Ch. Devi Dayal College of Engineering, Barnala Road, Sirsa.	46000	14000	60000	
78.	Jind Institute of Engineering & Technology, Jind	55000	15000	70000	
79.	Kalpi Institute of Technology, Vill. Kalpi, Ambala-Jagadhri Road, Distt. Ambala.	38300	8900	47200	
80.	Karnal Institute of Technology & Management, Kurukshetra Road, Fatehpur-Pundri, 6 KM. Via Air Strip Road, Kunjpura (Karnal) Haryana.	40000	10000	50000	
81.	KIIT College of Engineering, SohnaBhondsi Road, Gurgaon	60000	15000	75000	

82.	Krishna Vidyapeeth of Management & Technology, Campus Khera (Siwani), District Bhiwani.	44000	6600	50600	
83.	Kurukshetra Institute of Technology & Management, Kurukshetra	53500	12500	66000	
84.	LES Files MVN Institute of Engineering & Technology, Palwal, Faridabad	60000	18000	78000	
85.	Lingaya's GVKS Institute of Management & Technology, Kanwara, Old Faridabad, Jasana Road, Faridabad.	90245	13535	103780	
86.	Maa Saraswati Institute of Engineering & Technology, Near Khairari Mod, Kalanaur Khurd, Kalanaur Rohtak	44000	11000	55000	
87.	Madhav College of Technology & Management Village Ramba, Indri Road, Karnal	38300	8900	47200	
88.	Mahabir Engineering College, Bullana, Hissar Road, Ambala City (Haryana).	44000	6600	50600	
89.	Maharana Partap Institute of Technology & Management, VPO Dhanonda, Block Kanina, Distt. Mohindergarh.	40000	10000	50000	
90.	Maharishi Markandeshwar Group of Institutions (Integrated Campus), Village Ramba Indri Road, Distt. Karnal.	40000	10000	50000	AICTE approved progressive closure from academic year 2015-16
91.	Maharishi Markandeshwar Group of Institutions (Integrated Campus), Village Sadhopur, Distt. Ambala.	40000	10000	50000	
92.	Maharishi Ved Vyas Engineering College Old Bilaspur Road, Near Jaroda Gate, Jagadhri	52000	13000	65000	
93.	Mahaveer Swami Institute of Technology, Village Jagdishpur, Near Railway Crossing, Distt. Sonapat.	45000	12000	57000	
94.	Management Education & Research Institute, Asandha, Near Sampla, Tehsil Bhagudargarh, Jhajjar	46000	14000	60000	
95.	Manav Institute of Technology & Management, VPO Jevra, Barwala Road, Hisar.	38300	8900	47200	
96.	Manav Rachna College of Engineering, Sector-43, Aravalli Hills, Faridabad * Rs. 27500 extra on account of A.C. Charges, International collaborations, R & D etc.,	84000	15000	99000 *	
97.	Mata Raj Kaur Institute of Engineering & Technology, Vill. Gangoli, PO Saharanwas, Distt. Rewari.	40000	10000	50000	
98.	Matu Ram Institute of Engineering & Management, Opp. A.I.J.H.M. College, Delhi Road, Rohtak.	38300	8900	47200	
99.	Modern Institute of Engineering & Technology, Village Mohri, Tehsil Shahabad, Distt. Kurukshetra.	51000	14000	65000	
100.	NC Institute of Technology, Village Balana, Tehsil Israna, Distt. Panipat.	68000	18000	86000	AICTE approved progressive closure from academic year 2016-17
101.	NGF College of Engineering & Technology, Village Aurangabad, Tehsil Hodal, Distt. Faridabad, Haryana.	46000	14000	60000	
102.	Om Institute of Technology & Management, 12 Km stone, VPO Juglan, Distt. Hisar.	38300	8900	47200	
103.	P.D. Memorial College of Engineering, Sarai Aurangabad, bahadurgarh, Distt. Jhajjar, Haryana	72000	18000	90000	AICTE approved progressive closure from academic year 2015-16
104.	P.D.M. College of Technology & Management, (Technical Campus), Sector- 3 A, Sarai Aurangabad, Bahadurgarh Distt. Jhajjar.	44000	11000	55000	AICTE approved progressive closure from academic year 2016-17
105.	*P.M. College of Engineering, Village Kami, Distt. Sonapat	46000	12000	58000	
106.	Panchkula Engineering College, Village Mouli, Panchkula	55000	15000	70000	

107.	Panipat Institute of Engineering & Technology, Pattikalyana, 70 Milestone, G.T. Road, Samalkha, Panipat	63000	15000	78000	
108.	PDM College of Engineering for Women, Village Sarai, Aurangabad, Bahadurgarh, Distt. Jhajjar.	64000	20000	84000	
109.	Prannath Parnami Institute of Management and Technology, Near Panchmukhi Mandir, Rajgarh Road, Hisar	40000	10000	50000	
110.	Pt. L.R. College of Technology (Technical Campus), Kaboolpur Banger, Sohna-Samaypur Road, Near Sector-56, Ballabgarh, Faridabad.	44000	11000	55000	
111.	R.N. College of Engineering & Management, Maukroli Kalan, Rohtak.	43000	12000	55000	
112.	R.N. College of Engineering & Technology, Village Mohidinpur Thirana, Tehsil Madlauda, Assand Road, Distt. Panipat.	40000	10000	50000	
113.	Rao Pehlad Singh College of Engineering & Technology, Vill. Balana, Distt. Mohindergarh-123029.	38300	8900	47200	
114.	Rattan Institute of Technology & Management, Savely, Hodal Faridabad.	43000	12000	55000	
115.	Rawal Institute of Engineering & Technology, Sohna Road, Near Vill. Zakopur, Tehsil Ballabgarh, Distt. Faridabad.	60000	16000	76000	
116.	Rohtak Institute of Engineering & Management 5 Km, Rohtak Panipat Road, National Highway - 71A, Rohtak.	38300	8900	47200	AICTE approved progressive closure from academic year 2016-17
117.	Royal Institute of Management & Technology, Village Chidana, Tehsil Gohana, Distt. Sonapat.	46000	14000	60000	
118.	RP Inderprashta IT, Bastara, Karnal	60000	18000	78000	
119.	Rukmini Devi College of Engineering & Allied Sciences, 43.5 Miles, NH-I, Bahalgarh, Sonapat.	44000	11000	55000	AICTE approved progressive closure from academic year 2014-15
120.	S.D. Institute of Technology & Management Village Ballana, Tehsil Israna Distt. Panipat	60000	18000	78000	AICTE approved progressive closure from academic year 2013-14
121.	S.D. Mewat Institute of Engineering & Technology- Technical Campus, Village Rawali, Tehsil Firozpur Jhirka, District Mewat.	44000	11000	55000	
122.	Sat Kabir Institute of Technology and Management, V.P.O. Ladrawan, Teh. Bahadurgarh, Distt. Jhajjar	40000	10000	50000	
123.	Sat Priya Institute of Engineering & Technology, 0.5 K.M. Mile Stone, Jind Road, Rohtak, Haryana	43000	12000	55000	
124.	Satya College of Engineering & Technology, Village Mitrol, Hodal, Faridabad.	43000	12000	55000	
125.	Satyug Darshan Institute of Engineering & Technology, Village Bhopani-Lalpur Road, Faridabad.	57477	8623	66100	
126.	SB Institute of Engineering, Pundri Distt. Kaithal	43000	12000	55000	
127.	School of Engineering & Technology, A Unit of Ganga Technical Campus, Bahadurgarh-Badli Road, VPO Soldha, Bahadurgarh, Distt. Jhajjar.	65885	9880	75765	
128.	Seth Jai Parkash Mukand Lal Institute of Engineering & Technology, Radaur (Yamuna Nagar)	65218	9782	75000	
129.	SGT Institute of Engineering & Technology, Gurgaon-Jhajjar Road, Gurgaon.	40000	10000	50000	AICTE approved progressive closure from academic year 2016-17
130.	Sh. Baba Mast Nath College, Asthal Bohar (Rohtak)	48000	12000	60000	
131.	Shanti Niketan College of Engineering, 12 KM Stone, Tosham Road, Ladwa, Hisar	38300	8900	47200	

132.	Shivalik Institute of Engineering & Technology, Village Aliyaspur, DasarkaSadhaura Road, Distt. Ambala	48000	12000	60000	
133.	Shree Krishna Institute of Enigneering & Technology, Post Box No. 35, Kurukshetra	43000	12000	55000	
134.	Shree Ram College of Engineering and Management, Aurangabad, Tehsil Hodal, Distt. Faridabad.	46000	14000	60000	
135.	Shree Ram Institute of Engineering & Technology, Village Urjani, Tehsil Chachrauli, Yamuna Nagar.	40000	10000	50000	
136.	Shree Ram Mulakh Institute of Engineering & Technology, Village Khora Bhara, Teh. Naraingarh, Distt. Ambala, Haryana	55000	15000	70000	
137.	Shri Balwant Institute of Technology, Pallri Road, Sonapat	42000	13000	55000	
138.	Somany (P.G.) Institute of Technology & Management, Rewari	55000	15000	70000	
139.	Sonipat Institute of Engineering and Management, Village Baghru, Distt. Sonipat.	40000	10000	50000	
140.	South Point Institute of Technology & Managment, Purkhas Road, Near Sugar Mills, Vill. Jawahari, Sonapat-131001	43000	12000	55000	
141.	Sri Venkateswara Engineering College, Village Pipli Khara, 52 Km Stone, NH-1, Village Pipli Khara, Tehsil Gannaur, Distt. Sonapat.	40000	10000	50000	AICTE approved progressive closure from academic year 2015-16
142.	St. Andrews Institute of Technology & Management, Village Khurrampur, Farrukh Nagar, Hailey Mandi Road, Gurgaon	44000	6600	50600	
143.	Suraj College of Engineering & Technology, Bucholi Road, Mahendergurh	38300	8900	47200	
144.	Swami Devi Dayal Institute of Engineering & Technology, Village Golpura Tehsil Barwala	55000	15000	70000	
145.	Swami Devi Dyal Institute Engineering, Village Golpura Tehsil Barwala Distt. Panchkula	46000	14000	60000	
146.	Technology Education & Research Institute, 9th Milestone, Kaithal Road, Kurukshetra 132119, Haryana	63000	15000	78000	
147.	Technology Institute of Textile & Sciences, Birla Road, Bhiwani	88741	13309	102050	
148.	Tek Chand Mann College of Engineering, Village & Post Chirsami, Tehsil Gannaur, Distt. Sonapat	60000	18000	78000	AICTE approved progressive closure from academic year 2015-16
149.	Universal Institute of Technology, VPO Garhi, Tehsil Hansi, Distt. Hisar.	40000	10000	50000	AICTE approved progressive closure from academic year 2016-17
150.	Vaish College of Engineering, Rohtak	52000	13000	65000	
151.	Vardey Devi Institute of Engineering & Technology, Village Brahamnawas, Tehsil Julana, Jind	40000	10000	50000	
152.	*World College of Technology & Management, Farukh Nagar Haley Mandi Road, Gurgaon, Haryana	48000	12000	60000	
153.	World Institute of Technology, 8 Km stone on Sohna Palwal Road, Sohna Gurgaon	60000	14000	74000	
154.	Yaduvanshi College of Engineering & Technology (for Women), Patikara, Tehsil Narnaul, Distt. Mahendergarh.	40000	10000	50000	
155.	Yamuna Institute for Engineering & Technology, Village Gadholi, P.O. Gadholi, Tehsil Jagadhri, Distt. Yamuna Nagar.	52000	13000	65000	

Note:- * The proposals for revision of the fee is under consideration by Haryana State Admission & Fee Committee

i	The other fee components which is	Student	Caution	Caution Money-	
---	-----------------------------------	----------------	----------------	-----------------------	--

	common for all is as follows:	Fund per year	Money-College (One time refundable)	Hostel/Mess/ (One time from Boarders/ Hostellers only, refundable)	
		1500	2000	2000	
ii	The fee shall be chargeable on semester basis.				
iii	Every penny collected from students, whatsoever, and in any form, shall be well accounted for. The head-wise accounts shall separately be maintained and included in college / institution accounts. No diversion of fund from the institution shall be made. The Institution shall submit the balance sheet alongwith complete information on prescribed Performa upto 30 th June of every year after duly authenticated and certified by Chartered Accountant to the State Fee Committee / Department.				
	Guidelines issued by State Fee Committee regarding charging of different amounts under various heads other than Tuition Fee, Development Fund, Student Fund, Caution Money				
i)	Hostel & Mess charges: Rs. 45000/- per student which shall include lodging, boarding, water & electricity, reading room, computer, work station, gym and sports/necessary furniture & furnishings. However there can be a variation of 10% depending upon locale and specific demands. Laundry and Canteen etc shall be on actual basis and optional. Cost of A.C. room would be separate which could be on an average Rs. 9000/- to 10000/- extra.				
ii)	Transport:- It has to be as per actuals. However not beyond Govt. fare per km.+ upto 50%.				
iii)	University/Board and Examination fee:- as per actual.				
iv)	Prospectus:- Only once in the course and should not be more than Rs. 500/-.				
v)	Placement Brochure:- Chargeable only once (in final year) and should not be more than Rs. 500/-.				
vi)	Insurance:- Actual basis.				
vii)	Uniform:- Rs. 3000/- which shall include one Blazer, two trousers, two shirts, one tie, two socks. Subsequent requirement optional and chargeable.				
viii)	Additional charges for items like generator, internet (Wi-Fi), Book Bank (minimum 3 books) EDP. etc. etc. may be taken only if these facilities are provided. However, it should not be more than 5% of the sum total of the tuition fee + development fund and proportionately less as decided by State Fee Committee.				
	Every institute is required to fix all the charges accordingly and reflect in their prospectus & on their website and must necessarily submit a copy of prospectus and placement brochure to State Fee Committee.				
1	Mewat Engineering College (Wakf) Fee Structure- Minority Institution effective from session 2017-18				
	Name of Head	1st year	2nd year	3rd year	4th year
	Tuition Fee	20000	20000	20000	20000
	Exam Fee (summer semester)	2000	2000	2000	2000
	Exam Fee (winter semester)	2000	2000	2000	2000
	Development Fund	5000	5000	5000	5000
	Registration (for both semesters)	3000	3000	3000	3000
	Magazines and Journals	1000	1000	1000	1000
	Internet Charges	1000	1000	1000	1000
	Sports and Cultural Activities and Medical Aid	2000	2000	2000	2000
	Degree Charges	-	-	-	500
	Registration for placement activities	3000	3000	3000	3000
	Subject Association	500	500	500	500
	Total	39500	39500	39500	40000

Fee Structure of B.Arch for the session 2019-20

Fee Structure B.Arch (in Rs. per student per annum)				
Sr.No.	Institute Name (Govt. / Govt. Aided/ University Department)	Total Fee		
1.	DBCR University of Sc. & Technology Murthal.			
	University Fee at the time of admission (One time) consists of Admission Fee & Regn. Fee=3000/-, Alumni Fund=1000/-, Caution Money (Refundable)=3000/- Training And placement fee=3000/-	10000/-		
	University Fee (Half Yearly) Tuition Fee=8000/- Exam Fee=1750/-	9750/-		
	To be paid (yearly) internet facility fee=3000/-, Lab equipment =5000/-, equipment Maintenance Fee=3000/-, Renovation Fund =1000/-, Library fee=2000/-Accreditation Fee=1000/- Continuation Fee=1000, Development Fund=5000/-	21000/-		
	Student fund Charges (Yearly) Red Cross fee=100, Medical Fee=250/-, Magazine /News Letter Fee=250/- Benevolent Fund Scheme=250/-, Sport Fund=750/- Youth Welfare Fund =750/-, Identity-cum-Library Card=100/- NSS Fee=200/- Student Amalgamation Fund=2000/-	4650/-		
	Hostel Fee Charges (Yearly)	Single=6000/- Sharing=4000/-		
	Grand Total=	Single=51400/- Sharing=49400/-Day Scholar =45400/-		
2.	Department of Urban Planning & Architecture, Pandit Lakhmi Chand State University of performing & Visual Arts, Rohtak.			Rs.29500/- (1st to 2nd Semester) Rs. 33,000/- (3rd to 10th Semester)
S.No	Institute Name (Self Financing)	Fee Fixed by SFC		
		Tuition Fee	Dev Fund	Total
1	Budha College of Architecture, Karnal-Indri Road, VPO Ramba, Distt. Karnal.	40000	6000	46000
2	CCLS College of Architecture & Design, Hassangarh, Sampla Kharkhoda Road, Rohtak	44000	11000	55000
3	Faculty of Architecture, R.P. Educational Trust Group of Institutions, Village Bastara Tehsil Gharaunda, Distt. Karnal. (Integrated Campus).	44000	12000	56000
4	Ganga Institute of B.Arch and Town Planning, Kablana, Bahadurgarh, Jhajjar Road, Distt. Jhajjar	44000	11000	55000
5	Gateway College of Architecture & Design, Gateway Campus, Sector 11, Sonapat	68941	10341	79282
6	Hindu School of Architecture, Industrial Area, Sonapat.	44000	11000	55000
7	ICL institute of Architecture & Town Planning, Shahzadpur , Ambala.	63996	9599	73595
8	Om Institute of Architecture & Design, Juglan, Chandigarh Road, Hisar .	40000	10000	50000
9	P.M. College of Architecture, Kami Road, Sonapat.	44000	6600	50600
10	Rabindranath Tagore Institute of Architecture & Design, Tigaon Road, Jasana, Faridabad.	44000	11000	55000
11	Sat Priya School of Architecture and Design Rohtak, Haryana.	40000	10000	50000
12	Savera College of Architecture, 1 KM	44000	11000	55000

	Stone, Haily Mandi Road, Farrukh Nagar, Gurgaon.			
13	School of Architecture, Maharishi Markandeshwar Group of Institutions, Sadopur, Ambala	44000	11000	55000
14	South Point College of Architecture, Rattangarh, Gohana Road, Sonapat.	44000	6600	50600
15	World School of Planning and Architecture, Plot No. 1, Rajiv Gandhi Education Society, Rai, Sonapat, Haryana.	48400	7260	55660
Note:- * The proposals for revision of the fee is under consideration by Haryana State Admission & Fee Committee				
Other charges/ conditions:				
i	The other fee components which is common for all is as follows:	Student Fund per year	Caution Money- College (One time refundable)	Caution Money- Hostel/Mess/(One time from Boarders/Hostellers only, refundable)
		1500	2000	2000
ii	The fee shall be chargeable on semester basis.			
iii	Every penny collected from students, whatsoever, and in any form, shall be well accounted for. The head-wise accounts shall separately be maintained and included in college / institution accounts. No diversion of fund from the institution shall be made. The Institution shall submit the balance sheet alongwith complete information on prescribed Performa upto 30 th June of every year after duly authenticated and certified by Chartered Accountant to the State Fee Committee / Department.			
Guidelines issued by State Fee Committee regarding charging of different amounts under various heads other than Tuition Fee, Development Fund, Student Fund, Caution Money				
i)	Hostel & Mess charges: Rs. 45000/- per student which shall include lodging, boarding, water & electricity, reading room, computer, work station, gym and sports/necessary furniture & furnishings. However there can be a variation of 10% depending upon locale and specific demands. Laundry and Canteen etc shall be on actual basis and optional. Cost of A.C. room would be separate which could be on an average Rs. 9000/- to 10000/- extra.			
ii)	Transport:- It has to be as per actuals. However not beyond Govt. fare per km.+ upto 50%.			
iii)	University/Board and Examination fee:- as per actual.			
iv)	Prospectus:- Only once in the course and should not be more than Rs. 500/-.			
v)	Placement Brochure:- Chargeable only once (in final year) and should not be more than Rs. 500/-.			
vi)	Insurance:- Actual basis.			
vii)	Uniform:- Rs. 3000/- which shall include one Blazer, two trousers, two shirts, one tie, two socks. Subsequent requirement optional and chargeable.			
viii)	Additional charges for items like generator, internet (Wi-Fi), Book Bank (minimum 3 books) EDP. etc. etc. may be taken only if these facilities are provided. However, it should not be more than 5% of the sum total of the tuition fee + development fund and proportionately less as decided by State Fee Committee.			
Every institute is required to fix all the charges accordingly and reflect in their prospectus & on their website and must necessarily submit a copy of prospectus and placement brochure to State Fee Committee.				

DISTRICT-WISE LIST OF B.E./B.TECH & B.ARCH. INSTITUTION FOR 2019-20

Updated Institutions list alongwith Discipline & Intake for the session 2019-20 will be incorporated as per the list of institutions with discipline as per the approval of regulatory and affiliating bodies before the start of counseling.

“The candidates are advised to check the approval of All India Council for Technical Education (AICTE) and concerned university for a particular course of B.Tech course of any institute from the website of AICTE and affiliating university. In case of B.Arch, candidates are advised to check the approval of Council of Architecture (COA) from the website of COA and the affiliating university.”

COPY OF LETTER REGARDING MIGRATION CERTIFICATE

From

The Financial Commissioner & Principal Secretary,
to Govt. Haryana Technical Education Department,
Chandigarh.

To

1. Guru Jambheshwar University of Science & Technology, Hisar.
2. Deen Bandhu Chhotu Ram University of Science & Technology, Murthal
Sonepat.
3. YMCA, University Science & Technology, Faridbad.

Memo No. Dated: Chd.

Subject: Exemption form submission of no objection certificate/ Migration Certificate for Diploma Holders for admission to higher education system.

Reference on the subject noted above.

Govt. has decided to accord exemption from submission of migration/ NOC for purpose of admission to university/ Institution for the students qualifying diploma from Haryana State Board of Technical Education, Panchkula. In case authentication of he admitted candidates is required, the university/ institution may send the list of admitted candidates to Haryana State Board of Technical Education. This provision is to be implemented with immediate effect.

-sd-

For Financial Commissioner & Principal Secretary
to Govt. Haryana Technical Education Department.

Endst. No. 35/42/2011-2TE

Dated: 17-01-12

A copy is forwarded to the following for kind information and necessary action:

1. Director General, Higher Education with request to direct other universities namely:-
 - i. Maharishi Dayanand Univesity Rohtak.
 - ii. Kurukshetra University, Kurukshetra.
 - iii. Chaudhary Devi Lal Univeristy, Sirsa.
 - iv. Bahgat Phool Singh Mahila Vishwavidyalya, Khanpur, Sonapat.
 - v. Chaudhary Charan Singh Haryana Agriculture Univeristy, Hisar.
 - vi. Lala Lajpat Rai University of veterinary and Animal Science, Hisar.
 - vii. Central Unviersity of Haryana, Mahendergarh.
 - viii. Pandit Bhagwat Dayal Sharma University of Health Science, Rohtak.
 - ix. National Institute of Technology, Kurukshetra.
 - x. National Diary Research Institute, Karnal.
 - xi. Indian Institute of Manangement, Rohtak.
 - xii. Maharshi Markandeshwar University, Mullana, Ambala.
 - xiii. Maharshi Markandeshwar University, Ambala.

- xiv. Manav Rachna International University, Faridabad.
- xv. Lingaya's University, Faridabad.
- xvi. ITM University, Gurgaon.
- xvii. Amity University, Gurgaon, Haryana.
- xviii. Apeejay Satya Univeristy, Gurgaon.
- xix. O.P. Jindal Global University, Sonapat.
- xx. National Brain Research Centre, Manager, Gurgaon.

For compliance of the direction as above:

2. Director General, Technical Education Haryana/ Secretary, HSBTE, Panchkula with a request to direct all Principals of Polytechnic of Haryana to bring it to the notice of students.
3. JD (HSTES) Panchkula to include the copy of this letter in admission brochure for B.Tech. Courses.

-sd-

Superintendent

For Financial Commissioner & Principal Secretary
to Govt. Haryana Technical Education Department.

Tuition Fee Waiver Scheme (TFW)
(Extract from Approval Process Handbook 2019-20 of AICTE)

Chapter-V	5.26		Tuition Fee Waiver Scheme (TFW)
		a	Tuition Fee Waiver scheme (TFW) a. Scheme shall be applicable to all approved Technical Institutions offering Diploma, Post Diploma, Under Graduate Programme(s), MCA, PGDCA, MBA Programme(s) and Lateral Entry provisions of these Programme(s).
		b	The scheme shall be mandatory for all Institutions approved by the Council.
		C	Requirements and Eligibility
			<ul style="list-style-type: none"> Sons/ Daughters of parents whose annual income from all sources does not exceed Rs.8.00 Lakh.
			<ul style="list-style-type: none"> The Waiver is limited to the tuition fee as approved by the State Level Fee Committee for Self Financing Institutions and by the Government for the Government/ Government aided Institutions. All other fees except tuition fee shall have to be paid by the beneficiary. d. Admission Procedure
		d	Admission Procedure
			<ul style="list-style-type: none"> Under this Scheme, up to a maximum of 5% of "Approved Intake" per Course shall be available for this admission. These seats shall be supernumerary in nature. These supernumerary seats shall be available only to such Course(s) in an Institution, where a minimum of 30% of "Approved Intake" are filled up.
			<ul style="list-style-type: none"> The Competent Authority to effect this admission is the State Government/ UT or its designated authority.
			<ul style="list-style-type: none"> In the event of non-availability of students in this category the same shall not be given to any other category of candidates.
			<ul style="list-style-type: none"> The State Admission Authority shall invite applications under this category, make a separate merit list for this category and effect admission on the basis of the merit list so generated.
			<ul style="list-style-type: none"> The Institutions shall publish in their Brochure and Web site the details of this scheme.
			<ul style="list-style-type: none"> Competent Authority for admission shall submit a separate list of the students admitted under this category to the Institution to which they are admitted for compliance. Approval Process Handbook 2019-20.
			<ul style="list-style-type: none"> A letter in this respect shall be issued by the Competent Authority for admission to each beneficiary student admitted under this scheme and he/ she shall not be allowed to change the Institution/ Course under any circumstances.
			<ul style="list-style-type: none"> The Institutions shall also display information regarding admitted candidates in their Web site for information to the students and other stakeholders.

Government of Haryana
(Name & Address of the authority issuing the certificate)
(ECONOMICALLY WEAKER SECTIONS)
EWS INCOME AND ASSET CERTIFICATE

Certificate No.....

Date.....

VALID FOR THE YEAR.....

This is to certify that Shri/Smt. /Kumari..... son/daughter/wife of
is permanent resident of
village/street.....post Office, District
Pin Codewhose photograph is affixed below and attested below ** is
 below Rs.6Lakh (Rupees Six Lakh only) for the financial year.....

It is further certified that his/her family does not own or possess any of the following asset***

- I. 5 acres of agriculture land and above;
 - II. Residential flat of 1000 sq. ft. and above;
 - III. Residential plot of 100 sq. yards and above in notified municipalities;
 - IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.
 - V. Total immovable assets owned are valued at Rs. One Crore or more.
2. Shri/Smt./Kumari.....belong to the
caste, which is not recognized as a Scheduled Caste,
 Backward Classes (Block-A) and Backward Classes (Block-B).

Signature with seal of Office
 Name
 Designation

Recent Passport size attested photograph of the applicant

*Note1: Income means income from all sources i.e. salary, business, profession etc.

**Note2: The term 'Family' for this purpose will include the person, who applies for benefit of reservation, his/her parents, spouse as well as children and siblings below the age 18 years.

***Note3: The property held by a "Family" in different locations or different places/cities are to be clubbed while applying the land or property holding test to determine EWS status.

KEY DATES (B.E./B.Tech)-2019

Availability of admission brochure from 06.05.2019 onwards (downloadable from the website www.hstes.org.in)				
Description of Event	Name of Course /Categories			
	For 1 st & 2 nd Counseling for B.Tech Course			For 3 rd & 4 th Counseling for Course
Basis of Admission	Merit/ Rank of JEE Main-2019		Inter-se-merit of qualifying exam	Inter-se-merit of qualifying exam
Applying online on websites: www.onlinetesthry.gov.in	B.Tech	TFW/EWS Category in B.Tech	KM & HGST Category in B.Tech	02.07.2019 to 23.07.2019
	NA	13.05.2019 to 03.06.2019		
Deposition of Application Fee either Online (Debit Card/Credit Card/Net Banking) or Through E-Challan (generated at www.onlinetesthry.gov.in while applying online) in any branch of the Designated Bank.	NA	13.05.2019 - 03.06.2019 (Online)		02.07.2019 to 23.07.2019 (Online)
	NA	14.05.2019 to 04.06.2019 (E-Challan)		03.07.2019 to 24.07.2019 (E-Challan)
Reporting of candidate at the selected Designated Center for Verification & Confirmation of Marks of Qualifying Examination and other details filled in Online Application Form	NA	Upto 04.06.2019 (4pm) at HSTES Office		02.07.2019 to 24.07.2019
Display of merit list of various category on website:- www.techadmissionshry.gov.in and www.hstes.org.in	NA	NA	07.06.2019 (upto 5:00 PM)	26.07.2019 Including HGST & KM
Deposit of Counseling Fee either Online or through E-Challan (generated at website www.techadmissionshry.gov.in) in any branch of the Designated Bank.	10.05.2019 onwards			26.07.2019 onwards
Online Counseling Schedule	1st Counseling (Including KM / TFW/EWS)	2nd Counseling (Including KM / TFW/EWS)	3rd Counseling (Including KM / TFW/EWS)	4th Counseling (Including KM / TFW/EWS)
Online Registration for counseling, Filling of choices, changing of choices and locking of choices at www.techadmissionshry.gov.in	10.06.2019 to 12.06.2019	21.06.2019 to 25.06.2019	29.07.2019 to 31.07.2019	06.08.2019 to 08.08.2019
Result of seat allotment by NIC at www.techadmissionshry.gov.in (after 5.00 PM)	13.06.2019	26.06.2019	01.08.2019	09.08.2019
Physical reporting of the candidates at the allotted institutes after deposition of semester fee at allotted institute.	14.06.2019 to 19.06.2019	27.06.2019 to 01.07.2019	02.08.2019 to 05.08.2019	13.08.2019 to 14.08.2019
Updation of vacancy position by the respective institutes on www.intrahstes.gov.in	19.06.2019 (upto 11:59)	01.07.2019(upto 11:59)	05.08.2019 (upto 11:59)	14.08.2019 (upto 11:59)
Start of Session	As per the University Academic Calendar			
Final Cut off date for all admissions (including Management Quota Seats)	15.08.2019			
Final cut-off date of admissions (Including Management Quota Seats)	(As per the schedule notified by AICTE in pursuance to the orders passed by Hon'ble Supreme Court of India in Civil Appeal No.9048 of 2012)			
Final cutoff date for institutes for online uploading of admissions on HSTES portal	Upto 16.08.2019			

NA-Not Applicable

Important Information:

- This Schedule is tentative, please visit HSTES websites regularly for revised key dates. However, final cut-off date of admissions is 15.08.2019 and final cut-off date for institutes for online uploading of admissions on HSTES portal is 16.08.2019 (15.08.2019 being holiday).

In case of any query you may contact Haryana State Technical Education Society Call Centre at: 1800-420-2026 (Toll free) or onlineadmissionhelp@gmail.com

Application Fee: For KM, TFW, EWS & HGST Categories Rs. 200/- (Rs. Two hundred only (Non-refundable))
Counseling Fee: For All Categories Rs. 500/- (Rs. Five hundred only)

Haryana State Technical Education Society, Panchkula
(Under the Department of Technical Education, Govt. of Haryana)
Bays No. 7-12, Sector-4, Panchkula, Haryana

KEY DATES B.Arch-2019

Availability of admission brochure from 06.05.2019 onwards (downloadable from the website www.hstes.org.in)				
Description of Event	Name of Course /Categories			
	For 1 st & 2 nd Counseling		For 3 rd & 4 th Counseling	
Basis of Admission	Based on aggregate marks of 10+2 and Valid NATA score or JEE (Main) Paper-2 -2019 (B. Arch./B.Planning) score in the ratio 50:50			
Applying online on websites: www.onlinetesthry.gov.in	03.06.2019 to 23.06.2019		17.07.2019 to 28.07.2019	
Deposition of Application Fee either Online (Debit Card/Credit Card/Net Banking) or Through E-Challan (generated at www.onlinetesthry.gov.in while applying online) in any branch of the Designated Bank.	03.06.2019 - 23.06.2019 (Online) 04.06.2019 to 24.06.2019 (E-Challan)		17.07.2019 – 28.07.2019 (Online) 18.07.2019 to 29.07.2019 (E-Challan)	
Reporting of candidate at HSTES Office for Verification & Confirmation of Marks of Qualifying Examination and other details filled in Online Application Form	03.06.2019 to 24.06.2019 (4pm) at HSTES Office		17.07.2019 to 29.07.2019 (4pm) at HSTES Office	
Display of merit list of various category on website:- www.techadmissionshry.gov.in and www.hstes.org.in	27.06.2019		30.07.2019	
Online payment of Counseling fee of Rs.500/- (non-refundable) through website www.techadmissionshry.gov.in	27.06.2019 onwards		30.07.2019 onwards	
Online Counseling Schedule	1st counseling	2nd Counseling	3rd Counseling	4th Counseling
Online Registration for counseling, Filling of choices, changing of choices and locking of choices at www.techadmissionshry.gov.in	28.06.2019 to 01.07.2019	08.07 to 10.07	01.08.2019 to 04.08.2019	08.08.2019 to 11.08.2019
Result of seat allotment by NIC at www.techadmissionshry.gov.in (after 5.00 PM)	02.07.2019	11.07.2019	05.08.2019	12.08.2019
Physical reporting of the candidates at the allotted institutes after deposition of semester fee at allotted institute.	03.07.2019 to 05.07.2019	12.07.2019 to 16.07.2019	06.08.2019 to 07.08.2019	13.08.2019 to 14.08.2019
Updation of vacancy position by the respective institutes on www.intrahstes.gov.in	05.07.2019 (upto 11:59 PM)	16.07.2019 (upto 11:59 PM)	07.08.2019 (upto 11:59 PM)	14.08.2019 (upto 11:59 PM)
Start of Session	As per the University Academic Calendar			
Final Cut-off date for all admissions (including institute level)	15.08.2019			
Final cut-off date of admissions (including institute level)	(As per the schedule notified by AICTE in pursuance to the orders passed by Hon'ble Supreme Court of India in Civil Appeal No.9048 of 2012)			
Final cut-off date for institutes for online uploading of institute level admissions on HSTES portal	Upto 16.08.2019			

Important Information:

1. This Schedule is tentative, please visit HSTES websites regularly for revised key dates. However, final cut-off date of admissions is 15.08.2019 and final cut-off date for institutes for online uploading of institute level admissions on HSTES portal is 16.08.2019 (15.08.2019 being holiday)
2. Candidates applying for B.Arch course must deposit filled Application Form along with relevant documents and proof of deposit of the requisite fee in the office of HSTES, Bays No. 7-12, Sector-4, Panchkula by due date.
3. Candidates have to opt single test Roll No. & Score either NATA or JEE(Main) Paper-II-2019 as per their choice for applying B.Arch Course.

In case of any query you may contact Haryana State Technical Education Society Call Centre at: 1800-420-2026 (Toll free) or onlineadmissionhelp@gmail.com

Application Fee /	: For General Category	Rs.500/- (Rs. Five Hundred only)
	: For all Reserved Categories of Haryana (SC/BC/PH/FF/ESM/KM/GIRLS/EWS)	Rs.200/- (Rs. Two hundred only)
(Non-refundable)		
Counseling Fee:	For All Categories	Rs.500/- (Rs. Five hundred only)
(Non-refundable)		

Haryana State Technical Education Society, Panchkula
(Under the Department of Technical Education, Govt. of Haryana)
Bays No. 7-12, Sector-4, Panchkula, Haryana